

Northern Education Trust – Job Description

Job Title:	Associate Director of Science		
Base:	North Shore Academy		
Reports to:	Principal	Salary Range:	STP&CD L13 – L17
Service responsibility:	Science	Salary:	£52,930 - £58,389

JOB PURPOSE

Reporting directly to the Principal. The Associate Director of Science will support the Academy by providing leadership and strategic direction to their specialist curriculum area by:

- Being accountable for attainment in the Science area;
- Ensuring the provision of high quality teaching and learning;
- Ensuring high standards and high expectations from students and staff;
- Providing a mentoring role for Curriculum Leaders and other teachers and model outstanding practice at all times.

JOB SUMMARY

The post holder will liaise and work closely with the Principal and the academy senior leadership team.

To undertake the full range of duties and responsibilities as required by the Principal as set out in The School Teachers Pay and Conditions Document.

1. To be accountable for outcomes in North Shore Academy under the direction of the Principal;
2. To be an active practitioner, teaching key groups where necessary to ensure a rapid rise in standards;
3. To work with the curriculum leader, to direct and provide advice and support to drive the improvement of outcomes;
4. To develop, launch and drive new initiatives and innovative practice in the subject area
5. To support curriculum leaders with self-evaluation, planning and self-review: ensuring high quality Faculty Handbooks, sharply focused schemes and assessment and comprehensive self-review, which leads to continuous improvement.
6. To liaise with and be informed by the most up to date Examination Board Training and marking and ensure that all curriculum leaders and their teams are highly skilled in the accurate moderation of students' work. Support this with moderation of students' assessment in years 7 to 11.
7. To lead on the development and improvement of quality data on the subject's performance, and to ensure that it is accurate and appropriate to facilitate targeted intervention.
8. To be an advocate for the subject area and to work collaboratively with others to improve the quality of teaching in the subject area.
9. To actively promote equality of opportunity for all students and staff.
10. To maintain outstanding teaching practice through research and ensuring awareness of latest thinking
11. Tracking student data and analyse subject data across the Academy facilitating collaborative learning from best practice and intervention where required.

12. Development, with curriculum leaders, extra-curricular subject programmes.
13. Work with the NET Teaching School Alliance to promote leadership and teaching development, through accredited and bespoke courses.
14. Assist, via the Teaching School Alliance, in the promotion and brokerage of fit for purpose SLE and other support.
15. Support, via the Teaching School Alliance, the delivery of specialist courses, such as leadership/subject conversion and or subject upskilling.
16. Support new entrants to the profession who are specialists in the subject and ITT via the NET Teaching School Alliance.
17. Promote and develop the subject locally and nationally.
18. When needed, analyse and review departmental teams and provide feedback, high quality reports and effective action plans and intervention strategies that bring about rapid improvement.
19. Lead on curriculum development and delivery of NET-wide curriculum area CPD.
20. Advise on / assist in the procurement of resources for departmental teams and individual teachers, when appropriate.
21. Deliver and develop with curriculum leaders resources for high quality revision and intervention sessions.
22. Lead and support external reviews of curriculum area.

General

23. To participate in wider Trust meetings and working groups as required
24. All staff of the Northern Education Trust will abide by the one academy rule: **‘All students and adults are expected to behave in a responsible manner both to themselves and others, showing consideration, courtesy and respect for other people at all times’.**

NET is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including an enhanced DBS check. Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified and the post holder may reasonably be expected to undertake other duties commensurate with the level of responsibility that may be allocated from time to time.

Signed:

Date: