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| Job Title: | Deputy Designated Safeguarding Lead |

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|  | Essential | Desirable | Method of Assessment |
| Qualifications | * Honours Degree or equivalent * Level 3 Safeguarding qualification | * Additional Safeguarding qualifications * Other relevant Pastoral/School related qualifications * QTS | Contents of Application Form  Production of Certificates at Interview |
| Experience | * Previous/current role as a DDSL/DSL * Experience of overseeing E-Safety requirements and systems | * Teaching or mentoring role * Knowledge of iSAMS/CPOMs would be an advantage | Contents of Application Form  Interview  References |
| Skills | * Proficient in the use of Microsoft Word, Outlook, Powerpoint and Excel * Understanding of technological developments relevant to Safeguarding * IT Literate * Able to carry out instructions safely and carefully * Able to communicate in a professional manner and effectively with other staff and pupils * Able to work with initiative and without direct supervision when required * Excellent organisational skills |  | Contents of Application Form  Interview  References  Task |
| Personal competencies and qualities | * Ability to form and maintain appropriate relationships and personal boundaries with children and young people * Awareness of the importance of safeguarding in a school setting * An interest in promoting, and contributing to, excellence in independent schools * Integrity, respecting the need for confidentiality * Ability to work to deadlines, with meticulous attention to detail * Able to manage change and to be adaptable * Ability to form good, co-operative working relationships with colleagues in a variety of roles * Awareness of the need for professionalism and the  impact of role models in a school setting | * A sense of humour, and the ability to remain cheerful under pressure | Contents of Application Form  Interview  References |