

5 February 2020

Teacher of Art and Photography

Thank you for enquiring about our vacancy. I have enclosed some information you should find useful including a Job Description. We hope you will be interested in applying for this position. Please ring me at the school if you wish to speak to someone in more detail about the post.

When applying please:

- Include a covering letter of no more than one side of A4 stating why you would like the position
- Complete the enclosed application form and personal specification form
- Provide the name, address, telephone number and <u>email address</u> of two referees

The closing date for this position is **9.00am on Monday 24 February 2020** and interviews will be held on Thursday 27 February 2020. If you haven't heard from us by the end of Tuesday 25 February 2020, please assume that your application has not been successful on this occasion.

We look forward to receiving your application.

Yours sincerely

Martin Atkinson Headteacher

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