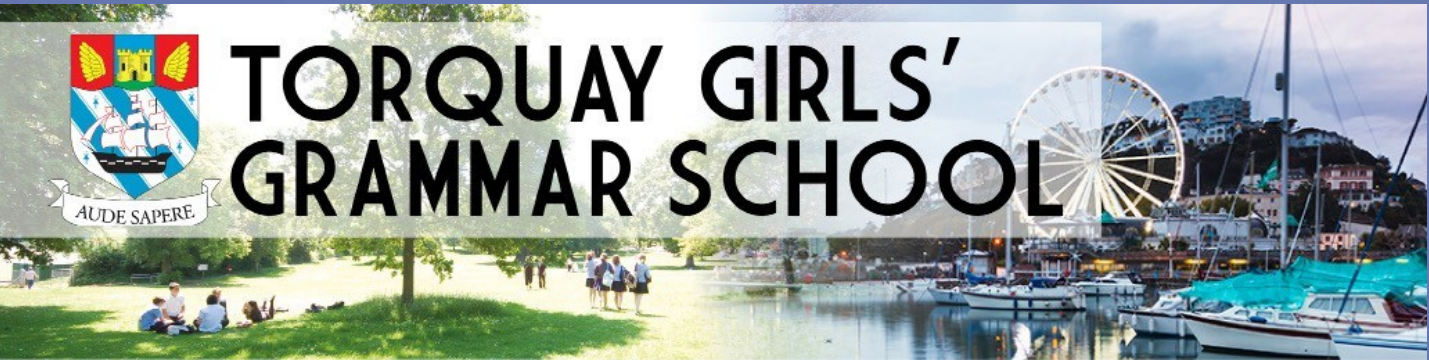




TORQUAY GIRLS' GRAMMAR SCHOOL



Cover Supervisor Recruitment Pack

Welcome from the Headteacher

Thank you for your interest in the role of Cover Supervisor at Torquay Girls' Grammar School.

Torquay Girls' Grammar School is a girls' 11 to 18 selective Single Academy Trust (SAT) in Torquay, Devon. Our status as a SAT means that we have the freedom to implement a curriculum intent which focusses on the whole child:

To equip students for a future in which they have the academic qualifications, character skills and self-esteem to make decisions that lead to long, happy and content lives.

Our school is founded on our core values which apply to our whole community:

Equality; open minded; kindness; collaboration; and well-being.

Our academic results are consistently high - we are 2nd in Devon and 6th in the South West - which is true testament to the continued dedication from both our students and staff.

I have been Headteacher of Torquay Girls' Grammar School since 2021 and during my first two years, the whole team led significant changes across the school to ensure we met the standards required by all accountability frameworks. We were delighted that even with the challenges of the new Ofsted framework, our hard work was recognised by achieving '*Outstanding*' in every category in November 2023. This is no mean feat, and we are incredibly proud of this achievement.

The school has a long history of success with committed students, staff and trustees. If you were to join us, you would become part of an outstanding school which values every individual within our school community.

Please don't hesitate to get in touch, we would love to hear from you!

Sarah Forster
Headteacher



**Pupils are encouraged to become the
'history makers' of the future**

(Ofsted Report, November 2023)



Hello from our Head Girl Team

Dear Applicant,

Firstly, we would like to thank you for expressing interest in becoming the new **Cover Supervisor** here at Torquay Girls' Grammar School.

Here at TGGs, in both the lower school and Sixth Form, we all feel incredibly lucky to be a part of such an inclusive, caring school community, created with both staff and students' involvement. Our school values of kindness, equality, well-being, open-mindedness and collaboration allow us to grow not only academically, but also individually, alongside our peers, to prepare us to lead successful and happy future lives.

