

JOB DESCRIPTION: TEACHER OF PE AND GAMES

Witham Hall School Trust is committed to safeguarding and promoting the welfare of children and young people. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with current and previous employers and the Disclosure and Barring Service (DBS).

Scope & General Purpose:	The teaching of Physical Education and Games
Responsible to:	Headmaster through the Director of Sports
Hours of work:	Full-time. School Term time only working Monday to Saturday (to include working days prior to the return and after the departure of pupils as may be necessary for the proper performance of your duties).

Overview

The teaching of Physical Education and Games, working alongside the Sports department staff, supporting the Director of Sport.

Key Tasks

- To teach, coach and referee sport to a high calibre, ensuring that children of all abilities are able to engage, progress and enjoy the sessions.
- To run a major team each term or combine a team with fewer commitments with leading a minor sport.
- The effective assessment, recording and reporting on the progress of pupils, incorporating effective written and verbal communication with parents.
- To contribute to departmental records of pupil progress to ensure highly effective communication with both colleagues and parents.
- To assist with the relevant organisation of sporting events, sporting visitors and any other departmental events as may be required.
- Promote pupils' achievements in games feeding through information for commendations to the Director of Sport.
- Identify pupils that require additional support in Games and/or at fixtures and with the Director of Sport integrate strategies to support them.
- Support the Director of Sport in the preparation of Awards Assemblies.
- Assist with fixed website pages ensuring that they are updated with current pupils' results.
- Write sports reports.

General

- The safety, well-being and discipline of all pupils.
- A full part in the life of the School community.
- Assist with the organisation of equipment and resources as a part of the sports staff team.
- Witham staff sports kit should be worn on match days.

Knowledge, Skills and Experience Required

Essential

- A passion, energy and enthusiasm for sport and working with children, coupled with an ability to inspire and motivate.
- Ability to teach PE/Games and coach a team.
- Strong and relevant Sport/Teaching qualification.
- A level of sporting ability and/or achievement that brings appropriate knowledge and understanding to the role.
- Strong interpersonal skills that promote confidence in dealing with colleagues, pupils and parents.
- Ability to work under own initiative.
- Proven successful decision-making skills.
- Able to work flexibly and contribute positively to life in a busy, exciting and thriving school.
- An ability and willingness to undertake a full and fair part in staff duties and responsibilities.
- Positive approach to learning in role and identifying own training needs as appropriate; the School would be willing to support learning as required on a mutually agreeable basis.
- A full and active commitment to the welfare and safeguarding of children and young people.

Desirable

- Willingness to contribute to the wider workings of a Boarding Prep School and become part of the Boarding team, performing one Boarding duty per week.

Note

- This Job Description gives a basic outline of the role and does not claim to be comprehensive. All members of staff are expected to play a full role in the life of the School as may be reasonably required of their position.
- Any role at the School can develop over time as appropriate. This Job Description is not contractual and therefore subject to change.