

# SPRATTON HALL



## **General Information**

Spratton Hall is an IAPS day school for girls and boys. Situated at the edge of the village of Spratton, seven miles north of Northampton, the school is surrounded by beautiful rolling countryside. The school was founded in 1951 by KC Hunter, as a boarding prep school for 20 or so boys. In 1974, girls were admitted. At present, there are 398 pupils in the school, 281 pupils in the Prep School (Years 3-8) and 117 pupils in the Prep Preparatory Department (Reception to Year 2).



Set in 50 beautiful acres, Spratton Hall is blessed with exceptionally good facilities throughout. Whatever a child does in the school they can be assured of working in modern and well-resourced classrooms and buildings and wonderful grounds.





There are two classes in each of Reception and Year 1, and three classes currently in Year 2. In the Prep School, there are three forms in Years 3 to 8, with an average of sixteen pupils per form. From Year 3, pupils are placed in sets by ability for Maths and English. From Year 7 the classes are streamed for ability and there are sets for English, Maths and Science. Spratton Hall is fully co-educational, with a roughly equal split between boys and girls. Most pupils leave the School aged thirteen, and proceed to their first choice of Senior School. The most popular destinations at present are Rugby, Uppingham, Oakham, Kimbolton and Oundle. Usually, around 40% of our Year 8 leavers go on to board at their next school. Over sixty pupils have won Scholarships and Awards in the last four years.



There are at present 30 full-time teaching members of staff; 10 part-time teaching members of staff; 10 teaching assistants; 7 administrative staff; 9 catering staff; 5 estates and grounds staff; a housekeeping team; 15 peripatetic music teachers. The Senior Management Team consists of the Headmaster, Deputy Headmaster, Bursar, Head of Pre-Prep, Head of Pastoral Care (DSL); Director of Studies, Senior Master and Senior Teacher. Spratton Hall is administered by a board of Governors who act as the trustees.

### **Inspection Reports and Awards**

In our last full Educational Quality Inspection in 2016, we were adjudged to be 'excellent' in all areas. That report is <u>here</u>. Our recent 2020 review from the Good Schools Guide is <u>here</u> and our recent review from Muddy Stilettoes is <u>here</u>. For three years running we have been shortlisted for 'Prep School of the Year' or 'Pre-Prep of the Year' in *The Guide to Independent Schools*.

Expectations at Spratton are high and we have a hard-working, supportive and totally committed staff. The school is a buoyant, thriving and happy place, with very healthy numbers of pupils.



# Induction

Spratton Hall has an Induction programme for Early Career Teachers, which is recognised by the DfE. It is a misconception that ECTs cannot fulfil their Induction year in an Independent School. This is not the case, and ECTs are welcome to apply for this post allowing them to gain Qualified Teacher Status.



# Safe Recruitment

The school is committed to safeguarding and promoting the welfare of children. To that end, we have a 'Recruitment and Selection of Staff Policy' which has been produced in line with the statutory guidance: 'Keeping Children Safe in Education' - 2022, the Equality Act 2010 and the 'Children Act 2004 - Information Sharing' 2015. This policy aims to ensure both safe and fair recruitment and selection is conducted at all times. The full policy can be viewed on our website <u>here</u>.

The School is committed to attracting, selecting and retaining employees who will successfully and positively contribute to

providing a valuable service. A motivated and committed workforce with appropriate knowledge, skills, experience and ability to do the job is critical to the school's performance and fundamental to the delivery of a high quality service.

Applicants must be willing to undergo checks including child protection screening.

These include:

- verification of identity
- receipt of at least two satisfactory references, including one from the candidate's most recent employer
- a check at DBS barred list and a satisfactory DBS disclosure
- verification of professional status and qualifications (where appropriate)
- the person's right to work in the United Kingdom
- a check using the 'NCTL Teacher Service Employer Check'
- a 'Prohibition from Management' check, carried out for new staff involved in the management of the school
- where a candidate has worked or been resident overseas, further checks may be made as the Headmaster and Governing Body consider appropriate
- verification of medical fitness

# **Applications**

Completed application forms, together with a brief letter of introduction, should be sent to the Head Master, Mr S J S Clarke (c/o Miss L Parkes) by Thursday 13<sup>th</sup> April 2023. A curriculum vitae is not required but may be included if you wish.

Candidates can apply via the TES website or the application can be emailed to <u>lip@sprattonhall.com</u> or posted to:

Spratton Hall, Smith Street, Spratton, Northamptonshire NN6 8HP.



