

### Primary Teacher to work with KS3 students (Y7 only) Opening Minds

<b>Salary range:</b>	<b>TMS (recruitment point/s available)</b>
<b>Number of Hours:</b>	<b>FULL TIME</b>
<b>Temporary or Permanent:</b>	<b>PERMANENT</b>
<b>Closing Date: 24/06/2019 9:00am</b>	<b>Interview Date: WB 24<sup>th</sup> June</b>

When staff, students and families walk through our gates and onto our site, they belong to the Whitley Academy Community. In this community, we build meaningful relationships based on trust and mutual respect. Our classrooms, corridors and the school environment are safe spaces where nobody is judged and everyone is valued. In our community, we are proud of our school and committed to supporting all staff and students to “be the best you can be”.

For a September 2019 start, we are seeking an inspirational and highly motivated teacher to join our successful and pioneering KS3 Opening Minds team. You will be joining a very well-resourced department with an outstanding local and National reputation. This would be a really exciting opportunity for an NQT or an early career-stage teacher from a KS2 or a middle/secondary school setting. You will be an effective team member whose input will contribute positively to our recognised, innovative curriculum practice with students in Y7.

The successful candidate must be:

- Keen to teach KS3 core and humanities subjects in a model similar to the primary model,
- Excited about teaching and learning,
- Committed to making a difference to the lives of pupils,
- Resilient with a strong personal drive,
- Someone who has high expectations of both students and their colleagues,
- Values driven and
- Someone who can forge positive relationships with students to encourage great learning.

We will offer you;

- A positive and innovative learning culture, where wellbeing and workload are effectively managed,
- A dedicated, highly skilled and committed staff, upholding high expectations of and aspirations for all of our students,
- A strong sense of community and a warm, welcoming workplace,
- Access to the RSA Academies' Teaching School Alliance, which offers high quality training and leadership experiences for all staff, to ensure that everyone is enabled to develop, grow and collaborate,
- PiXL network access, developing new ideas and strategies to impact on student learning and
- A number of additional benefits including a fantastic internal CPD programme built into directed time - fostering excellence in teaching and learning, and a vibrant modern building and facilities in a beautiful location within easy reach of the M40/M6 corridor.

This post would be suitable for an early career stage teacher interested in developing their T&L expertise in an exciting, outward-looking school or for a more experienced practitioner with an interest in developing their wider subject knowledge or a more experienced practitioner looking to develop their leadership skills in a specific subject area. Applications from primary or secondary phase practitioners are welcomed. *Applications from NQTs are also particularly encouraged* as the school has a very strong and well-developed NQT training and support programme. A leadership allowance may also be available for an exceptional candidate able to take on an additional curriculum or pastoral responsibility.

Informal visits are welcomed. To find out more about our school please visit our website at [www.whitleyacademy.com](http://www.whitleyacademy.com).

We hope that after considering all the information provided, you will decide to make an application. A reminder that the closing date is 24<sup>th</sup> June 2019 9:00am. Shortlisted candidates will be contacted within a few days of the closing date. Whatever the outcome of your application we thank you for the interest you have shown and wish you well for your future career.

Completed applications should be returned to: [vacancies@whitleyacademy.com](mailto:vacancies@whitleyacademy.com)

We are an equal opportunities employer and are committed the safeguarding and promoting the welfare of children. Employment at the Academy will be subject to receipt of satisfactory disclosure from the Disclosure and Barring Service (DBS) in accordance with the Rehabilitation of Offenders Act 1974, Police Act 1997 and the Protection of Freedoms Act 2012.

## Primary Teacher to work with KS3 students (Y7 only) Opening Minds Job Description

<b>Job Title:</b>	<b>Primary Teacher to work with KS3 students (Y7 only)</b>	<b>Pay scale:</b>	<b>TMS</b>
<b>Line Manager:</b>	<b>OM Curriculum Leader</b>	<b>Location:</b>	<b>Whitley Academy</b>

### Job Purpose

To teach and support the development and implementation of our “Opening Minds” Curriculum to class-groups in KS3. To teach students within the “Opening Minds” framework and ensure every child realises their potential.

