



THE BRITISH  
INTERNATIONAL SCHOOL  
BUDAPEST

A NORD ANGLIA EDUCATION SCHOOL

PRIMARY TEACHER 2024 – EARLY YEARS FOUNDATION STAGE  
JOB DESCRIPTION

<b>LOCATION</b>	The British International School Budapest.
<b>JOB PURPOSE</b>	Be an outstanding classroom practitioner and team member. Inspire students to be passionate, curious, excited learners.
<b>REPORTING TO</b>	Early Years Phase Leader, Head of Primary, Principal.
<b>OTHER KEY RELATIONSHIPS</b>	Deputy Head of Primary; Primary school teachers at BISB and across our family of schools; Principal.
<b>SAFER PRACTICES</b>	The British International School Budapest is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including references from previous employers in accordance with our safer recruitment practice. Interviews will be conducted in person, and they will explore candidates' suitability to work with children.
<b>CORE REQUIREMENTS</b>	
<p>The Teacher will aspire to the highest standards of professionalism and will, in particular:</p> <ul style="list-style-type: none"><li>• Generate excitement and passion for learning in students and the wider school community;</li><li>• Inspire trust and confidence in students, colleagues and parents;</li><li>• Engage and motivate students to strive for the highest achievement;</li><li>• Use technology in the classroom to enhance learning;</li><li>• Be relentless in the quest for excellence, using achievement and progress data and lesson observations to seek out and promote excellent teaching;</li><li>• Support continuity across all phases and contribute to the development of curriculum, pedagogy and teaching across the school;</li><li>• Continually strive to develop the quality of students' learning across the curriculum, particularly in relation to language development;</li><li>• Contribute to school improvement planning and the development of the curriculum;</li><li>• Develop and deploy curriculum, schemes and resources efficiently and effectively;</li><li>• Promote the school mission and values and those of the NAE family of schools.</li></ul>	



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**Areas of Responsibility and Key Tasks**  
**Planning, Teaching and Learning**

**Maximise learning by:**

- Inspiring students to be passionate, curious, excited learners;
- Setting consistently high standards;
- Develop effective play based learning opportunities and support children's growth through quality interactions and creating enabling environments;
- Monitoring, evaluating and developing teaching;
- Planning effective play based environments;
- Identifying and supporting individual learning needs;
- Maintaining high levels of relationship practice that form the foundations for learning;
- Establishing a purposeful and safe learning environment;
- Using technology to enhance and transform personalised learning opportunities.

**Tracking, Assessment, Recording, Reporting**

- Make effective use of observations for assessment purposes;
- Collect and use data to enhance teaching and learning;
- Monitor and record students' learning to ensure they remain on track to achieve challenging targets;
- Report on progress to students, parents, Phase Leader, Deputy and Head of Primary.

**Student Care and Guidance**

- Establish a purposeful and safe learning environment for all students;
- Promote the progress and well-being of all students;
- Apply our restorative approaches and relationship based care;
- Contribute to the preparation of action plans and other support mechanisms;
- Alert appropriate staff to problems experienced by students and make recommendations as to how these may be resolved;
- Communicate effectively with parents, liaising with other staff.

**Co-Curricular Learning**

- Support the life of the school beyond the classroom;
- Lead one or more after school activities each week;
- Participate in residential weeks and other trips.



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**Personal Attributes**

- High levels of personal integrity.
- Conscientious and able to focus on completing work to a consistently high standard.
- Flexible and positive approach to work.
- Excellent organisational and time-management skills; high attention to detail.
- Ability to work to deadlines and able to prompt others to ensure deadlines are achieved.
- Adaptable to working in a fast paced ever changing environment.
- Ability to work under pressure and remain calm.
- Proactive and willingness to take on multiple tasks.
- Self-motivated and enthusiastic.
- Ability to work independently.
- Must be a team player, willing to help and be flexible.
- Continually strive for improvement.
- Patience and warmth to meet children's individual needs.

**Other Requirements**

- Contribute positively to the morale and community spirit in the school.
- Work effectively in different teams.
- Engage fully in the school's Professional Learning Programme and associated performance management system.
- Assist in whole school marketing initiatives and contribute to the growth of the school.
- Operate at all times within the stated policies and practices of the school and NAE.
- Maintain an up-to-date knowledge of excellent pedagogy and curriculum.
- Be proactive in professional development to enhance students' learning.
- Meet responsibilities with regard to safeguarding, health and safety, equal opportunities and conform to professional and ethical requirements.
- Any other appropriate duties as allocated by the Principal.



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PERSON SPECIFICATION	
<b>Qualifications/Training</b>	
Qualified to bachelor degree level or above.	Essential
Qualified Teacher Status.	Essential
EAL qualification.	Desirable
Hold a current Enhanced Criminal Records Bureau Disclosure or equivalent for countries lived in outside of the UK.	Essential
A commitment to safeguarding and promoting the welfare of all pupils and the willingness to undertake appropriate child protection training when required	Essential
<b>Experience</b>	
Proven track record with at least two years' teaching experience.	Essential
Strong understanding of Early Childhood development	Essential
Experience of working in a play based Early Years environment.	Essential
Experience of being part of a highly successful department and school.	Desirable
Experience of project leadership.	Desirable
Demonstrable evidence of innovating and adapting curriculum to engage children and enable them to perform highly.	Essential
Experience of the National Curriculum for England.	Desirable
Working in partnership with parents.	Essential
Experience of teaching children for whom English is not their first language.	Desirable
<b>Skills</b>	
Excellent oral and written communication in English.	Essential
Ability to engage children and enable them to perform highly.	Essential
Strong organisational skills and use of technology.	Essential
<b>Personal Attributes</b>	
Passionate about education and young people.	Essential
Infectious enthusiasm and passionate about outdoor learning	Essential
Evidence of commitment to continuous professional development.	Essential
Culturally agile and adaptable.	Desirable
An understanding of the complex environment of an international community.	Desirable



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## NAE PHILOSOPHY AND VALUES

**We are ambitious for our students, our people and our family of schools. We believe that:**

- There is no limit to what every person can achieve.
- Creativity and challenge help us get better every day.
- Learning should be personalised.
- Unique global opportunities enhance the learning experience.

### **The NAE Commitment**

At Nord Anglia Education, we work every day to inspire our schools, our students and our employees to be the best they can be, and we are ambitious for them all to achieve more than they thought possible in their personal, social and academic endeavours. Within our family of schools, this aspiration is underpinned by a commitment to always act with **respect, integrity, openness, courage and ambition**. These qualities are the foundation of how we approach our work and roles within NAE and are shared by everyone in our global family.