



COCKBURN

MULTI-ACADEMY TRUST

TRANSFORMATION TO EXCELLENCE

C.E.O. Mr D Gurney B.A. Hons / NPQH

POST TITLE: **Lead Teacher of EAL**
SALARY: **MPS/UPS + TLR 2B**
RESPONSIBLE TO: **Assistant Headteacher – Care, Support & Guidance**

Core Purpose of the Post:

Raise expectations of EAL (English as an Additional Language) learners by effectively managing EAL across the Academy. Contribute to raising the educational achievement of EAL students by working in sustained collaboration with curriculum teams to embed good practice for this group of learners. To lead and be responsible for linked meetings, disseminate key messages and actively contribute to affect the quality of provision of EAL learners across the Academy. To take responsibility for planning and implementing appropriate work programmes for all learners in the designated classes, within the framework of national and Academy policies. To establish and maintain assessment records and reports on students' progress. To manage Learning Support Professional (LSP)- EAL support staff within the Academy. Provide/co-ordinate language support specific to the needs of the secondary curriculum developing partnership teaching in mainstream classrooms and teaching withdrawal groups, where appropriate. Encouraging links with local community groups and liaising with local authority departments. Planning and delivering CPD opportunities.

Whilst this is a role specialising in EAL, you may also be deployed to other areas of the Academy with modified duties in line with the SEND and Academy priorities. This role requires transferable and adaptable skills set.

Working with the Assistant Headteacher, Care, Support and Guidance, the Lead Teacher of EAL has the following responsibilities:

- To promote and ensure the development of effective classroom practice through a quality assurance cycle of monitoring and evaluation of teaching and learning for EAL.
- To support effective and continuous professional development for staff for the teaching of EAL learners.
- Develop EAL in mainstream classrooms across the curriculum, using a variety of appropriate teaching methodologies, ensuring continuity and progression.
- Prepare and evaluate appropriate learning materials which support the development of EAL.
- Co-ordinate the identification, assessment and monitoring processes for EAL learners including the management of the EAL register and review processes.
- Contribute to the development of Academy language policies.
- Maintain existing resources and explore opportunities to develop new resources for learners with EAL.
- Innovate leading groups of staff to explore EAL strategies that work in the Academy context.



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- Liaise with colleagues and SLT to ensure effective co-ordination of EAL provision.
- Keeping abreast of new approaches in teaching methods, curricular development and statutory requirements through reading relevant documents, attendance at meetings and professional development activities and disseminating this information within the Academy.
- Advise on appropriate strategies for developing EAL for individual learners and their IEP's.
- Contributing to staff meetings and providing INSET in the area of EAL and in the promotion of appropriate teaching methodologies for learners with EAL.
- Co-ordinating the work of EAL colleagues through deploying their skills effectively, within the Academy and to manage, monitor, advise and support all staff.
- Attend meetings and keep colleagues informed about local and national EAL developments.
- Lead meetings between parents/carers on the progress of their child.

Strategic direction of EAL:

- Set goals for EAL work in the Academy aimed at raising the levels of educational achievement of learners with EAL needs.
- Make an active contribution to the development, implementation, monitoring and evaluation of EAL Policy in the Academy.
- Keep abreast of 'Good Practice' strategies in EAL.
- Develop and maintain assessment and evaluation systems, demonstrating the effectiveness of strategies and value for money for the Academy.
- Advise on the level of resources required to maximise the achievement of learners with EAL.

Teaching and Learning:

- To carry out the professional duties and legal requirements as specified in the TTA's National standards for a main grade teacher.
- To play a full role in implementing the Academy's agreed learning and behaviour policies, taking responsibility for students' learning and behaviour both in and outside of the classroom.
- To address the individual needs of EAL learners including those with SEN and Gifted and Talented which is reflected in planning, assessment and diagnostic marking.
- To support the LSP- EAL to maximise learning opportunities when working in collaboration in the classroom.
- To keep full and detailed records, in line with the agreed practice of the Academy.
- To participate in regular staff meetings, Academy and whole service meetings as required.
- To undertake regular self-evaluation and make an active contribution to the Academy development cycle.



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- To undertake continued professional development and maintain an understanding and awareness of developments in relating to working with students presenting learning difficulties and from disadvantaged backgrounds as well as in curriculum development.
- To take part in the Academy performance management cycle.
- To integrate the Academy policy on equal opportunities into all aspects of the work of the Academy.
- To promote the protection and safeguarding of learners through the active implementation of relevant Academy policies and procedures with particular reference to: child protection policy, safe touch policy, positive behaviour policy and the staff code of conduct, and to raise any concerns relating to such procedures which may be noted during the course of duty.
- To undertake coaching with a group of students.