### Duties and Responsibilities:

- To plan and prepare lessons and teaching materials.
- To teach students through an integrated approach to learning across a number of subjects eg Maths, English, Humanities and Science (and to contribute, if appropriate to KS4 curriculum delivery).
- To maintain good order and discipline amongst pupils in line with the school behaviour policy, handling duties and supervision outside the classroom.
- To ensure all the elements of the school statement of philosophy are addressed in the Opening Minds forward planning frameworks.
- To support the development of schemes of work.
- To ensure up-to-date assessment information (both formative and summative) is held on individual pupils and for each group taught, including achievements, rewards, parental contacts, internal exclusions and lead on the management implications of such information to improve pupil learning and attainment for those groups.
- To report on students at appropriate times in line with school policy.
- To support the integration of literacy, numeracy, ICT strategies into the Opening Minds framework to ensure the Opening Minds team effectively delivers the school’s core purpose.
- To participate in CPD related to curriculum development and help incorporate these developments into schemes of work.
- To support the development, implementation, review and improvement of links between home and school and the pastoral and SEN/Inclusion support frameworks to ensure individual pupils engage successfully with their learning in Opening Minds.
- To provide information as required to the Opening Minds Co-ordinator and other appropriate staff with respect to pupils’ progress and well-being.
- To ensure the needs of individual pupils are met.
- Any other duties and responsibilities within the range of the salary grade as directed by the Principal.

All duties and responsibilities must be carried out with due regard to the Whitley Academy Health and Safety Policy.

This post is exempted under the Rehabilitation of Offenders Act 1974 and as such, appointment will be conditional upon the receipt of a satisfactory response to a check of police records via the Disclosure and Barring Service (DBS). Post holders will be accountable for carrying out all duties and responsibilities with due regard to Whitley Academy's Equal Opportunities Policy and are committed to safeguarding and promoting the welfare of children. Duties which include the processing of any personal data must be undertaken within the General Data Protection Regulation (Data Protection Act 2018).

**Responsible to:** Opening Minds Curriculum Leader

**Date Reviewed:** June 2019

## Primary Teacher to work with KS3 students (Y7 only) Opening Minds Personal Specification

Essential	Desirable	Evidence
<b>Qualifications &amp; Experience</b> <ul style="list-style-type: none"> <li>NQT/Qualified Teacher.</li> <li>Good Degree</li> <li>Recent experience with either secondary or KS2 primary pupils</li> <li>Evidence of involvement in the development of schemes of learning in the curriculum in a primary or secondary school</li> <li>High expectations of personal performance and of pupils' success.</li> <li>Be committed to one's own learning and that of students.</li> <li>A belief that schools can make a difference.</li> </ul>	<ul style="list-style-type: none"> <li>Evidence of involvement in CPD as a participator</li> </ul>	Application form, Original Qualification Documents & references
<b>Knowledge &amp; Understanding</b> <ul style="list-style-type: none"> <li>Knowledge of the RSA Opening Minds framework or integrated delivery of learning.</li> <li>How children are motivated and how they learn.</li> <li>Assessment, recording and reporting of pupils' achievements and assessment for learning.</li> <li>Progression issues for pupils into KS3, from KS2.</li> <li>Equal opportunities and anti-discriminatory practice in the context of the school community.</li> </ul>		Application, references & selection process
<b>Skills &amp; Abilities</b> <ul style="list-style-type: none"> <li>To communicate effectively.</li> <li>To develop a range of lessons to stimulate and motivate students incorporating the Opening Minds competences for learning.</li> <li>To use a range of data to track, set targets and monitor individual pupils.</li> <li>To establish and maintain good professional relationships and monitor individual pupils.</li> <li>To lead and be a team player</li> <li>To teach effectively in a community school ethos.</li> <li>To plan and implement curriculum challenge through organised schemes of work.</li> <li>To think strategically, forward plan and contribute to whole school priorities.</li> </ul>	<ul style="list-style-type: none"> <li>A willingness to seek support and guidance as required.</li> </ul>	Application, references & selection process
<b>Whitley Characteristics</b> <ul style="list-style-type: none"> <li>Resilience and initiative</li> <li>Passion for all young people's learning</li> <li>Enthusiastic about teaching and learning in your subject</li> <li>Positive outlook</li> <li>Team Player</li> <li>Advocacy for Whitley Academy students and their community</li> </ul>		Application, references & selection process
<b>Special Requirements</b> We are an equal opportunities employer and are committed to safeguarding and promoting the welfare of children. This post is exempted under the Rehabilitation of Offenders Act 1974 and as such, appointment will be conditional upon the receipt of a satisfactory response to a check of police records via the Disclosure and Barring Service (DBS).		