For over 100 years, TGGs has inspired us to have confidence in ourselves and our abilities, as demonstrated by our school motto "**Aude Sapere**" (which translates to "dare to be wise"). We, as students, feel the benefit of the positive, enriching environment that our school has cultivated, not only in our engaging lessons but also in our wide range of extra-curricular opportunities. Students are able to make the most of the countless activities put on at our school, ranging from our sports fixtures to performing arts groups. As a school, we also pride ourselves on our fundraising work, such as our Charity Week and the annual sponsored walk to raise money for our sister school Imprezza Academy, in Kenya. Meanwhile, more academic opportunities include University visits, and the Extended Project Qualification, which are both hugely useful in guiding us as we consider the options in the future.

Our Sixth Form prides itself on its rich variety of leadership roles and opportunities. This ranges from the Head Girl Team, Subject Ambassadors, Heads of Houses, Heads of Societies and Mentors. Together, these positions cultivate a collaborative community, which not only enriches the school as a whole but also encourages its students to prosper in the rewarding challenges these positions entail. Opportunities like these help to develop a Sixth Form which paves the way for each student to grow and supports them with the tools they need for any future they aspire to, whilst maintaining the school's core values of equality and kindness at its centre. Being a part of our Sixth Form means being part of a community which is inclusive, compassionate, excellent, and takes pride in each of its members.

We hope that this short introduction has given you a feel for what our school is truly about, and has encouraged you to become a part of it. If you '**dare to be**' our new **Cover Supervisor**, then we look forward to meeting you

Thank you,

TGGs Head Girl Team



Why Join us as a Cover Supervisor?

We currently have two Cover Supervisors who provide cover for absent teachers. Our Cover Supervisors support the smooth running of the school by covering some classes in their normal classrooms, but can also cover within our Study Centre which can fit several classes.

Our Cover Supervisors play an important role to ensure that students continue to learn even if a teacher is absent. The successful candidate will be an integral part of the school, and liaise closely with teachers and other staff to ensure that students have the best experience when cover is required. We ensure there are clear instructions and suitable resources for cover lessons.

As with all of our staff, our Cover Supervisors promote positive behaviour, both within and outside of the classroom and maintain a constructive and productive working environment for all students. The post holder will also have the opportunity to join in with events and trips that take place regularly across the school.



Continuing Professional Development

At Torquay Girls' Grammar School, all staff have access to a wide range of Continued Professional Development (CPD).

Staff at every stage of their career have a wide ranging and evolving offer of significant investment, to ensure the development of people sits at the heart of our vision. Staff are encouraged to attend internal training opportunities throughout the school year, and also to get involved with external training relevant to their role - an opportunity to gain further understanding and knowledge, but also to meet similar professionals from other schools and professions. We fully believe that allowing staff to access a range of training relevant to the role will not only help them to achieve well within their role, but also to ensure they receive meaningful personal development suited to you.

Working at TGGs

Being part of the 'TGGs family' is special in many ways. Whatever role you play within the school community, there is so much that makes TGGs a great place to work.

Our school is situated on a great site with fantastic facilities including our lecture theatre, Sports Hall, and a fully kitted gym suite which staff can access. Across the year, there are also opportunities to join staff after school clubs including yoga and badminton - a great way to keep fit and socialise with colleagues! There are also organised staff walks on Dartmoor, and not forgetting our annual sponsored walk which raises £1000s for charity.

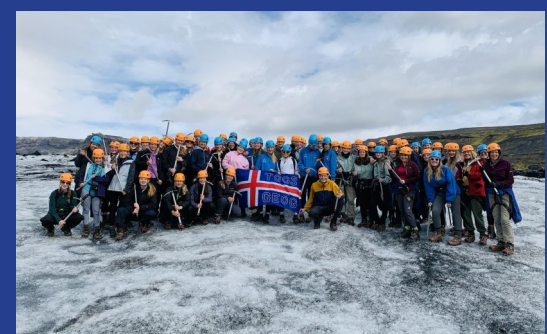
Our staff love to get involved with whole school events. Sports Day, Christmas Events, the House Shout and the Staff Lip Sync Battle are some of the highly anticipated dates in the calendar. Staff are also encouraged to be part of our wider extra-curricular offer by going on day and residential trips - Iceland and Rome to name a couple!

Our Parents and Teachers Association (PTA) has recently relaunched and they have been planning events for both staff and students, with the last quiz night proving a big success. Whether you would like to be part of the PTA or simply come along to the events for some fun, it is a great way to get involved with fundraising for the school.

