Job Description:

Teacher of Mathematics, Full time, Maternity cover fixed term -Summer Term 2020/ Autumn Term 2020

(Part time -possibility)

This role reports to the Head of Mathematics

Scope of role

Purpose

- Teach Mathematics to pupils across the age range and to promote a positive attitude to the subject
- Contribute to the Department's academic success
- Participate in the contribution of the Mathematics Department to the general life of the school

Relationships

- The post holder is responsible to the Headteacher in all matters, and to the Head of Department in respect of curricular matters and the Head of Year in pastoral matters. The post holder may improve the quality of teaching and learning by maintaining good professional relationships with colleagues.

Particular responsibilities with regard to students

- to plan, prepare and deliver lessons appropriately to the range of ability within JAGS
- to ensure that the requirements of the school curriculum and the examination board specifications are met and that girls are well prepared for assessment
- to maintain discipline in accordance with the rules and disciplinary systems in the school
- to promote equal opportunities within the school
- to mark and assess work regularly according to agreed criteria, giving appropriate feedback and maintaining records of pupil progress and development
- to maintain and build on subject knowledge
- to select and use a range of different learning resources

Responsibilities with regard to the Department

- to participate in Department meetings
- to participate in various extra-curricular activities
- to contribute to the discussion and development of the curriculum
- to participate in a programme of observation as part of continuing professional development

Responsibilities with regard to the school

- to undertake pastoral duties including the role of form tutor
- to attend school meetings and to participate in parents' evenings and whole school training
- to complete reports and information records within set deadlines

PERSON SPECIFICATION: TEACHER OF MATHEMATICS

Qualifications

- A good degree in Mathematics with PGCE
- Evidence of commitment to further professional development is desirable

Experience

NQT students are very welcome to apply otherwise the candidate might have experience in teaching across the whole secondary age range and, particularly, in teaching academically able students.

Knowledge and Understanding

- The candidate should have very good subject knowledge: they should be enthusiastic and able to demonstrate an appreciation of the applications of Mathematics
- They should have knowledge and understanding of effective teaching and learning styles and of monitoring, assessment, recording and reporting of pupils' progress
- An awareness of the statutory requirements concerning Equal Opportunities, Health and Safety, SEND and Child Protection is essential.
- Knowledge of National Curriculum requirements at all Key Stages is desirable

Skills

- The candidate will be able to promote the school's aims positively
- They should be able to use effective strategies to monitor pupils' motivation and morale
- They should be able to develop good personal relationships within a team
- They should be ICT literate
- Creating a happy, challenging and effective learning environment is most important

- The successful candidate should be enthusiastic and approachable
- Empathy and patience are important personal characteristics as well as a committed, well organized and resourceful approach and an ability to meet deadlines

Equal Opportunities

It is the policy of the school to provide equal opportunities for all qualified individuals regardless of race, colour, religion, ethnic or national origin, sexual orientation, age, gender, medical condition or disability.

Child Protection

All staff have a responsibility for promoting and safeguarding the welfare of children and young persons for whom they are responsible or with whom they come into contact and to adhere to and ensure compliance with the school's Child Protection Policy at all times.