**JOB TITLE: Specialist Learning Support Teacher**

Job Description

**JOB PURPOSE**

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| * To assist and support individual pupils on the SEND register by planning and preparing lessons, assessing pupil progress and next steps. * To support students on the SEND register as required including those with EHCPs. |

**DUTIES**

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| **Specific DUTIES**   * The Specialist LS Teacher will be responsible for liaising and assisting the class teacher in order to dual plan and collaboratively prepare inclusive lessons for the individual student. To assess and monitor pupil progress and plan next steps for children on the SEND register; more specifically those with EHCPs including a child with Down Syndrome. * To plan effectively to meet the needs of individual pupils with Special Education Needs and in collaboration with the Learning Support Coordinator (LSCO) prepare, implement, monitor and review Individual Educational Plans. * To work towards pupils individualised targets as set out within the EHCP, in liaison with the class teacher and LSCO. * To provide learning support to pupils in class or in withdrawal situations, either 1:1 or small groups. * To maintain records of planning, interventions, assessment and progress. * To develop knowledge of the particular needs of the pupils and seek advice from the LSCO, class teacher and outside agencies, as directed. * To aid access to the full range of learning experiences both inside and outside the classroom and provide modified materials as required, eg. worksheets, games, visual prompt cards, etc. * To make or modify resources as suggested and advised by the LSCO, Educational Psychologist or other outside agencies. * To write SMART targets and objectives on the ILPs for pupils being taught by the Specialist LS Teacher. * To collaborate in the planning and preparation of the day to day class activities with subject teachers. * To organise and maintain an inclusive learning environment both in the classroom and outside. * Motivate and encourage pupils to have a go at activities they may be unsure of. * Provide positive reinforcement, praise and rewards. * To create a safe and stimulating learning environment that supports learning and in which pupils feel secure and confident. * Facilitate inclusion in small group activities and support interaction. * To work in partnership with the parents to promote their involvement in working with the school to achieve the best outcome for the pupil. * Identify and share the most effective teaching approaches for pupils with additional learning support needs. * To attend in service training and meetings relevant to the post in order to keep up to date with developments in working with children with special educational needs. * To act as a positive role model to all pupils through one’s presentation and personal conduct in line with the OneSchool Vision. * To take responsibility for the implementation and delivery of alternative pathways, for a range of students, across key stages, as directed by the CP/SENDco.   **SUPPORTING THE CLASS TEACHER AND LSCO**   * To work as part of the team to ensure that the wellbeing and personal development of the pupils enhances their learning opportunities and life skills. * To attend planning meetings with the Class Teacher / LSCO to develop learning programmes and to assist in the delivery of the individual learning programmes on a daily basis to promote learning, behaviour and communication skills. * To provide regular feedback to the Class Teacher, LSCO and relevant outside agencies (as directed) about the pupil’s difficulties and progress. * Identify and share the most effective teaching approaches to inform effective practice. * When necessary, to contribute to pupil’s annual review by writing a brief report and attending the meeting.   **SUPPORTING THE SCHOOL**   * To understand and apply the school policies on learning and behaviour, and the statutory guidelines relating to disability discrimination and special educational needs. * To maintain confidentiality and sensitivity to the pupils’ needs but have regard to the safeguarding procedures of the school and OneSchool Global UK. * To carry out duties as directed by the Class Teacher, LSCO and Campus Principal.   **General Duties**   * To perform such other duties as may be requested from time to time, commensurate with the role. * Uphold and promulgate the OneSchool Global UK ethos within all areas of responsibility. * Contribute to, share in and promote the wider and longer-term vision of OSG UK and OneSchool. * To promote equality, diversity and inclusion and demonstrate this within the role, adhering to the OSG UK Equal Opportunity Policy. * Comply with and support the implementation of all School and OSG UK policies. * To adhere to Health & Safety Policies and ensure all tasks are carried out with due regard to Health and Safety. * To work with due regard to confidentiality and the principles of Data Protection, encouraging others to do the same.   **PERSONAL Duties**   * To set an example of positive personal integrity and professionalism, with positive, appropriate and effective communications and relationships at all levels. * Ensure high standards are maintained, progressed and promoted in all areas of work. * To undertake appropriate professional development and positively participate in the appraisal of own performance. * Communicate and co-operate effectively and positively with specialists from outside agencies where applicable. * Attendance at staff meetings as appropriate. |
| **SAFEGUARDING**  OneSchool Global UK and its affiliated schools are committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks.  We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across the school. This is in line with statutory guidance Keeping Children Safe in Education 2024 and The Education Act, we expect all staff and volunteers to share this commitment. |

