

## West Twyford: Assistant Headteacher

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| <b>Post title:</b>   | Assistant Headteacher              |
| <b>School:</b>       | West Twyford Primary School        |
| <b>Pay range:</b>    | L7-11 (Inner London)               |
| <b>Line manager:</b> | The headteacher and governing body |

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### Qualifications

1. Qualified teacher status or recognised equivalent (application form)

### Experience – show evidence of

2. Recent experience of working successfully as a senior or middle leader in a school.
3. Evidence of a whole school responsibility and experience of turning policy into effective and successful practice.
4. Leadership of a significant curriculum area, phase or inclusion including responsibility for raising standards across the whole school.
5. Organising and deploying resources to meet individual needs and ensure that all children access the curriculum and make significant progress (NB experience as a SENDCO is not essential).
6. High quality teaching practice in Key Stage 2

### Professional Knowledge

7. A clear understanding of the essential qualities necessary for effective teaching and learning.
8. An understanding of the features of an outstanding curriculum including standards and progression.
9. An understanding of individual needs and barriers to learning, and effective strategies to address these
10. Up to date knowledge of statutory regulations and guidance relating to the post.

### Professional skills

Can demonstrate the ability to:

11. Analyse data, to evaluate the performance of pupil groups, pupil progress and plan an appropriate course of action for whole school improvement.
12. Review whole school systems to ensure the robust evaluation of school performance and actions to secure improvements.
13. Lead and manage a staff team/s, including holding to account, to successfully achieve agreed goals.
14. Be an effective team player that works collaboratively and effectively with others.
15. Develop and deliver effective and inspirational professional development for staff (including mentoring and coaching as appropriate).
16. Communicate effectively to a wide range of different audiences (verbal, written, using ICT as appropriate).
17. Demonstrate high quality and effective teaching strategies leading to outstanding pupil outcomes for all children
18. Support, motivate and inspire both colleagues and pupils by leading through example.
19. Contribute effectively to the work of the headteacher and senior leadership team.
20. Deal successfully with situations that may include tackling difficult situations and conflict resolution.
21. Work successfully with a range of external agencies.

### Commitment

Demonstrate a commitment to:

- a. equalities

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- b. promoting the school's vision and ethos
- c. high quality, stimulating learning environment
- d. relating positively to and showing respect for all members of the school and wider community
- e. ongoing relevant professional self-development
- f. safeguarding and child protection