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| Job Title: | Deputy Designated Safeguarding Lead |

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|  | Essential | Desirable | Method of Assessment |
| Qualifications | * Honours Degree or equivalent
* Level 3 Safeguarding qualification
 | * Additional Safeguarding qualifications
* Other relevant Pastoral/School related qualifications
* QTS
 | Contents of Application FormProduction of Certificates at Interview |
| Experience | * Previous/current role as a DDSL/DSL
* Experience of overseeing E-Safety requirements and systems
 | * Teaching or mentoring role
* Knowledge of iSAMS/CPOMs would be an advantage
 | Contents of Application FormInterviewReferences |
| Skills | * Proficient in the use of Microsoft Word, Outlook, Powerpoint and Excel
* Understanding of technological developments relevant to Safeguarding
* IT Literate
* Able to carry out instructions safely and carefully
* Able to communicate in a professional manner and effectively with other staff and pupils
* Able to work with initiative and without direct supervision when required
* Excellent organisational skills
 |  | Contents of Application FormInterviewReferencesTask |
| Personal competencies and qualities | * Ability to form and maintain appropriate relationships and personal boundaries with children and young people
* Awareness of the importance of safeguarding in a school setting
* An interest in promoting, and contributing to, excellence in independent schools
* Integrity, respecting the need for confidentiality
* Ability to work to deadlines, with meticulous attention to detail
* Able to manage change and to be adaptable
* Ability to form good, co-operative working relationships with colleagues in a variety of roles
* Awareness of the need for professionalism and the  impact of role models in a school setting
 | * A sense of humour, and the ability to remain cheerful under pressure
 | Contents of Application FormInterviewReferences |