Job Description: **Part Time Sports** **Coach**	**EWELL CASTLE** **SCHOOL**

The Sports coach plays a vital role in the development of the games provision at the School and is accountable to the Director of Sport.

Specific Responsibilities:

Main Responsibilities:
- To plan, organise and coach Team training under guidance from the Director of Sport.
- To liaise with the Heads of Sport on team selection.
- To publish the team and important information via the school sports website.
- To write a weekly match report for the teams that you coach.
- To act as a support coach to all other school team squads during timetabled games lessons and after school training sessions.
- To be able to umpire school matches when required.
- To be able to provide guidance on new rule changes and methods of coaching and disseminate this information to all sport staff as appropriate.
- To lead one age group team within the school. (U12 – U15)

Main Responsibilities General:
- To coach and/or officiate a school team in each of the school terms every Saturday as per the school fixture list.
- To act as the assistant coach to both the 1st XI Hockey, 1st XI Cricket teams during both training sessions as per the school calendar and on Wednesday afternoons as per the school fixture list.
- To help with the general day to day running of the department.
- To make contact with parents where necessary regarding pupils performance and behaviour.
- To be available to attend Sports Tours during school holiday periods.
- To coach/teach other extra-curricular sporting activities where required.

- Core Hours –Wednesday, Thursday and Friday 1.45pm to 5.00pm
              Saturday – 8.30pm to 12.30pm

Other:
- To be aware of and abide by all the School's policies, in particular safeguarding.
- To assist at school functions and with co-curricular activities.
- To carry out teaching responsibilities as assigned in the School Timetable.
- To perform such other duties as may be required by the Principal.

This job description will be reviewed as and when necessary in accordance with the needs of the School.

15/08/2019