As a new member of staff at TGGs, you will receive a full induction to the school which continues beyond your first week, to help you to be as successful in your role as possible. As a school, staff have access to a range of benefits from day one, including access to a good pension, the Cycle to Work scheme through salary sacrifice, and access to an Employee Assistance Programme alongside supportive policies for every personal eventuality.

The wellbeing of our staff is paramount. From the more formal aspects such as personal development to informal cake and coffee at break time, we are always improving what we can offer. We seek staff views, listen and take action to ensure staff feel as supported and valued as possible. We have recently introduced an annual 'Wellbeing Day' and have purchased TGGs branded items for staff including a coat, water bottle and coffee cup.

Our staff are incredibly dedicated to our students, but are also incredibly supportive towards one another. As well as your immediate department or team, you will get to know staff across the school who each bring something unique to our school community. We are incredibly proud of our 'TGGs family'!



Torbay and Beyond

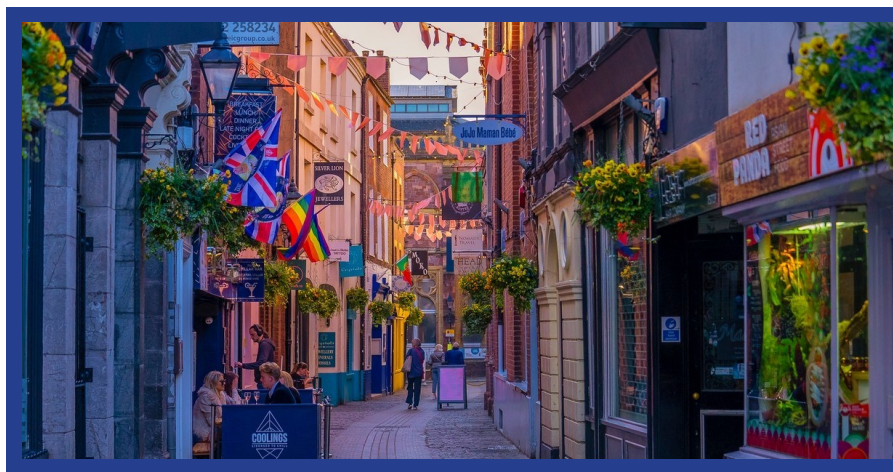
We are extremely lucky to be located within such a wonderful part of the world, and part of a superb community. Torquay Girls' Grammar School is situated in Torquay and is part of the wider Torbay area which is also home to the coastal towns of Paignton and Brixham. Torbay has so much to offer including beautiful harbours, popular tourist attractions, and plenty of choice when it comes to fish and chips, or an ice cream!



Our school is only a 30 minute walk to the closest beach, and driving distance to so many other stunning beaches and coastal towns including Dartmouth and Salcombe. As well as access to renowned coastlines within the English Riviera and the South Hams, Torquay also provides easy access to Dartmoor where there are endless walks and quaint villages to visit. We are also fortunate to be nearby North Devon where you can enjoy the wilderness of Exmoor; and Cornwall with plentiful sandy beaches.

Not only are we fortunate to be close to so many outdoor playgrounds, access to larger towns and cities is also incredibly easy. Exeter and Plymouth are our two closest cities which provide a range of facilities including shops, restaurants, bars and activities, as well as a variety of cultural, musical and sporting events. You can even hop on a train to get to Bristol in less than 1.5 hours, and London in 2.5 hours.

If you are looking to relocate to the area, there is something for everyone. Whether you want to live in a modern house in a bustling city or enjoy the peace and quiet in a thatched cottage on Dartmoor, there is plenty of choice. The area is also great for families due to the variety of family friendly opportunities available, whether on a rainy winter's day or a hot summer's day.



We are probably a bit biased because it's our home, but we are sure that you would love it as much as we do!



Thank you for your interest in our school.
If you would like to get in touch about working at
Torquay Girls' Grammar School, please contact
admin@tggsacademy.org.