

## Job Description & Person Specification

**Job Title:** Director of Sport (Netball Specialist)

**Collaborates with:** All Departments

### OBJECTIVE OF THE ROLE

SES is the oldest Not for Profit, British Curriculum School in Sharjah and we are looking to recruit a Director of Sport. This position will be responsible for leading and managing whole school sports provision delivering lessons, sports teams and fixtures throughout the school. The appointee will have a demonstrable passion for Physical Education and Sport. They will also have responsibility for the monitoring and delivery of an effective and comprehensive Sports strategy and programme, focussing primarily on the four main SES core sports [Athletics, Netball, Football and Cricket] but also supporting all sporting activities and events within the school by taking a lead in the School Inter House competition. The Director of Sport will also advance the physical education of all pupils at the school and promote a healthy lifestyle. This post has responsibility for leading sport across the entire School both Primary & Secondary, and leading all staff who teach PE and Games, staff who coach sport, and those staff that support the programme.

### MAIN RESPONSIBILITIES

#### Main Responsibilities

- Have responsibility for all aspects of school sport relating to the education and development of the students.
- Create and foster an environment of reflective practice and development, leading by example in all aspects of personal and professional development.
- Develop and maintain a culture of high expectations for self and others.
- Keep abreast of developments and best practice, relevant to the specific responsibilities of the role, and advise the senior team of their relevance and potential impact on the school.
- Provide reports to school management as required.
- Lead by example as a teacher, leader and manager, promoting high standards of student and staff achievement.
- Lead teams and individuals in line with specific areas of responsibility
- Support the development and implementation of school policies and practices to ensure consistent application.
- Build and sustain effective, positive relationships with staff, students, parents, governors and the local community.
- Contribute towards the school's marketing and admissions activity as and when required
- Attend and lead relevant school events and activities.
- Manage budget(s) in line with areas of responsibility
- Have a curriculum teaching requirement with a reduced teaching load commensurate with responsibilities and time commitments of the role. Currently this will be in the Secondary school but we would also expect some Primary commitment.

- Ensure the sports facilities and environment are monitored and maintained to a high quality and liaise with the Director of Operations to this effect
- Ensure that our school's competitive sports teams act as ambassadors for the school.
- Engage our parent body with the sports programme
- Oversee the Athlete Development Program
- Liaise with external providers to ensure quality CCA provision for our students
- Be responsible for the organisation and oversight of the Secondary Co-Curricular programme (SOCS management system)

#### **Coordinate and deliver a high quality sports programme in the school**

- To create the school's Sports Strategy Development plan in conjunction with all stakeholders
- Liaise and develop partnerships with external sporting companies for the benefit of SES Students and/or financial gain for SES
- Enable SES to participate in DASSA and/or Sharjah and Northern Emirates competitions and other sports events and fixtures.
- Lead a dynamic Inter House Competition, which promotes wide participation, community and wellbeing.
- To allocate coaches to teams, either from the PE staff and qualified appointed coaches, and/or from teaching staff who have expressed a preference to run a team and are suitably qualified and experienced to do so.
- To oversee the arrangements for SES involvement in all fixtures, tournaments and sports tours, including but not limited to, finances, travel arrangements and health and safety, safeguarding, risk assessments, communication and parents.
- To source and support suitable PD opportunities for PE and Coaching staff.
- To monitor the overall quality of Sports Coaching and games teaching within the school

#### **Development of the Curriculum**

- Through liaison with the Senior and Primary School PE curriculum leaders, ensure that the PE curriculum and co curricular activities are closely linked and that all members of the PE team contribute to a full school sports programme.

#### **Pastoral Care and Wellbeing**

- Support a strong pastoral and well being emphasis within SES and promote the SES Values.
- Liaise with pastoral leaders in all matters pertaining to pastoral well-being, responsibility and strategy
- Working alongside staff to contribute to pastoral and Inter House activities that broaden students' experiences and enhance the general life of the school.
- Liaise with relevant colleagues and parents with regards to the monitoring, support, review and well-being of students
- Follow the school's policies and procedures with regard to pastoral provision.

### Safeguarding

Uphold the school safeguarding and well-being policies and all relevant health and safety policies and regulations, ensuring sport and PE at SES is safe and follows exemplary regulatory and compliance policies and procedures

### KEY REQUIREMENTS

- Teaching qualification/Bachelor's Degree
- Strong leadership skills
- Proficient and experienced at teaching PE and sports coaching, with an outstanding track record
- Experience of having created and delivered a successful whole school approach to a competitive games programme with external partnership involvement
- Commitment to raising the achievement and standards of both students and colleagues.
- Ability to inspire colleagues and students.
- An excellent team player and team leader.
- Able to work positively and effectively with students, parents, outside agencies and colleagues.
- Exemplary communication skills in English, both verbal and written.
- Possess good organisational skills, manage time efficiently.
- Offer substantial commitment to co-curricular activities.

Position/Job	Director of Sport (Whole School)
Classification:	Academic
Reporting to:	Principal and Head of Secondary and Primary
Professional Qualifications:	Teaching Qualification Bachelor's Degree
Professional experience:	Proficient and experienced at teaching PE and sports coaching, with an outstanding track record Created and delivered a successful whole school approach to a competitive games programme with external partnership involvement
Personal Qualities:	Commitment to raising the achievement and standards of pupils and staff. Ability to inspire colleagues and students. A good team player and team leader. Able to work positively and effectively with students and parents, outside agencies and colleagues. Exemplary communication skills in English, both verbal and written. Possess good organisational skills, manage time efficiently. Offer substantial commitment to co-curricular activities.

***This list is not exhaustive and is designed to provide a framework for areas of involvement.***

Please send your CV, cover letter and completed application form to:

[recruitment@sharjahenglishschool.org](mailto:recruitment@sharjahenglishschool.org)