Updated: June 2019

## Recruitment Guidelines

Whitley Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

### PRIVACY NOTICE FOR JOB APPLICANTS

Please refer to our Privacy Notices published on our website which explains how we collect, store and use personal data about job applicants. <http://www.whitleyacademy.com/about-us/join-us/as-a-member-of-staff/>

### APPLICATION FORM

Your application form plays an important part in your selection - it is the only basis for considering your initial suitability for the post. Read the instructions on the application form carefully before completing it. You must complete all parts of the form.

Look carefully at the post specification. This outlines the duties of the post and the minimum knowledge, skills and experience we require. You should show clearly in your application how your knowledge, skills and experience are relevant to the requirements of the post.

### REQUIREMENTS FOR REFERENCES

At least one of the references should be your current employer. If you are not currently working with children, but have previously done so, then you must include a referee from the last post where you worked with children. If you have not been in recent paid employment, referees should be appropriately qualified to provide confirmation of your suitability for employment. Referees will normally be contacted before interview where possible. You should be aware that your referees will be asked if, in relation to you, they are aware of any Child Protection allegations or issues of a similar nature.

### SHORT-LISTING & INTERVIEWS

Applicants who meet the requirements will normally be short-listed for interview, however, places for interview will need to be limited to a manageable number. In addition, the School may conduct tests and/or written exercises in appropriate circumstances and you may be asked to undertake such exercises as part of the selection process.

At the interview, the panel will ask questions which are intended to allow you to expand on your application and to demonstrate how you meet the requirements of the post. This is also your opportunity to ask questions relating to the job. You will also be asked for your views on the importance of safeguarding children.

### PRE-APPOINTMENT CHECKS - Permission to Work in the UK

Please note that we can only consider applications from citizens who have the right to work in the UK.

### Qualifications

At Interview - Evidence of qualifications relevant to the post and proof of Qualified Teacher Status (if applicable) will also be required. We can only accept original certificates. If you cannot produce original documents or certified copies, written confirmation of your relevant qualifications must be obtained from the awarding body.

### Proof of Identity

At Interview - In accordance with Safeguarding Children and Safer Recruitment in Education Guidelines, we must see proof of your identity and evidence your name, date of birth, address and see some form of photographic identity.

At Appointment - In accordance with Safer Recruitment guidelines designed to protect young people, we will check your suitability to work with children. You will need to undertake an Enhanced Disclosure via the Disclosing and Barring Service (DBS), involving completing an electronic application for this purpose and provide original supporting documents.

### Medical Clearance

At Appointment - Verification of your medical fitness is required and again you will be asked to complete a form. You will not be able to start work, for insurance purposes, until medical clearance has been received.

**It is not our practice to inform applicants that they have been unsuccessful in being called for interview. If you do not receive an invitation to interview, we thank you for your interest in the post.**