



Application Pack

Cleaner

Deyes High School

Start Date:	As soon as possible
Closing Date:	30 December 2022
Proposed Interview Date:	W/C 09 January 2023
Post Scale:	NJC 1
Salary:	£20,258 FTE Pro rata salary £8,213
Contract Term	Full Time/15 hours per week/ Permanent

HOW TO APPLY

To submit your application please use TES



LYDIATE
LEARNING
TRUST

ENGAGE, ENABLE,
EMPOWER

“We engage with all within our Trust and beyond to enable them to show the world their particular strengths, their ideas and their passion”

We do this by...

- 1) Empowering individuals through learning;
- 2) Fostering a “can-do” attitude that leads to continuous improvement;
- 3) Producing confident young adults with high levels of perseverance, proficiency and integrity;
- 4) Encouraging families and our schools to work together to support student learning;
- 5) Providing a happy, safe, supportive environment where students can learn effectively;
- 6) Developing the whole child with a comprehensive offer of wider curriculum;
- 7) Engaging with our students to inspire, contribute and care;
- 8) Developing leadership at all levels for students, staff, governors and our communities;
- 9) Promoting an enterprise culture that creates close working partnerships with business and wider partners;
- 10) Committing to having honest conversations about our strengths and our opportunities for growth.

We Offer

- A competitive salary, which is aligned to national standard terms and conditions
- A Competitive Pension Scheme
- Employee Assistance Programme
- Regular training and development programmes tailored to your very own learning needs.
- Opportunities for career progression within school and across the Trust should you wish.
- An open and collaborative working environment where everyone is valued
- A detailed induction programme

Equal Opportunities

LLT is an equal opportunities employer. The aim of our policy is to ensure that no job applicant or employee receives less favourable treatment on the grounds of sex, sexual orientation, marital status, race, religion, colour, nationality, ethnic or national origins or disability or is disadvantaged by conditions or requirements which cannot be shown to be justifiable.

Recruitment, selection and promotion procedures will be monitored to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities.

To assist us in monitoring the operation of our equal opportunities policy, and for no other reason, please ensure you complete an [equal opportunities monitoring form](#) which can be found on our Careers Homepage.

Safeguarding & Enhanced DBS Checks

The Lydiate Learning Trust is strongly committed to Safeguarding and promoting the welfare of students and expect staff to share this commitment and maintain a vigilant and safe environment. All posts are subject to an enhanced DBS check. All staff will be expected to follow the school’s child protection policy, code of conduct for adults and managing allegations against staff procedures.

Welcome



DEYES
HIGH
SCHOOL

LYDIATE
LEARNING TRUST

Thank you for your interest in the position of Cleaner. This pack has been designed to help you should you choose to submit an application to us, which we sincerely hope you do. We hope it answers all of your initial questions, but if not, please do not hesitate to contact us and we will endeavour to help you through your application.

Deyes High School is a vibrant, ambitious and oversubscribed school that is rated 'good' by Ofsted. Our ambition is to be 'outstanding' in all areas and welcome your application to be part of that journey.

Alongside, and no less important, is our excellent performance. We work hard to ensure that Deyes offers a friendly, welcoming and enriching environment for all, including those who work, visit and study here.

Whilst we are proud of our achievements, we strive to improve year on year whilst maintaining the happy atmosphere for which we are renowned. We match our goals by the whole school community working together as a team.

If you feel you are up to the challenge, keen to do well and would enjoy working at Deyes High School, then please apply. In return, we can offer the right candidate the chance to be creative and innovative, and offer excellent progression and professional development opportunities. We will support you all the way.

We do hope you are that special person we are looking for and we look forward to hearing from you.

Yours sincerely,

Mrs V Beaney
Head of School
Deyes High School

Mrs A Stahler
Chief Executive Officer
Lydiate Learning Trust

Deyes High School – New Build



This opportunity comes at a time of extremely exciting change and development for Deyes High School. Having been listed as one of the first 50 schools in the DfE New School Build Project, we are now in partnership with KIER and our build begins in August 2022.

For further information, please visit <https://www.deyeshigh.co.uk/newbuild/>

Job Description

Cleaner

Purpose	Under the direction/instruction of senior staff, provide a clean and hygienic school environment which meets specified cleaning standard.
Reporting to	Cleaning Supervisor
Salary	NJC Scale 1
Working hours	15 hours per week, Monday to Friday - 3:00pm to 6:00pm

Core Duties	
Main Duties	<p><u>Cleaning</u></p> <ul style="list-style-type: none"> • Clean all surfaces, fixtures, and fittings. • Clean floors, walls, partitions, and internal woodwork as appropriate. • Clean toilets, changing rooms and other sanitary areas. • Clean equipment after use. • Undertake special cleaning programmes during school closure, or other designated periods, in compliance with the specification for the premises. <p><u>Waste</u></p> <ul style="list-style-type: none"> • Collect and dispose of waste in an appropriate manner. • Clean and maintain waste bins. <p><u>Resources</u></p> <ul style="list-style-type: none"> • Ensure the maintenance of a clean and orderly working environment. • Ensure timely and accurate preparation of routine equipment/resources/materials as set out in instructions. • Undertake basic record keeping as directed. • Refill and replace consumables. • Report faulty equipment and other maintenance requirements to an appropriate person. • Maintain the security of the school premises by securing entrances/exits/windows as appropriate and reporting potential security breaches. • Ensure lights and other equipment are switched off as appropriate.
Organisation	<ul style="list-style-type: none"> • Maintain and arrange orderly and secure storage of supplies. • Ensure cleanliness of equipment, check for quality/safety, reporting any faults to a Cleaning Supervisor. • Operate everyday equipment in accordance with instructions.
Support for the school	<ul style="list-style-type: none"> • Be aware of, and comply with, policies and procedures relating to child protection, health, safety, security, and confidentiality, reporting all concerns to an appropriate person. • Contribute to the overall ethos/work/aims of the school. • Appreciate and support the role of other professionals. • Attend relevant meetings as required.

Core Duties

- Participate in training/learning activities and performance development as required.
- Treat all users of the school with courtesy and consideration.
- Present a positive personal image contributing to a welcoming school environment which supports equal opportunities for all.
- Comply with health and safety policies and procedures at all times.
- Promote and ensure the health and safety of students, staff, and visitors (in accordance with appropriate health and safety).

The above requirements are specific to the role and complement the current duties for this position. It is current at the date shown, but following consultation with you, may be changed to reflect or anticipate changes in the job that are commensurate with the salary and job title.

Person Specification

Cleaner

Qualifications & Training	
Cleaning and support services NVQ Level 1 OR equivalent experience/qualification, or willingness to train to achieve this.	D
Experience	
Experience of general cleaning work.	D
Skills/Knowledge/Aptitudes	
Willingness to use relevant equipment	E
Ability to relate well to children and adults	E
Willingness to gain knowledge of cleaning procedures required to meet specified cleaning standards	E
Willingness to gain awareness of COSHH regulations	E
Willingness to gain awareness of health and hygiene procedures	E
Willingness to observe the Code of Safe Working Practice for Premises Staff	E
Willingness to participate in development and training opportunities	E
Ability to work on own or as part of a team	E
Confidential References	
Positive recommendation from all referees, including current employer	E