Interviews are likely to take place on 18<sup>th</sup> or 19<sup>th</sup> April 2023.

# **Conditions of Service**

Spratton Hall has its own salary scale, which is above National Scales. The salary of the person appointed will be dependent on experience, but it will reflect the nature and importance of the post. A generous school fees discount is offered to children of members of staff.







# **Job Description**

# **Teacher of Maths**

### The Post

Spratton Hall is seeking to appoint an experienced and well-qualified, full-time, permanent Maths specialist for September 2023 to teach Maths up to Year 8. Experience of teaching Common Entrance Maths would be an advantage. The Maths Department has achieved great success in Common Entrance and Scholarship examinations. Indeed, the Maths teaching at Spratton Hall has always been regarded by parents as one of the great strengths of the School. A combination of new and traditional Maths is taught, incorporating the National Curriculum Attainment Targets and the National Numeracy Strategy.

From Year 4 onwards, all pupils are taught by a specialist Maths teacher, and pupils are placed in sets according to ability. There are three (or occasionally four) sets per year group.

The role is likely to include being a Form Tutor, which involves being responsible for a form / tutor group, registering them twice daily and being responsible for their academic progress, day to day organisation and pastoral welfare.

### **Extra-Curricular Activities and Games**

All staff at Spratton Hall are expected to play a full part in the extra-curricular life of this busy School. Many clubs and activities take place at the end of the School day, and although we are a purely day school, the working day in effect runs from 8.15am until 5.30pm.

It is hoped that the successful candidate will be able to coach Games.

The sports played in 'Games' are: Autumn Term: Girls – Hockey, Boys – Rugby Spring Term: Girls – Netball, Boys – Football (Years 3-6) and Hockey (Years 7&8) Summer Term: Girls and Boys – Cricket and Athletics

### General

- To provide a warm, inviting environment where pupils in their care can feel safe and happy. Here the pupils can develop academically, socially, emotionally and physically.
- To have an understanding of how pupils learn and how teachers can enhance progression.
- To be responsible for delivering the Maths syllabus as set down by the Head of Department.
- To teach Maths in an effective and professional manner so as to ensure the pupils learn efficiently and with interest.
- To maintain good order and discipline within the classroom so that the pupils feel happy and secure and are able to work.

### Planning and Preparation

- To have an understanding of the National, Common Entrance and Spratton Hall Curricula.
- In conjunction with the Head of Maths to prepare long, medium and short term plans, appropriate to the needs of the pupils and developing them in such a way that the pupils find activities stimulating.
- To work and plan as a member of a team.
- To meet regularly with the other members of the department to plan year Schemes of Work.
- To produce differentiated work, as required, to cater for the varying abilities within the set.
- To liaise with support staff and Head of Learning Support to discuss individual needs and programmes of work.

### Classroom Organisation

- Organise the classroom in such a way that a calm and stimulating working environment is encouraged.
- To ensure that appropriate resources are available/ready for each lesson.
- To ensure that the classroom is kept tidy and that the pupils are encouraged to treat property with respect.
- To provide resources that are accessible to the pupils in order to encourage their independence.
- To mount displays of pupils' work and other information attractively, labelling where appropriate.

### Recording

- To follow school and department practices.
- To mark work promptly and keep accurate records.
- To complete half termly grades and termly reports.

### Safety

- To be aware of the school's guidelines on the supervision of pupils, before and after School, wet play times and school guidelines on fire procedure (see Staff Handbook).
- To follow School Health & Safety procedure.

### **General Duties**

- To promote and enforce School rules and guidelines in all areas of School life.
- To be a good role model.
- To be welcoming towards parents.
- To communicate and co-operate with persons/agencies outside the School as necessary.
- To attend relevant staff meetings and INSETS and any other meetings as deemed necessary by the Head Master.
- To meet with parents to discuss pupils' progress and on other occasions if there are concerns.
- To carry out lunch, playground and car park duties on a rota system.
- To attend School functions, such as Prize Giving, Parents' Evenings, church services and concerts
- To become fully involved in life at Spratton.

### Personal Attributes

- Excellent administrator and organiser, as well as showing versatility, innovation and adaptability
- Ability to relate well to colleagues, pupils and parents and communicate effectively with them
- Enthusiasm, drive and initiative and a genuine interest in all areas of School life
- Good knowledge of IT
- To contribute fully to the life of a busy prep school and be very much a team player.