



Part-Time Minibus Driver

To start as soon as possible

The School

Davenies is a thriving IAPS day school for boys aged 4-13. Our ethos and philosophy enable the boys to make the most of their preparatory years, supported by high quality pastoral care, a broad and stimulating curriculum and numerous extra-curricular opportunities.

In our most recent inspection by the Independent Schools Inspectorate, Davenies met all of the compliance standards and was assessed as excellent for the headline judgements in the education quality report.

'The quality of pupils' academic and other achievements is excellent.'

Independent Schools Inspectorate, October 2019

Davenies has its own distinct character and from their earliest years children are encouraged to relish the learning experience.

We are committed to an education both in and out of the classroom, thereby enabling the academic, artistic, musical, creative and physical potential of each child to flourish. This school is a warm, caring and happy one, where self-esteem is nurtured and grown; we believe that by fostering a wide range of interests and passions we provide the boys with every opportunity to develop in confidence. Our high quality teachers have an excellent track record of preparing children for life at the country's leading senior schools and beyond.

Enterprises such as the unique Davenies Award Scheme and the permeation of technology in our teaching and learning ensure we offer a truly independent educational experience.

'Not only going from strength to strength but quietly moving from cosy local prep to major contender, especially if you want to keep all senior school options open. One for the list.'

The Good Schools Guide 2019

At Davenies, our outstanding facilities support us in providing a positive learning experience with our own language of learning that nurtures each boy's understanding of how he learns. Davenies' boys are polite and friendly with their own individual characters, personalities, passions and interests.

Aims of the School

Davenies' vision is to *engage, inspire and challenge*.

- By engaging, we develop curious, reflective and enthusiastic thinkers
- With inspiration, we nurture motivated and ambitious learners
- Through challenge, we cultivate courageous and determined characters



Part-Time Minibus Driver

Job Description & Person Specification



We are looking for a friendly and resourceful Minibus Driver, with excellent communication skills, to collect pupils from designated pick-up points in the morning and drive them to school. This is a part-time position for up to 10 hours per week, term-time only, commencing as soon as possible, once all required recruitment checks have been carried out satisfactorily. The school will shortly be commencing a pilot minibus scheme, and the permanency of the position will therefore be effected by the popularity of the scheme.

Hours & Salary

Monday to Friday, typically 6:45am to 8:45am, term-time only. Salary will be £20.00 per morning.

Training & Qualifications

Applicants must hold one of the following:

- A Passenger Carrying Vehicle (PCV) Driver's Licence;
- A PCV Community Licence; or
- A Northern Ireland Licence corresponding to a PCV Driver's Licence

The Driver will be required to undertake a competency test prior to confirmation of a job offer, and will also be required to complete child protection training before they commence the role.

Personal Qualities

The Minibus Driver will be:

- A motivated team player
- Hardworking and flexible
- Reliable and punctual
- An excellent communicator, with children and adults alike

The successful candidate will enjoy working with children, and be able to form and maintain appropriate relationships and personal boundaries with them. Previous experience of working with children would be considered an advantage.

How to Apply

To apply for this position, please submit a Davenies' Support Staff Application Form with a cover letter for the attention of the Bursar via email: admin@davenies.co.uk or by post. Applications will be considered upon receipt and interviews arranged on an individual case basis.

The selection process will include an interview with a panel of at least two senior members of staff, and other selection techniques will include a minibus driving competency test, interaction with prospective colleagues, and a tour of the School.

Safeguarding

Child Protection is always a top priority at Davenies. Davenies is committed to providing the best possible care and education to its pupils and to safeguarding and promoting the welfare of children and young people whilst offering a supportive working environment to all its members of staff. The School recognises that, in order to achieve these aims, it is of fundamental importance to attract, recruit and retain staff of the highest calibre who share this commitment. Child protection screening applies to all staff appointments within the school, including Enhanced DBS Certificate, Barred Lists check, and checks against the Teacher and Management Prohibition Lists. For further information, please read the School's *Child Protection Policy and Recruitment Policy and Procedure* which are available on the School's [website](#).

