**Supplementary Information Form**

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| **Post Title**  | **Teaching Assistant – level 2**  |
| **Service Area**  | **Friern Barnet School**  |
| **Job Ref Number**  | TA June 2017 |
| **Budget management accountability**  | No direct budget responsibility but may carry out financial transactions, including handling small amounts of cash, in line with policies and procedures |
| **Staff management accountability**  | None – though may demonstrate own duties to new staff  |
| **Physical effort**  | An on-going requirement for standing and/or working in awkward positions, which may include bending over tables, sitting on small chairs or the floor and crouching to a pupil’s height Likely to involve moving and handling activities, such as carrying and lifting equipment and resources, putting up displays May use positive handling in accordance with school policy and after appropriate training May assist pupils with mobility problems, such as pushing a wheelchair, using a hoist and/or other lifting equipment May carry out daily programmes of physical exercises or routines with pupils, under direction of non-teaching professionals, such as Occupational Therapist, Physiotherapist, Speech and Language Therapist   |
| **Working environment**  | Regular outdoor working, such as at outside learning activities and at playtime/lunchtime; however unlikely to work outside in extreme  |

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|  | weather conditions Occasionally assist pupils to change out of soiled clothing May need to attend to a range of personal care, hygiene and medical needs; whilst this may be on a daily basis and sometimes several time a day, it is unlikely to be continuous throughout the working day May experience a range of behaviours from pupils, such as verbal abuse, challenging behaviour, physical outbursts May occasionally be exposed to challenging parents/carers and occasionally verbal abuse   |