



SHEBBEAR COLLEGE

Grounds Person

To start: August 2024 or as soon as possible thereafter

We are looking to appoint a skilled and motivated Grounds Person to work on all aspects of the school's grounds and outdoor facilities working with the Head of Operations, Finance and Estates.

The School is in beautiful grounds comprising of playing fields (Rugby, Football and Cricket), tennis courts, astro playing pitch, outdoor learning areas, boarding houses, teaching buildings and residential staff accommodation.

This is a full time position - 40 hours per week, all year round. Flexibility for early starts/late finishes and the occasional weekend working for certain events during the year will be required with advance notice being given.

The Grounds Person will manage and maintain the school's grounds, including all sports fields, gardens, landscaping and outdoor recreational areas. Ensuring all external windows and walls are clean and the drains and guttering are clear of debris. Working with the Head of Operations, Finance and Estates developing and implementing a comprehensive grounds maintenance program, ensuring that all outdoor spaces are safe, functional, and maintained to high standards. The Grounds Person will supervise and manage the Part Time Grounds Assistant, providing guidance, training and support as needed and ensuring compliance with health and safety regulations and best practices.

The successful candidate will have proven experience in grounds maintenance, preferably in an educational settings or sports fields. Knowledge of grounds maintenance techniques, equipment, and materials is essential alongside a proactive and collaborative approach to work and the ability to communicate effectively with colleagues, contractors and other stakeholders.

Shebbear College is a small independent day and boarding school of around 300 pupils, for boys and girls aged from 4 – 18. Set in 85-acres of countryside between Dartmoor and Exmoor, it is an idyllic location in which to work. Class sizes are smaller than average throughout the school and we pride ourselves on knowing every pupil as an individual, recognising their potential and helping them to

achieve their best, whatever that may be. This is what makes us special and stands us apart from other schools.

BENEFITS OF SERVICE

- Working in a small friendly school in a stunning rural location
- Salary between £24,960 to £27,500 dependent on qualifications and experience
- Free lunch and refreshments during term-time
- Free onsite parking
- Health and Wellbeing Centre on site during term time
- Use of school sports facilities
- Uniform provided

APPLICATION PROCESS

All applicants must complete the Shebbear College application form which is available on the School website (please ensure that your referees include your current or most recent employer and we do not accept CVs). The completed application form, a covering letter (one side of A4) and equal opportunities form should be sent via email (preferably) to the HR Department hr@shebbearcollege.co.uk or by post to:

HR Department
Shebbear College
Shebbear
Devon
EX21 5HJ

Further details about the School and an Application Form, Equal Opportunities Form, Job Description and Person Specification are available at www.shebbearcollege.co.uk/jobs

No agencies please.

Closing Date: Monday 17th June 2024 at 9am

Interviews to be held w/c 24th June 2024

Early applications are encouraged and Shebbear College reserves the right to close the recruitment process earlier than advertised, should a high volume of suitable applications be received.

PLEASE NOTE: Shebbear College is committed to safeguarding and promoting the welfare of children, young adults and expects all staff to share this commitment including regular training attendance.

The successful applicant will be offered the post subject to receipt of satisfactory written references, proof of appropriate qualifications, Health questionnaire, a check of online search engines and websites of publicly available information that does not identify the applicant as potentially unsuitable to work within a school setting, proof of identity, a satisfactory Enhanced Disclosure from the Disclosure and Barring Service, an overseas police check if required and confirmation of the right to work in the UK. Please refer to the Recruitment Selection and Disclosures Policy and Procedure on the school website.