



Job Description

Our school is committed to safeguarding and promoting the welfare of children and young adults and expects all staff and volunteers to share this commitment.

<p>Post title:</p> <p>Hours of work:</p> <p>Remuneration:</p> <p>Responsible to:</p>	<p>Physics Teacher</p> <p>Full Time or Part Time (0.6 FTE) both considered, Permanent,</p> <p>Commensurate with experience</p> <p>Headteacher</p>
<p>Purpose of the role:</p>	<p>To ensure the effective teaching of all pupils, helping them to develop both inside and outside the classroom. Support the policies and aims of the School and ensure the good social, emotional and physical development of every child. In addition to the generic description below, the part-time teacher of English will be expected to:</p> <ul style="list-style-type: none"> • Deliver lessons for Physics to KS3, KS4 and KS5 level • Take an active role in planning and delivering appropriate fieldwork for the courses • To contribute to the extra-curricular timetable and duties of the Senior Department as directed by Head.
<p>Main Responsibilities</p>	<p>Teaching</p> <ul style="list-style-type: none"> • Planning and preparing courses and lessons. • Teaching the pupils assigned to you; setting and marking work (including examinations) to be carried out by the pupils in School or elsewhere. • Assessing, recording and reporting on the development, progress and attainment of pupils. <p>Other Activities</p> <ul style="list-style-type: none"> • Promoting the general progress/wellbeing of any individual group of pupils assigned to you. • Providing guidance and advice to pupils on educational and social matters. • Making records and reports on the personal and social needs of the pupils. • Communicating and consulting with the parents of pupils. • Communicating and co-operating with persons or bodies outside the School.

- Participating in meetings arranged for any of the purposes described above.
- Maintaining and monitoring display work in appropriate areas of the School.

Assessments and Reports

- Providing/contributing oral and/or written assessments, reports and references relating to individual/groups of pupils.

Performance Management

- Participating in any arrangements that may be made for Performance Management of staff.

Further Learning and Development

- Reviewing from time to time your methods of teaching and programme of work.
- Participating in arrangements for your professional development.

Educational Methods

- Advising and co-operating with the Head and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment of pastoral arrangements.
- Being aware of developments in ICT and how they may be integrated into your subject.

Discipline, Health and Safety

- Maintaining good order and discipline among the pupils and safeguarding their Health and Safety both when they are on the School premises and when they are engaged in authorised School activities elsewhere.

Staff and Departmental Meetings

- Participating in meetings at the School which relate to the curriculum for the School or the administration or organisation of the School, including pastoral arrangements.
- Working with other members of staff as necessary at the end of the academic year to ensure a smooth transition for pupils and teaching staff into the next year, including liaising with Teachers and staff from other Schools within the Group.

Public Examinations

- Participating in arrangements for preparing pupils for and supervising them during public examinations and providing assessments.

Administration

- Participating in administrative and organisational tasks related to such duties as are described above, including the management or supervision

	<p>of persons providing support for the teachers in the school and the ordering and allocation of equipment and materials.</p> <ul style="list-style-type: none"> • Attending assemblies, registering the attendance of pupils and supervising them, whether these duties are to be performed before, during or after school sessions. <p>Extra-Curricular Activities</p> <ul style="list-style-type: none"> • There is an expectation that staff members play a full part in the extra-curricular life of the school and participate in clubs and activities. <p>All employees at Sackville are expected to undertake additional duties as assigned by the Head. Many instructional staff are also Form Tutors and candidates should note that there is an additional job description for this role.</p>
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Person Specification

Our school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

	Essential	Desirable	Method of assessment
Qualifications:	<p>QTS</p> <p>A good first degree in a relevant discipline.</p>	<p>Further subject-related qualifications.</p> <p>PGCE or other suitable teaching qualification.</p>	<p>Production of the Applicant's certificates</p>
Experience:	<p>Experience of dealing with young people aged 11+, preferably within an educational context.</p>	<p>Recent experience of teaching your subject(s) at the relevant level(s).</p> <p>Involvement in the marking of GCSE and/or A level examination scripts for a recognised Awarding Body.</p> <p>Experience in industry</p>	<p>CV</p> <p>Interview</p> <p>Professional references</p>
Skills:	<p>An ability to communicate effectively both orally and in writing.</p> <p>An ability to devise and implement a range of teaching strategies to promote learning and enjoyment of a subject.</p> <p>An ability to carry out administrative tasks accurately and efficiently to meet tight deadlines.</p>	<p>Good IT skills and an ability to use ICT to good effect in the classroom.</p>	<p>CV</p> <p>Interview</p> <p>Professional references</p>

<p>Knowledge:</p>	<p>Knowledge of the requirements of the National Curriculum and specifications of examination courses.</p> <p>Knowledge of GCSE and/or A level specifications and curriculum initiatives.</p> <p>An awareness of likely developments affecting the delivery of subjects at relevant Key Stage and post-16 levels.</p> <p>An awareness of and commitment to the ethos of the school.</p>	<p>Awareness of equal opportunities issues and how they can be tackled through teaching and learning strategies and other SEN provision.</p>	<p>Contents of the Application Form</p> <p>Interview</p> <p>Professional references</p>
<p>Personal competencies and qualities:</p>	<p>A genuine enthusiasm for your subject(s) and a desire to communicate this to students.</p> <p>A commitment to overcoming barriers to learning.</p> <p>An ability to inspire confidence.</p> <p>A positive attitude to the use of authority and maintaining student discipline.</p> <p>An ability to strike a good professional rapport with students, staff and parents.</p> <p>Being a positive role model.</p> <p>An interest in contributing to the extracurricular life of the school.</p>	<p>.</p>	<p>Contents of the Application Form</p> <p>Interview</p> <p>Professional references</p>