**Reporting To**

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| * Reporting to Learning Support Co-ordinator / Regional SENDCo / Campus Principal. * No direct reports or ongoing supervision to others. |

**SUPPORT FOR THE ROLE**

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| The role is supported by the Learning Support Co-ordinator, Class Teacher, Campus Principal, Regional SENDCo. |

**ISSUED BY**

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| OneSchool Global UK  Issue date: November 2023 |

**Specialist Learning Support Teacher**

**Person Specification**

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| **Specification** | **Essential** | **Desirable** |
| **Experience and Knowledge** | * Have extensive experience of working with children with Downs Syndrome. * Have experience of working with children and young adults at Key Stage 1-5. * Have experience with working with children with communications and interaction difficulties * Be fluent in Makaton or sign-a-long. * Have knowledge of effective strategies which aid children with communication and interaction difficulties. * Have knowledge and understanding of the different social, cultural and physical needs of pupils. * Have an interest in how children learn and behave. * Provide appropriate role models of behaviour both in the classroom and around school. * Care about children but particularly those who find learning and managing their behaviour difficult. | * Have experience with working with children with literacy and numeracy difficulties * Have experience of cued articulation * Have experience of working with children with speech and language difficulties |
| **Education and Qualifications** | * Qualified Teacher Status. * Relevant degree or similar SEND related qualification. * Have A\*-C grade GCSE, ‘O’ Level or equivalent qualifications in Maths and English. | * Qualification in dyslexia / learning difficulties |
| **Skills and Abilities** | * Undertake tasks under the direction of the Class Teacher, LSCO or Campus Principal. * Plan and prioritise tasks and work under the pressure of a busy inclusive school. * Communicate effectively and appropriately to pupils with different abilities and backgrounds. * Motivate pupils to learn and to be sociable. * Assist with the organisation of the learning environment. * Maintain records of the pupils. * Work effectively with other adults in the school and wider community. * Respect and maintain confidentiality but have regard to the safeguarding protocols of information sharing where necessary. * Be computer literate and an understanding of Microsoft packages (Outlook, Excel, Word, etc). * Attend training courses considered appropriate for the post. * Good communication skills written and verbal. * Good organisational skills. * A positive role model of professional practice and conduct of others. |  |
| **Training** | * Willingness to undertake relevant training and identify own development needs. * Committed to ongoing CPD and Professional development. | * Level 1 Training in ASD. * Training in Literacy/Numeracy difficulties. |
| **Attributes and Attitudes** | * Be productive, creative and show initiative. * Be a responsible and trustworthy role model. * Have patience with children who have difficulties with communication and interaction. * Have patience, be flexible and innovative with a clear understanding of how children who find learning new concepts and remembering taught concepts difficult, might present. * Flexible approach and positive attitude towards work. * Punctual and reliable. * Ability to adapt to changes in the workplace. |  |
| **Equality, diversity and inclusion** | * Knowledge, understanding and commitment to equality, diversity and inclusion informed by practical experience and application. |  |
| **Safeguarding** | * Knowledge, understanding and commitment to safeguarding and promoting the welfare of students. * Ability to form and maintain appropriate relationships and personal boundaries with students. |  |

The post holder will be required to complete an enhanced Disclosure Barring Service (DBS) Check with appropriate barred list checks, or the equivalent, and must be eligible to work in the UK.

OneSchool Global UK is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

All staff are expected to be committed to the Equal Opportunities Policy.