

JOB DESCRIPTION

Agency	Department of Education	Work Unit	Early Childhood Education and Care
Job Title	Families as First Teachers Program Leader	Designation	Senior Teacher 2
Job Type	Full Time	Duration	Fixed to 31/12/2020
Salary	\$120,939	Location	Katherine
Position Number	24680 RTF 160468	Closing	24/02/2019
Contact	Regina Thompson, Director Families as First Teachers on 08 8999 3520 or regina.thompson1@nt.gov.au		
Agency Information	www.education.nt.gov.au		
Information for Applicants	Applications must be limited to a one-page summary sheet and an attached detailed resume/cv. For further information for applicants and example applications: click here		
Information about Selected Applicant's Merit	If you accept this position, a detailed summary of your merit (including work history, experience, qualifications, skills, information from referees, etc.) will be provided to other applicants, to ensure transparency and better understanding of the reasons for the decision. For further information: click here		
Special Measures	The NTPS values diversity and aims for a workforce which is representative of the community we serve. Therefore under an approved Special Measures recruitment plan, ATSI applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria and are suitable at the position level. For further information: click here		
Apply Online Link	https://jobs.nt.gov.au/Home/JobDetails?rtfid=160468		

Primary Objective:

Provide leadership and quality development of Families as First Teachers (FaFT) programs including the provision of specialist early learning advice, data collation, analysis, reporting and continuous improvement activities in early childhood development. FaFT Program Leaders are the primary source of professional learning and coaching in the quality assurance of program approaches and training in Abecedarian Approach Australia (3a) and ASQTRAK for staff in the region, including facilitation and planning of regional forums, conferences and workshops. Provide direction and planning for community engagement events, meetings through specific planning to support communities to improve improved participation and community perception of the FaFT program in urban and remote communities across regions.

Context Statement:

The FaFT program is an early learning and family support program for vulnerable and disadvantaged families with children prior to school entry (birth-4 years). The FaFT Program Leader works across the regions to support the school to develop and deliver a range of place based programs for vulnerable and disadvantaged families, supporting their successful transition of the children into preschool. FaFT programs work across agencies to promote optimal child development, family engagement in early learning and family support that is respectful of parenting and cultural issues.

Key Duties and Responsibilities:

1. Provide effective leadership of Families as First Teachers programs operational policy and procedures in regional and remote sites.
2. Apply the National Quality Framework (NQF) standards to drive quality and continuous improvement for children and their families participating in a FaFT program.
3. Manage data collation and analysis of current and emerging issues to identify and provide specialist early childhood development advice and program advice. Ensure reporting is aligned to the outcomes of FaFT program.
4. Undertake responsibility for ensuring FaFT sites are reliable in data input and ad hoc reporting at a site and region level.
5. Provide leadership through program focused coaching in the Abecedarian Approach (3a). Observe, plan with staff, monitor progress and mastery of 3a implementation for program fidelity.
6. Provide leadership in the quality implementation of developmental screening tool Ages and Stages Questionnaire Talking about Raising Aboriginal Kids ASQTRAK in FaFT programs. Monitor development of age appropriate learning plans and referral processes
7. Undertake ongoing planning and monitoring of program activities to ensure achievement of objectives including developing and delivering professional learning and continuous improvement strategies through targeted site visits that includes observing mastery of coaching staff in 3a and ASQTRAK.
8. Undertake responsibility for the planning, facilitation and presenting professional learning that supports FaFT program outcomes including facilitation and engagement of communities, in partnership with program staff, to embed place based approaches that improve participation, including community meetings to plan for effective engagement.

Selection Criteria:

Essential:

1. Early Childhood qualification and/or demonstrated relevant experience in early childhood education and ability to deliver high quality early childhood programs.
2. Proven ability to develop critical relationships with families and community partners and schools for successful implementation of responsive place-based programs and demonstrated sensitivities and judgement.
3. Demonstrated capacity to bring an analytical and strategic approach to the delivery of programs to address community needs.
4. Demonstrated knowledge and understanding of Aboriginal societies and cultures and the impact of issues affecting the early learning and development of young Aboriginal children.
5. An ability to interact effectively with people from diverse cultures.
6. Demonstrated experience and skills in community consultation, interagency collaboration and negotiation.

Further Information:

All applicants must be registered with the Teacher Registration Board of the Northern Territory and will be required to hold a current Working with Children Notice (Ochre Card) from SAFE NT.

Approved: May 2018

Tricia Wake Acting General Manager Early Childhood Education and Care