BRITISH SCHOOL VILNIUS

LOCATION	**The British School of Vilnius**
JOB TITLE	**Secondary English Teacher**
JOB PURPOSE	▪ To teach pupils assigned to your class within the school and carry out duties as required by the Headmaster. ▪ Ensure that planning, preparation, assessment and reporting meet the expectations of the school. ▪ To actively contribute to wider school development and growth. ▪ Demonstrate thorough curriculum knowledge. ▪ Demonstrate a proactive approach towards professional development.
REPORTING TO	Headmaster
OTHER KEY RELATIONSHIPS	Deputy Headteacher and SENco
PACKAGE	Competitive European salary, medical insurance, flight allowance and bonuses

KEY ROLES

Teaching and Learning

- Ensure effective teaching and management of classes, groups and individuals so that objectives are met, progress and challenge are maintained and the best use is made of teaching time.
- Use teaching methods, which will engage, stimulate pupils' intellectual curiosity including the use of effective questioning, clear presentation and effective use of resources.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of behaviour management through focused teaching and create positive and productive relationships in accordance with the rules and behaviour policy of the school.

Planning Expectations

- Identify clear teaching objectives, content, structures and sequences of lessons appropriate to the educational needs of the pupils.
- Set appropriate, yet challenging expectations for pupils' learning, building on prior attainment.
- Identify and plan for students who may require additional support (SEND, EAL, etc.) and know where to get help in order to give positive and targeted support.
- Ensure that planning shows a clear understanding of the year group expectations and leads to progression within lessons and over a sequence of lessons.

Assessment and Evaluation

- To assess pupil's achievements and progress in accordance with agreed policies and procedures.
- Implement AfL to evaluate how well learning objectives are/have been achieved and adapt future teaching and learning accordingly.
- Mark and monitor pupils' class and homework providing constructive oral and written feedback, providing focus for pupils' progress to ensure they meet individual and Year group targets.

Relations with Parents and the Wider Community

- Prepare and present informative reports to parents in a professional manner.
- Facilitate parental engagement by ensuring home learning tasks detail how parents can assist their children.
- Prepare presentations for parental groups as required by the Key Stage.

Managing and Developing Relations within the School

- Interact on a professional level with academic and administrative colleagues to establish productive working relationships.
- To contribute to meetings, discussions and systems to facilitate the smooth running of the school.
- Supervise the work of teaching assistants and participate in their professional development.

Managing Resources

- Select appropriate resources to support learners in achieving teaching objectives.
- Select resources to add practical activities and create interest for learners.
- Ensure resources are stored appropriately both within classrooms and shared resource areas.

Managing own Performance and Development

- Understand the need to take responsibility for professional development.
- Keep up to date with research and developments in pedagogy as relevant to the subject and phase.

▪ Understand professional responsibilities in relation to school policies and procedures. ▪ Make the most of PD opportunities provided. ▪ Reflect on teaching critically and use this to improve effectiveness. ▪ Engage actively in performance management, lesson appraisals and peer observations as a means to continually improve performance.
Other ▪ Contribute to student enrichment beyond the curriculum, including after school activities, sports, etc. ▪ Act as a role model to the pupils in personal presentation and conduct. ▪ To meet statutory responsibilities and company policies with regard to Health and Safety. ▪ Any other duties considered necessary as allocated by the Headmaster.

PERSON SPECIFICATIONS	
Qualifications/Training	
▪ Detailed knowledge of the relevant aspects of English National Curriculum. KS3 and KS4 Framework	Essential
▪ Evidence of active participation in CPD	Essential
▪ Degree and QTS	Essential
▪ Successful Completion of Induction Year	Essential
Experience / Knowledge	
▪ Minimum of three years teaching experience	Essential
▪ Experience of integrating the use of iPads and other IT devices into learning	Preferred
▪ Detailed understanding of AfL strategies to assess needs & inform planning	Essential
▪ Adapts teaching to respond to the strengths and needs of all pupils	Essential
▪ Has high expectations which inspire, motivate and challenge pupils	Essential
▪ Proven track record of ensuring good progress and outcomes for pupils	Essential
▪ Knowledge and understanding of the KS2 and KS3 English Curriculum	Essential
▪ Can demonstrate a commitment to developing all aspects of school life	Essential
▪ Creativity in teaching in an international setting	Preferred
Skills	
▪ Ability to use Ipad and other IT to effectively engage pupils	Preferred
▪ Evidence of good, or outstanding teaching	Essential
▪ Ability to create a positive, challenging learning environment	Essential
▪ Evidence of good classroom management skills	Essential
Personal Attributes	
▪ A high level of personal integrity	Essential
▪ Excellent organisational and time-management skills	Essential
▪ Demonstrates an attention to detail	Essential
▪ Demonstrates a strong work ethic	Essential
▪ Demonstrates a respect to students, colleagues and parents	Essential
▪ Proactive and able to manage others to ensure deadlines are achieved	Essential
▪ Self-motivated and enthusiastic approach to responsibilities	Essential
▪ Ability to work independently	Essential
▪ Continually strives for improvement	Essential
▪ Sense of humour and a commitment to adding enjoyment to learning	Essential
▪ Adaptability	Essential
OTHER CONDITIONS	
▪ Hold a clear enhanced DBS and police clearance letters from outside of the UK	Essential
▪ Meet necessary requirements for working in Vilnius	Essential