



OAKLANDS COLLEGE

GCSE Maths Lecturer - Bank

GCSE Maths Lecturer – Staff Bank

Up to 37 hours per week

£24.29 - £29.23 per hour – Depending on Experience

Auto enrolment into the Teachers' Tension scheme (TPS)

Based across two campuses St Albans and Welwyn Garden City

Are you passionate about Maths? Are you enthusiastic about motivating and inspiring students to fulfil their potential?

Oaklands College, situated in picturesque grounds in the heart of St Albans are looking to recruit an enthusiastic, high calibre Maths lecturer to teach predominantly GCSE Maths at level 3, there may also be potential to teach A-Level Maths.

We are looking to appoint a dynamic lecturer who is dedicated to ensuring our students succeed. You will be part of the team to develop and drive the numeracy strategy of the college and have the opportunity to make a real difference to the future of our students, enabling them to progress on to higher education or employment.

In addition, you will be involved in the recruitment and induction of students to learning programmes. You will be required to assist in the development, design, review and evaluation of the GCSE and A level curriculum and associated learning materials. You may also be required to take on personal tutor duties as part of this role.

We welcome applications from graduates who have achieved a 2:1+ honours degree or a post graduate qualification and are keen to pursue a teaching career. You will be able to teach GCSE Maths and show the potential to deliver on A-level Maths and Further Maths programmes.

The college offers a structured induction programme for those new to teaching, you will be paired with an experienced mentor and start on a reduced teaching timetable, gradually increasing as your experience and skills strengthen. You will gain broad experience in a teaching environment from enrolment, SAR process to results day. You will also have the opportunity to experience a variety of departments at the college. In addition to this we will offer you in depth coaching and the opportunity to achieve a recognised teaching qualification.

Closing Date: Sunday 28th January

Interview date: To be Confirmed

Job Description

CAREER FRAMEWORK - Teaching and related

JOB TITLE - Teacher/lecturer

REPORTING TO - Head of Department

SUMMARY OF POST

To provide professional teaching and learning services to students as contracted, with appropriate support.

KEY RESPONSIBILITIES

To:

- Deliver courses as nominated by the Manager and carry out all associated course administration.
- Produce schemes of work and lesson plans in advance and prepare teaching materials/resources for all teaching;
- Mark and assess student work promptly, accurately and objectively;
- Act as a personal tutor and therefore be responsible for a group of learners, providing timely, transparent and fair tutorial and other support to them as appropriate;
- Be responsible for learner progress, including setting and monitoring of learner targets;
- Comply with quality standards including undertaking internal verification work;
- Guide students toward extra support services in college;
- Prepare reports for external parties, for example, parents, employers, training agencies;
- Contribute to and attend meetings, events and working parties as requested;
- Ensure statistics for learner attendance and achievement are monitored and acted upon when necessary;
- Complete learner registers accurately and on time

Be aware of and follow College policies and procedures, with particular attention to health and safety, safeguarding, risk management, equality and diversity, quality and our values and behaviours. You will be required to attend training as necessary and update own CPD record.

CRITERIA

RECRUITMENT

- Holds the minimum of Level 3 subject specialist qualification or higher when necessary to teach the subject area at the required level and,
- 3 years relevant industry experience in the subject specialism where required

Career Framework - Teaching and related

Job Title - Teacher/Lecturer

PERSON SPECIFICATION

(To be assessed at interview stage)

PERSONAL ATTRIBUTES

- Ability to work well with students of all backgrounds
- Ability to work both collaboratively with colleagues and on their own initiative
- A flexible and solution-focused approach to work
- Drive and passion to implement curriculum developments

SKILLS AND EXPERIENCE

- Effective organisational skills (self and workload)
- Extensive knowledge of own subject area
- (in addition to teaching ability) effective verbal and written communication skills
- Proficiency with software needed in role
- Experience of working with people in a learning environment

The job description gives an overview of the main responsibilities of the role. The daily job will also involve any other duties and responsibilities, express and implied, which arise from the nature and character of the post.