

Examination Invigilator Person Specification

Linked to EI Role Profile

Personal Attributes	Essential (E) or Desirable (D)
Experience	
Experience of working in an education environment	D
Knowledge/Skills/Abilities	
An understanding of examination processes	D
Effective oral/written communication skills	E
Good numeracy skills	E
Other	
Accuracy and attention to detail	E
Flexible approach to work	E
Ability to relate to academic staff and students	E
Ability to work under pressure and to tight deadlines	E