



City of London Academy (Southwark)
Job Description
Lead Teacher – Autistic Spectrum Complex (ASC)

Grade	Up to UPS3 (Inner London) plus TLR 2B £4,812
Responsible to	Assistant Principal (Inclusion) / SENCO
Job purpose	<ul style="list-style-type: none"> • To support the Inclusion Department to develop an inventive approach to ASC so that all pupils are stimulated to accomplish their optimum performance • To provide and contribute to the development of the ASC Unit and of the teaching and learning of pupils, to monitor and evaluate students' progress • To raise standards of student attainment and achievement and to monitor and support students wellbeing • To be accountable for student progress, welfare and development and to network and liaise across a range of professionals from a range of disciplines and various organisations to ensure consistency of approach regarding standards, support, transition, integration to mainstream or special schools and high quality teaching and learning • To ensure provision of an appropriately broad, balanced, relevant and differentiated curriculum for students, in accordance with the aims of the school and the curricular policies determined by the Governing Body and Principal of the school • To be responsible for leading and developing the programmes • To monitor and support the overall progress and development of students • To take some responsibility for aspects of the SEND/Literacy curriculum, including KS3/4/5 ASC and SEND strategy • To deliver autistic provision and have the ability to teach English as an Additional Language • To provide specialist subject expertise to assist departmental staff, as appropriate
Key Accountabilities	<ul style="list-style-type: none"> • Providing assistance and advice to teachers on the design and delivery of the ASC curriculum area so that it meets the aims of the Academy and the needs of all students • To lead the development of innovative and engaging pedagogy and practice to secure outstanding outcomes for all ASC pupils across Key Stage 3 and KS4. • Ensuring that innovative and appropriate approaches to learning are made available to students with specific learning needs. For example: those with ASC, a low skill base, hearing or visual impairment, the very able • Working with staff in other departments to agree schemes of work so that the content of courses is complementary and provides students with a broader understanding of ASC and its links with other fields of study • Ensuring that the statutory requirements of the National Curriculum are met • Implementing the KS3/4 ASC Strategy to deepen key knowledge and so generally raise standards and promote Inclusive practise across the academy • Setting targets for pupil achievement • Evaluating the design and delivery of the ASC/SEND curriculum; continuously striving to improve all aspects

	<ul style="list-style-type: none"> • Monitoring and evaluating progress towards meeting pupil achievement targets in own classes and those aspects of the SEND curriculum for which s/he is responsible • Ensuring that there is an effective assessment, recording and reporting system of student progress • Regularly use of appropriate ICT initiatives to improve learning for pupils and staff • Providing reports and parental engagement programs • In conjunction with the SENCO, ensuring that the policies and processes for assessing pupils and for setting, monitoring and evaluating attainment goals for pupils are implemented by all staff • Contributing to the development of initiatives to outreach to the community • Supporting the facilitation of a broad range of activities involving staff, students and the wider community so as to deepen and broaden learners' experience in SEND issues • To lead the development of appropriate syllabuses, resources, schemes of work • To assist in monitoring and following up student progress and conducting ARR if required • To monitor attendance and progress of students • To produce reports on examination performance in the programme, including the use of value-added data • To be able to deliver and teach Literacy and Emotional Literacy • To carry out any other duty commensurate with the role as required by the Principal
Curriculum Development and Provision	<ul style="list-style-type: none"> • To liaise with Faculty Leaders, Feeder Primaries and Partnership Schools to ensure the delivery of an appropriate, comprehensive, high quality and cost-effective curriculum programme which complements the school's strategic objectives. • To keep up to date with national developments on working with ASC students. • To actively monitor and respond to curriculum development and initiatives at national, regional and local levels. • To support staff in understanding their accountabilities and develop approaches to its review and evaluation to best support students
Statutory	<ul style="list-style-type: none"> • To work within a framework of best practise governed by the relevant occupational standards to support excellence in teaching and learning • To promote the safety and wellbeing of students, ensuring that the school's Child Protection and Safeguarding policies and procedures are promoted within the school • To be responsible for your own health and safety and that of students and your colleagues, in accordance with the Health and Safety at Work Act 1974 and relevant EC directives • To adhere to the Academy's Equality policy in all activities, and actively promote equality of opportunity
Safeguarding	<ul style="list-style-type: none"> • The City of London Academy is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. All staff share in the responsibility of safeguarding our students



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QUALIFICATIONS

No	Description	Rating
1.	Good First Degree	Essential
2.	Qualified Teacher Status	Essential
3.	Autistic Spectrum Complex (ASC) or SEN Qualification	Essential
4.	Access Arrangement Training	Desirable
5.	Completion or working towards a MA or equivalent with a Teaching and Learning focus	Desirable

SKILLS & EXPERIENCE

No	Description	Rating
6.	Capable of initiating and maintaining innovative curriculum design and delivery	Desirable
7.	Capable of maintaining and delivering innovative curriculum	Essential
8.	Capable of report writing, administering ARR	Essential
9.	Proven record of raising standards at all ability levels	Desirable
10.	Experience of teaching of SEND and ASC	Desirable
11.	Ability to deliver English as an Additional Language teaching	Desirable
12.	Proven ability to transfer enthusiasm and understanding of SEND/ASC to pupils and departmental staff	Essential
13.	Excellent understanding of the strategic importance of ICT to raising standards and a commitment to e-learning across the curriculum	Essential
14.	Expertise in developing teaching and assessment methodology, practical skills, extension of knowledge of SEND and their practical application.	Essential
15.	Ability to research, adopt and appropriately integrate practices from the business sector into the curriculum and departmental activities	Essential
16.	Self-motivated with outstanding organisational and planning skills	Essential
17.	Ability to produce required outcomes with minimal supervision	Essential
18.	Excellent communication and user ICT skills	Essential
19.	Exceptional practical skills in specialist subject	Essential
20.	On-going participant in SEND and Literacy activities	Essential
21.	Involvement in networking and sharing of best practice	Essential
22.	To promote the safety and wellbeing of students, ensuring that the school's Child Protection and Safeguarding policies and procedures are promoted within the Academy	Essential