



# St Christopher's Prep, Hove

A BRIGHTON COLLEGE SCHOOL



## HEAD OF ENGLISH

Closing date: 2nd May 2025

Start date: *September 2025*

# The School

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A CO-EDUCATIONAL PREP SCHOOL IN THE HEART OF HOVE, DELIVERING A FIRST-CLASS ACADEMIC EDUCATION WITHIN A WARM, FRIENDLY AND SUPPORTIVE FAMILY ENVIRONMENT

St Christopher's primary aim is to provide all its pupils with a first-class academic education within a supportive family environment. As part of the Brighton College Family of Schools, we have a very close relationship with the College, and many of our pupils leave St Christopher's to attend the senior school. We benefit hugely from this relationship, through the sharing of knowledge and best practice as well as the use of facilities and termly visits for events and lectures.



St Christopher's children are bright, happy, inquisitive and kind with unique talents and interests. Our talented team of teachers ensure that each child is nurtured and challenged on every stage of their educational journey. We welcome committed and enthusiastic teachers and support staff to our cohesive and friendly team.

The school aims to enable its pupils to:

- learn the habits and rewards of hard work and careful study
- learn to take responsibility for their own actions and to consider the welfare of others
- enjoy discovering and developing their own talents and interests through different curricular and non-curricular activities
- appreciate the value of self-discipline and high standards
- be prepared in such a way as to enable them to gain places at Brighton College or the Senior School of their choice
- develop as individuals through moral and spiritual exploration

St Christopher's is very much a family school and we strive to maintain a caring environment in which kindness, good manners and respect for others is nurtured, encouraged and rewarded. Above all, we ensure that each child is happy and has the confidence to achieve their full potential. Our children are celebrated as individuals and are supported through their journey at St Christopher's by a dedicated and enthusiastic team of Form Tutors.





# The City

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St Christopher's holds a central location in the heart of Hove, well situated for easy access to some of the best sporting facilities, theatres and venues in the city.

The City of Brighton and Hove is a popular destination renowned for its diverse communities, quirky shopping areas, large and vibrant cultural, music and arts scene and has been called the happiest place to live in the UK! With an extensive beach and seafront, and proximity to beautiful rural areas including the South Downs National Park, the opportunities for recreation and leisure are varied and numerous.

Transport links are also excellent, Hove being within easy travelling distance of London and 30 minutes from Gatwick Airport. The school is an easy walk from either Hove or Aldrington train station. The beach is a 5 minute walk away and the school is conveniently situated close to shops and buses.

Many of our staff walk or cycle to work and benefit from school lunch during term time, membership of the Teachers Pension Scheme and school fee remission for children of teaching staff.



# The Role

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The Head of English is responsible for the delivery of English throughout the School, ensuring the highest levels of achievement for all pupils. As a Head of Department the successful candidate will be expected to inspire all teachers within their department and lead the teaching of English with drive and innovation.

## **Task and Duties:**

- Work within school policies and guidelines on curriculum, discipline and organisation
- Be responsible for the planning and delivery of Schemes of Work
- Plan and deliver effective lessons to a range of abilities
- Devise teaching strategies, which implement agreed school policies and schemes with particular reference to the following: Health & Safety, Child Protection, Equal Opportunities, Learning & Teaching, Assessment, Behaviour, SEN & Inclusion
- Work collaboratively with others to identify and maximise the learning potential of all students, including those with SEN and those who are gifted and talented
- Keep up to date with latest developments in the Early Years/Primary Curriculum and pedagogy
- Evaluate teaching methods with a view to continual improvement
- Mark homework, tests and examinations and provide appropriate feedback
- Maintain records as appropriate
- Attend parents' evenings and INSET as required
- Contribute to the development of the school curriculum, teaching methods and their review
- Assist with curricular and extra-curricular activities beyond lesson time
- Undertake pastoral duties and support students as necessary
- Undertake form tutor duties if required



# Person Specification

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## **Person Specification:**

The successful candidate is likely to:

- Hold a degree in the relevant academic field
- Have a passion for their subject
- Be aware of the differing learning needs of students and how to best facilitate their learning
- Offer exciting and challenging lessons
- Be committed to fully participating in the life of St Christopher's Prep
- Have a competence and interest in ICT and innovative use of technology in the classroom
- Demonstrate a commitment to safeguarding and promoting the welfare of others
- Have the ability to teach games and support the coaching staff

## **Additional requirements:**

- Support and contribute to the School's responsibility for safeguarding children
- Contribute to the formulation and implementation of the School Improvement Plan and associated action plans
- Promote equal opportunities
- Play a full part in the life of the school community and support its ethos
- Comply with the duties and regulations of a school teacher as set out in the staff handbook
- Participate in the extra-curricular programme
- Carry out any other reasonable tasks as directed by their Line Manager or Senior Management Team

# Welcome from the Head



*Welcome to St Christopher's! I am delighted that you are interested in joining our wonderful school. I would encourage you to make an application and see for yourself what makes us special. Please read on for a flavour of the type of person we are looking for.*

Our staff are positive, caring and ambitious. We strive to:

- Promote a learning environment where children are safe, happy and show consideration for others at all times so that they learn and achieve
- Promote good behaviour at all times, implementing the school's behaviour policy consistently and fairly
- Plan, prepare and deliver a broad and balanced activity based curriculum
- Assess children's learning to celebrate achievements and inform future planning using relevant national and local guidelines from appropriate sources
- Help children learn the habits and rewards of hard work and careful study
- Help children learn to take responsibility for their own actions and to consider the welfare of others
- Facilitate discovering and developing children's talents and interests through different curricular and non-curricular activities
- Create an atmosphere of trust and co-operation between home and school by working and communicating with parents/carers
- Create a welcoming, respectful and safe environment for all members of our community and to uphold these values to ensure an inclusive working environment where diversity is celebrated and everyone can contribute and thrive.

In our ISI Inspection 2022, Inspectors commented that:

*"There is a strong listening culture and respect for the values and opinions of others".*

*"Pupils' attitudes toward their learning are outstanding and show successful fulfilment of the School's aims".*

*"The pupils show a high level of respect for one another..."*

*"Pupils make a strong contribution to others, their school community and the wider community".*





# Application Process

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## **Timescales:**

Please apply by Friday, 2nd May via TES or email to [headspa@stchristophershove.org.uk](mailto:headspa@stchristophershove.org.uk)

We encourage early applications and are likely to interview on a rolling basis.

St Christopher's Prep School reserves the right to interview and appoint before the published closing date.

To enable us to make any reasonable adjustments, please let us know if you have any special requirements when you submit your application.



## **Terms and Conditions**

St Christopher's Prep is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All applicants will be required to comply with all safeguarding procedures including an Enhanced DBS check. Successful candidates will also be subject to a social media check.

St Christopher's Prep is committed to ensuring that the recruitment and selection of staff is conducted in a manner that is systematic, efficient and effective and promotes equality of opportunity. Please contact us for a copy of our Equal Opportunities Policy.



## **Salary and Benefits:**

The School operates an independent and competitive salary scale. A free school lunch is available during term time and teaching staff may benefit from school fee remission. We are committed to professional development and are a flexible employer.

We welcome visits from prospective candidates - please email [headspa@stchristophershove.org.uk](mailto:headspa@stchristophershove.org.uk) to come and experience our happy and supportive environment. This role is subject to a one year probationary period. Further information about the school can be found on our website [www.stchristophershove.org.uk](http://www.stchristophershove.org.uk).

Thank you for your interest in St Christopher's Prep, Hove. We look forward to welcoming you to the school.

