



## EARLY YEARS PRACTITIONER

### PERSON SPECIFICATION

<b>SELECTION CRITERIA</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>METHOD OF TESTING</b>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>NVQ3 or equivalent in Early Years Education</li> </ul>	<ul style="list-style-type: none"> <li>Early Years Professional Status</li> <li>Good numeracy &amp; literacy skills</li> <li>First Aid Training</li> <li>Basic Food Hygiene Certificate</li> </ul>	Application Form, interview procedure and viewing qualification certificates
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>Recent experience of working in an EYFS setting</li> <li>Knowledge of the EYFS curriculum</li> </ul>	<ul style="list-style-type: none"> <li>Some understanding and awareness of SEN</li> <li>Experience of working within an independent school setting</li> </ul>	Application Form, interview procedure, references
<b>SPECIAL KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>Knowledge of observation techniques</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of the Key Worker system</li> <li>Experience of writing Next Steps child progress reports</li> </ul>	Application Form, interview procedure, references
<b>PARTICULAR SKILLS &amp; APTITUDES</b>	<ul style="list-style-type: none"> <li>Ability to work as part of a team</li> <li>Good interpersonal, organisational and communication skills</li> <li>Ability to deal sensitively with children and parents</li> <li>In sympathy with the ethos of the school</li> <li>Able to work under direction but use initiative as the situation demands</li> <li>Good ICT skills</li> <li>Positive, cheerful can-do attitude</li> </ul>		Application Form, interview procedure, references
<b>OTHER REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>Satisfactory Enhanced DBS check if appointed</li> <li>Suitable to work with children</li> <li>Willing to receive further training</li> </ul>	<ul style="list-style-type: none"> <li>Able to be flexible with working hours should the need arise for extra work on an ad hoc basis</li> </ul>	References, DBS Check, List 99 check, ID checks, interview, medical fitness declaration