

## JOB DESCRIPTION

<b>Agency</b>	Department of Education	<b>Work Unit</b>	Quality Teaching and Learning
<b>Job Title</b>	Literacy and Numeracy Training Coach	<b>Designation</b>	Senior Teacher 1
<b>Job Type</b>	Full Time	<b>Duration</b>	Fixed to 13/03/2020
<b>Salary</b>	\$119,239	<b>Location</b>	Darwin
<b>Position Number</b>	37874 <b>RTF</b> 182194	<b>Closing</b>	19/01/2020
<b>Contact</b>	Kath Zochling, Senior Manager Small Schools Programs on 08 8987 0887 or <a href="mailto:kath.zochling@nt.gov.au">kath.zochling@nt.gov.au</a>		
<b>Agency Information</b>	<a href="http://www.education.nt.gov.au">www.education.nt.gov.au</a>		
<b>Information for Applicants</b>	<b>Applications must be limited to a one-page summary sheet and an attached resume/cv.</b> For further information for applicants and example applications: <a href="#">click here</a>		
<b>Information about Selected Applicant's Merit</b>	If you are selected and accept this position, a detailed summary of your merit (including work history, experience, qualifications, skills, information from referees, etc.) will be provided to other applicants, to ensure transparency and better understanding of the reasons for the decision. For further information: <a href="#">click here</a>		
<b>Inclusion &amp; Diversity</b>	The NTPS values diversity and aims for a workforce which is representative of the community we serve. We strongly welcome and encourage people from all diversity groups to apply and strive to accommodate people with disability by making reasonable workplace adjustments when required. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer.		
<b>Special Measures</b>	Under an approved <b>Special Measures</b> recruitment plan, Aboriginal and Torres Strait Islander applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria and are suitable at the position level.		
<b>Apply Online Link</b>	<a href="https://jobs.nt.gov.au/Home/JobDetails?rtfId=182194">https://jobs.nt.gov.au/Home/JobDetails?rtfId=182194</a>		

### **Primary Objective:**

Provide training, coaching and model lessons for teachers and assistant teachers in remote Northern Territory schools. Lead effective implementation of mandated literacy and numeracy teaching (in particular Direct Instruction) and use a range of data to determine student progress. Through this process observe and collect feedback on the programs and practices.

### **Context Statement:**

Early Years and Education Services (EYES) provides policy development advice and low incidence support across the Northern Territory to Government and non-Government schools, as well as strategically implementing a range of the Australian and NT Government early childhood education and care initiatives to improve the quality and integration of early childhood services. Staff in Early Years and Education Services liaise with and provide advice to the Minister, Department of Education senior executive, regional personnel and school principals on issues of policy, procedure and performance as it relates to community; teaching, learning and assessment, early childhood education and care; vocational education and training; and cross agency and intergovernmental relations.

### **Key Duties and Responsibilities:**

1. Provide training and support to teachers and assistant teachers in remote Northern Territory schools to effectively implement mandated literacy and numeracy teaching, in particular Direct Instruction for Transition to Year 7 students to maximise student outcomes and determine student progress.
2. Provide professional advice and support regarding data literacy practices and regional training including planning, communications, coordination and implementation to Early Years and Education Services, regions, principals and teachers.
3. Work in consultation with the Quality Teaching and Learning Team, regions and principals to coordinate and manage training schedules across identified schools in the NT.
4. Undertake ongoing planning, monitoring and management of an allocated support caseload to ensure accurate training records are maintained and to effectively support outcomes for teachers and assistant teachers.
5. Participate in the development and implementation of relevant policies and procedures relating to the Indigenous Education Strategy's key actions for the Primary Years.

### **Selection Criteria**

#### **Essential:**

1. Registration with or ability to register with Teachers Registration Board of the Northern Territory, and a current Working with Children Clearance Notice (Ochre Card) or ability to obtain.
2. Demonstrated understanding of curriculum, pedagogy and assessment in relation to improving literacy and numeracy outcomes specifically Direct Instruction.
3. Demonstrated ability to interact effectively with people from diverse cultures and work within the complexities of urban and remote school contexts.
4. A sound knowledge and understanding of the Australian Curriculum with particular knowledge in one or more specific learning areas and an understanding of its application at the local level.
5. Highly developed communication skills, experience in adult education and demonstrated ability to undertake research and deliver training programs.

#### **Desirable:**

1. Extensive experience with online communication systems, Microsoft Office SharePoint and eLearning software or ability to learn.