THE BRITISH SCHOOL IN TOKYO

Employment Information



The British School in Tokyo (BST) was founded as a charitable trust in 1989 to provide a British-style education in Tokyo. The school was established on a site in central Tokyo leased from, and adjacent to the well-respected Japanese private school, Shibuya Kyoiku Gakuen. In the early years, children were from ages 5 to 10 and the majority were British, in contrast to the situation today where the school provides education from age 3 to 18 and has over 1,100 students, from over 65 nationalities.

The School continued to grow and in particular to attract substantial numbers of non-British children, especially from other European countries and from Australia. Therefore, in 2006 the Trustees entered into an agreement with Showa Women's University to open a second school in newly renovated accommodation on their campus. Both schools continued to grow, with parents being attracted by the growing reputation for academic excellence, care for individual student needs and a happy, international environment in which to learn.

In 2010 the decision was taken to expand the school to age 18 and in 2012 the first students graduated directly to university.

The purpose of the school is to provide a world class British education to English speaking students of the international community in Tokyo, and to inspire the students to thrive as global citizens.

The school aims to nurture students with the following values:

- Confidence in our ability
- Excellence in everything we do
- Responsibility to ourselves and others

www.bst.ac.jp

Campuses, Classrooms & Facilities

BST is a two site school: our Shibuya campus is very much in the heart of the city, while the Showa site is a little way into the suburbs of Setagaya-ku, situated on an extensive university campus about a 10 minute drive or short train journey from BST Shibuya.

Classrooms at BST are all equipped with projectors and smart-boards linked to computers, and there are a number of laptop/iPad sets on both sites for student use. Specialist facilities include Art & Design and Photography rooms, a Drama Studio and well-appointed music rooms. At Showa there are excellent PE, swimming and outdoor learning facilities. For Year 12 and 13 students there is also a dedicated study area. Maximum class sizes range from 18 in Nursery and Reception, to 20 in Year 1 and 22 in Year 2 and above. Our new Primary School campus is under development in conjunction with the Toranomon-Azabudai Project and is scheduled to open in 2023.



1,100+

Over 1,100 students are enroled at BST, representing over 65 nationalities.

Sixth Form (Years 12 & 13): 100+ students. All follow the A level programme (Edexel & AQA).

Years 10 & 11: 120+ students, all of whom are preparing for International General Certificate of Secondary Education (IGCSE/GCSE) examinations (Edexel & CIE).

Years 7-9 [Key Stage 3]: 242 students. A bespoke curriculum based on the National Curriculum of England, with a focus on IGCSE material in Year 9.

Years 1-6 [Key Stage 1 & 2]: 508 students. A challenging curriculum designed to give a balanced educational experience.

Nursery and Reception: 117 students. Covering seven areas of learning and development exploring children's views and interests as part of the Early Years Foundation Stage framework.

'Excellence in everything we do.'

BST is an accredited member of the Council of British International Schools (COBIS) and The Independent Association of Prep Schools (IAPS). The school last received in May 2015, an Excellent rating in all 8 categories examined by the Independent Schools Inspectorate (ISI), a UK Government, British Schools Overseas Scheme. BST is also an authorized Cambridge, Edexcel, and AQA International Examinations centre.

Activities Programme

Our curriculum is complemented by a vast array of clubs which cater for interests in sport, art, music, languages as well as other creative areas such as cooking, gardening, app writing and photography. BST also runs opportunities for academic extension and is a member of the Kanto Plains Association of Secondary Schools, which gives our students access to a variety of competition events, from Speech contests to Sports tournaments.

All students from Year 1 onwards take part in the BST Outdoors residential programme which generates much enthusiasm and excitement throughout the school. For our Secondary students, this is an opportunity for many of the older children to participate in the Duke of Edinburgh International Award scheme. Taking learning outside of the classroom is a key part of education at BST.

