

**HARTFORD CHURCH OF ENGLAND HIGH SCHOOL****PERSON SPECIFICATION****POST: ASSISTANT CURRICULUM MFL****PREPARED BY: M Holland / A Boyd**

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>EVIDENCE</b>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"><li>• GCSE teaching of Spanish</li><li>• Specific departmental leadership responsibilities</li><li>• Record of excellence in teaching MFL for at least 2 years</li><li>• Appraiser of other staff</li></ul>		<ul style="list-style-type: none"><li>• Letter</li><li>• References</li><li>• Interview</li></ul>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"><li>• QTS</li></ul>		<ul style="list-style-type: none"><li>• Letter</li><li>• References</li></ul>
<b>SPECIAL APTITUDES</b>	<ul style="list-style-type: none"><li>• Teaching ability commanding respect of pupils and colleagues</li><li>• Outstanding communication skills – verbal and written</li><li>• Excellent user of ICT</li><li>• Up to date on current educational issues</li></ul>	<ul style="list-style-type: none"><li>• Ability to teach another language at GCSE – French preferred</li></ul>	<ul style="list-style-type: none"><li>• Letter</li><li>• References</li><li>• Interview</li></ul>
<b>INTERPERSONAL SKILLS</b>	<ul style="list-style-type: none"><li>• Inspirational</li><li>• Ability to forgive and move on</li><li>• Ability to challenge and support students and staff</li><li>• High expectations</li><li>• Commitment to school improvement</li><li>• Firm but fair with students</li><li>• Team worker/Independent worker</li><li>• Good under pressure</li><li>• Excellent attendance</li><li>• Flexible</li><li>• Full of initiative</li><li>• Excellent personal organisation</li><li>• Drive and enthusiasm</li><li>• Completer finisher</li><li>• Sense of humour</li></ul>		<ul style="list-style-type: none"><li>• Letter</li><li>• References</li><li>• Interview</li></ul>