



# THE DEAN TRUST Believe Achieve Succeed

Chief Executive: Mr Tarun Kapur CBE  
Chairman: Mr Damian McGann

Dear Applicant

Thank you for your interest in the position of Second in Mathematics- TLR 2a £3,214 at Broadoak School, Warburton Lane, Partington, Trafford, Greater Manchester, M31 4BU.

Please find below a job description and person specification.

If you would like to learn more about The Dean Trust, please visit [thethedeantrust.co.uk](http://thethedeantrust.co.uk).

## **Method of Application**

The preferred method of application is electronically via our career's website [The Dean Trust Careers](http://The Dean Trust Careers). All applications must be made using the Dean Trust's application form. Applications will be shortlisted for interview and the HR Department will contact those applicants who are selected.

## **Closing Date**

Applications received after the closing time of 8:00am Monday 14<sup>th</sup> October 2024 will not be considered.

## **Interview Date**

Interview schedule to take place Thursday 17<sup>th</sup> October 2024.

The Dean Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

If you have any questions please contact us on 0161 973 1179 or email [recruitment@thedeantrust.co.uk](mailto:recruitment@thedeantrust.co.uk). Thank you again for your interest in working for The Dean Trust.

We look forward to hearing from you.

## **Human Resources Department**

Believe Achieve Succeed

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## Job Description

The information contained below is to help staff understand and appreciate the work content of their post and the role they are to play in the operation. However, it should be noted that whilst every effort has been made to outline all the duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings may therefore have been used; in which case all the usual associated duties are included in this job description.

<b>Job title</b>	<b>Second in Mathematics</b>
<b>Reporting to</b>	<b>Acting Head of Mathematics</b>
<b>Main purpose of job</b>	<p>To ensure, by means of effective leadership and management, consistent excellence in outcomes, teaching and learning, the quality of provision and personal development for all pupils in Maths.</p> <p>The successful applicant will support the Curriculum Manager in assuming overall responsibility for leading the development of Maths across all Key Stages. Leading and taking on overall responsibility for Key Stage 4 Maths will be a part of this role.</p>
<b>Key responsibilities:</b>	
<ul style="list-style-type: none"><li>• To continue to raise standards of pupil attainment and progress in the faculty across all Key Stages through forensic analysis of pupil progress and proactive intervention.</li><li>• To ensure that all members of staff are accountable for pupil attainment and progress, including key focus groups, through assessment and monitoring, intervening where necessary to ensure the highest standards are maintained.</li><li>• To develop and enhance teaching and learning across the faculty by sharing good practice, and contributing to the faculty Inset programme.</li><li>• To work cooperatively with the Key Stage 3 co-ordinator to ensure that the Schemes of Work for the faculty are up to date, reflecting national initiatives and curriculum changes</li><li>• Ensure the provision of a broad, balanced, relevant and differentiated curriculum that meets the needs of all learners.</li><li>• To assist the Head of Faculty in the monitoring of the quality of teaching and learning across the faculty, role modelling excellence in practice.</li><li>• To oversee the day-to-day management of the faculty including making appropriate arrangements for absent staff and the implementation of minimum operating standards.</li><li>• Contribute to the writing of the Faculty Improvement Plan (dSIP) and Department Self Evaluation Form (dSEF) in partnership with the Head of Faculty to ensure the faculty's shared vision for the school.</li></ul>	

**All employees have the responsibility to:**

- Ensure any documentation produced is to a high standard and is in line with the brand style
- Be aware and comply with all policies and procedures relating to safeguarding, child protection, health, safety and security, confidentiality and data protection, reporting all concerns to the appropriate person
- Participate in training and other learning activities as required
- Participate in the school/academy Performance Management process
- Provide appropriate guidance and supervision and assist in the training and development of staff as appropriate
- To promote the area of responsibility within the school/academy and beyond
- To represent the school/academy at events as appropriate
- To support and promote the school/academy ethos
- To undertake any other duties and responsibilities as required that are covered by the general scope of the post
- To undertake any other reasonable duties at the request of the Chief Executive Officer and Headteacher

All post holders must comply with The Dean Trust professional standards for leaders and managers. The job description will be reviewed as necessary as part of the Performance Management process and is subject to modification and amendment at any time after consultation with the post holder.



## Person Specification

<b>Qualifications and training</b>	<b>Essential</b> <ul style="list-style-type: none"><li>• Good Honours Degree</li><li>• Qualified Teacher Status</li></ul>
<b>Experience</b>	<b>Essential</b> <ul style="list-style-type: none"><li>• Enthusiastic and excellent classroom practitioner, to be able to successfully teach Mathematics up to GCSE standard.</li></ul> <b>Desirable</b> <ul style="list-style-type: none"><li>• Experience of teaching A level Mathematics.</li></ul>
<b>Knowledge</b>	<b>Essential</b> <ul style="list-style-type: none"><li>• Full working knowledge of the National Curriculum requirements for Mathematics subjects.</li><li>• To be able to work as a member of a team.</li><li>• To be committed to ensuring that every pupil is given the opportunity to achieve their potential and meet the high expectations set for them.</li><li>• Take responsibility for their own professional development and to keep up to date with research and developments in both their subject and teaching methodology.</li><li>• Demonstrate well developed knowledge and understanding of the latest innovations in Mathematics education.</li><li>• To be able to assist in the planning and organisation of school trips/visits.</li><li>• Commitment to providing subject enhancement opportunity through the extended curriculum.</li></ul> <b>Desirable</b> <ul style="list-style-type: none"><li>• Be able to contribute to the extended curriculum.</li><li>• To integrate ICT into the teaching of Mathematics.</li></ul>
<b>Skills and abilities</b>	<b>Essential</b> <ul style="list-style-type: none"><li>• To be able to work effectively with pupils, staff, parents and members of the community.</li><li>• Excellent communication skills and the ability to communicate effectively with pupils, staff, parents and senior leaders.</li><li>• Highly organised and efficient.</li><li>• Hard worker who is flexible and able to take on any required task.</li><li>• Proactive with the ability to use own initiative to identify and solve problems.</li><li>• Ability to work independently and as part of a team.</li><li>• Good interpersonal skills with the ability to enthuse and motivate others and develop effective partnerships.</li></ul>