

**Job title: Assistant Headteacher: Director of the Alban Federation**

Specification	Essential and <i>desirable</i>
Qualifications	<ul style="list-style-type: none">• Graduate and Qualified Teacher• <i>Further professional development in areas of leadership and management</i>
Knowledge and Experience	<ul style="list-style-type: none">• Understanding of current educational issues• Understanding of the Standards for QTS• <i>Understanding of the Requirements for ITT</i>• Ability to analyse data as appropriate and to judge accurately the quality of teaching from lesson observation• Experience of mentoring and/or coaching staff• <i>Experience of leading a subject area</i>• <i>Experience of delivering training to other teachers.</i>
Personal Qualities	<ul style="list-style-type: none">• Outstanding classroom practitioner who inspires and is respected by students• Excellent communication and presentation skills, oral and written• Ability to co-ordinate partners to ensure that all tasks are completed as required• Excellent interpersonal skills• Attention to detail• Ability to plan effectively and in a strategic fashion• Ability to cope well under pressure and prioritise• Flexibility & sensitivity to the needs of individuals and groups (including other schools)• Enthusiasm and humour• Resilience and relentless energy
Leadership	<ul style="list-style-type: none">• Clear vision for raising standards• Ability to lead by example, take responsibility and to be accountable• Ability to inspire and motivate those around them• Intellectual curiosity
Philosophy	<ul style="list-style-type: none">• Genuine concern for students & staff and understanding of how they learn• Commitment to self-evaluation, monitoring and review with a strong appreciation of the importance of Quality Assurance and the required activities to ensure QA is carried out• Commitment to helping all students and staff to fulfill their potential