



DISPLAY TECHNICIAN

SALARY AND HOURS OF WORK

Scale C, Points 3-4

12 hours per week, over 2 days to be agreed with Line Manager (some flexibility is required).

40 working weeks per year – term time including training days plus 12 hours to be worked during school holidays

RESPONSIBLE TO

- Deputy Headteacher who line manages the role

MAIN JOB PURPOSE

The primary role of the Display Technician is to provide efficient and effective support to the display work throughout the school.

DUTIES

The postholder will undertake a range of tasks within the school and will need to work in an organised manner and to be able to manage their time effectively.

Responsibilities and tasks:

- Displaying Artwork throughout the school
- Managing a display budget; ordering equipment and checking supplies
- Managing the “School Board” in the Reception area
- Designing and producing resource materials and graphics for school displays, departments and staff
- Cleaning and maintaining the Display Cabinets in the Reception area
- Undertaking any other duties as may reasonably be expected