Leadership

Principal of the School
Mr Paul Tough

Head of Primary School
Ms Fiona Read

Head of Secondary School
Mr James Anthony Thomas

Deputy Head of Primary
Mr Karl Wilcox

Deputy Head of Secondary
Mr Duncan Grey









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Primary Class Teachers with a potential for Head of Year responsibility

Job Title: Primary Classroom Teacher, Key Stage 1 or 2
Reporting to: Year Leader

Key Areas of Responsibility

Teaching and Learning

- We are looking to appoint experienced, enthusiastic and outstanding classroom practitioners for August 2020 for KS1 and KS2.
- For a suitably qualified candidate, there is an opportunity to join the leadership team as a Head of Year.
- We believe that every student requires more than academic skills to succeed, and we cultivate academic excellence through holistic education.
- Candidates should have a genuine commitment and passion for child-initiated and inquiry-based learning.
- It is expected that candidates are excellent practitioners; we are equally interested in what is the 'extra' that you can bring to our school community.
- Demonstrate an interest in educational research and be passionate about learning through investigation, inquiry and the use of concepts.
- Monitor students' work effectively and according to the school's requirements
- Provide effective written and oral feedback to students
- Monitor individual student achievement and respond accordingly
- Contribute to the relevant sections of the school's evaluation and improvement documentation
- Attend and participate in regular meetings
- Attend and participate in regular CPD sessions

The successful candidate must:

- Have a minimum of 2 years full-time teaching experience
- Have a pioneering attitude and a good sense of humour
- Have knowledge and experience of UK and/or international curricula, their delivery and assessment
- Have experience of an inquiry, concept-based approach to curriculum planning and teaching
- Have an advanced ability to use technology to support and enhance learning within the classroom in a 1-to-1 device environment
- Be able to provide a happy, stimulating, safe learning environment for all children and to expect high standards of individual excellence from all
- Create and maintain an effective partnership with parents and staff to support and improve students' achievement and personal development
- Be a reflective, flexible practitioner with the ability to think creatively and take risks
- Have the interpersonal skills needed to work collaboratively within teams
- Be committed to their own professional development to enhance capacity and continually improve learning in the school

We will provide:

- A competitive salary and benefits package;

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- An initial contract of two years with extension possible;
- Ongoing Professional Development;
- A professionally stimulating and collaborative working environment

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Benefits Package for Expatriate Teachers 2020-2021

1. Initial 2-year contract. Renewable thereafter if mutually agreed.

2. Starting salary as indicated on the Employment Contract
(Adjustments are made according to experience and qualifications).

3. School-subsidized part-furnished apartment in central Tokyo (the subsidy is up to 93% of the monthly rent up to a specified maximum per month). Detailed conditions and regulations set out in the BST Policy document "Provision of School Accommodation." A further allowance may be made available to either subsidize furnishings, or to freight personal effects.

4. Standard U.K. term dates (180 teaching day calendar), plus non-teaching days (up to 20 days).

5. Annual "Economy Class" return-flight allowance to the UK or equivalent for you, your spouse and dependent children subject to agreement with the Leadership Team. Detailed conditions and regulations set out in the BST Policy document "School Funded Travel & Freight" (not in final year). Please note this is a taxable benefit under Japanese tax regulations.

6. Relocation flight for you, spouse and dependent children at start and end of contract (amounts and limitations set out in the BST Policy document "School Funded Travel").

7. Freight allowance for personal effects (amounts and limitations set out in the BST Policy document "School Funded Freight").

8. Additional 5% of basic salary towards personal pension.

9. Medical insurance cover through the Japanese national insurance system for you, your spouse and dependent children.

10. Travel allowance covering actual costs of daily journey to/from school.

11. Subsidised place at BST for dependent children – all enrolment and annual tuition fees are discounted 100% for teachers. Annual tuition fees are also discounted by 100%; up to half of this can be covered by a school bursary that is non-taxable; the remainder of the discount is a taxable benefit.

12. Japanese Pension system lump sum withdrawal – up to three years' worth of contributions into the Japanese pension scheme are usually available as a lump sum payment when you leave Japan (subject to conditions).

13. Travel insurance for up to 49 days' overseas travel insurance provided by the school.

14. Compassionate leave flights when a close family member is placed on a critical list or passes away.