



Job Description

POST:	Teaching Assistant SEN
RESPONSIBLE TO:	Faculty Leader/SEN
SALARY:	NJC points 7-11 £22,369 – £24,054 Pro Rata
LOCATION:	Oasis Academy Oldham
WORKING PATTERN:	8am to 4pm Full Time, term time plus 1 week
DISCLOSURE LEVEL:	Enhanced

JOB PURPOSE: To be responsible for ensuring the best progress of all pupils in the faculty area and to ensure the appropriate support is in place; with particular emphasis on the most vulnerable cohorts of pupils including EAL, LAC, Gateway and pupil premium students.

SPECIFIC RESPONSIBILITIES:

- A. To track and monitor progress and ensure the needs of the pupils are identified and interventions put in place as appropriate.
- B. To track the progress and attainment of key cohorts of pupils within the faculty in collaboration with FL and key stage leader.
- C. To liaise with FL/KS lead following AP points to identify where individuals or key groups require additional intervention
- D. To work closely with KS3/4 Progress Leaders and Pastoral Leaders through the Head of Faculty
- E. To understand and support the needs of EAL pupils and other vulnerable groups such as LAC.
- F. To be responsible for ensuring that differences are diminished in terms of attainment through the choice of interventions.
- G. To be able to demonstrate the impact of interventions and their purpose.
- H. To be able to work strategically to make the best use of time and resources to ensure an improvement in progress.
- I. To be able to liaise effectively with pupils, parents and all staff.
- J. To be able to plan and implement well –organised interventions before, during and after school.
- K. To be flexible and adapt quickly and effectively to the changing needs of pupils.
- L. To work with other key staff to ensure that the needs of pupils are met.