

Garth Hill College

Indicative Job description for Lead Practitioner

JOB PURPOSE:

- To model and lead the improvement of teaching and learning across the College
- Raising standards of provision across the College community through various CPD activities (including coaching, mentoring, INSET etc.) and advising and supporting teachers at Garth Hill and wider community, on what constitutes excellent teaching and learning practice.

LIAISON:

- Principal and other members of the College's Senior Team to help develop the quality of learning and teaching provision across the College overall.
- Head of Department and Assistant Principal (Head of School) in order to develop outstanding practice across all lessons within the 'school' and across the College, and plan appropriate interventions to ensure best possible learning and progress.

REPORTS TO: Principal

DAY-TO-DAY RESPONSIBILITIES

This job description is to be used in conjunction with the postholder's current Teacher Job Description. The Lead Practitioner role covers the existing duties of a mainscale teacher where applicable, but at the level expected of an Lead Practitioner. It is expected this will include:

1. To undertake a teaching timetable and teach pupils according to their individual needs, including the setting and marking of work.
2. Planning and delivering that are recognised as best practice in the College to ensure a high quality learning experience for pupils.
3. To assess, record and report on the progress and development and attainment of staff /pupils and to keep such records as are required.
4. To complete oral and written assessments, reports and references relating to individual pupils and groups of pupils.
5. To undertake assessment of pupils as requested by external examination bodies, faculty and school procedures.
6. Carry out joint planning activities with members of the department to ensure that pupils have access to high quality learning.
7. To prepare and update subject materials.
8. To use a variety of delivery methods to stimulate learning appropriate to pupils' needs and demands of the syllabus.
9. To maintain positive behaviour management in line with the College's policies and procedures.

SPECIFIC LEAD PRACTITIONER DUTIES AND RESPONSIBILITIES

In addition to the above the postholder is expected to carry out the following tasks in their work as a Lead Practitioner:

10. Modelling 'outstanding' practice to colleagues and leading the improvement of teaching skills.
11. Planning and leading appropriate and highly effective INSET and professional development to colleagues.
12. Assisting the Senior Team and Curriculum Team Leader/s in monitoring learning and teaching across the College, and ensuring that pupils and students are making very good and outstanding progress in learning across the College.
13. Carrying out / supporting monitoring and review of teaching and learning.
14. Playing a key role in discussing issues relating to teaching and learning in the department, as well as across the College generally.
15. Leading on aspects of the department and College development plan that relate to improving teaching and learning.

16. To model and develop excellent practice.
17. To support staff in a coaching capacity in a range of departments across the College, as well as in other schools and settings.
18. Completing peer learning observations with staff and using the results to celebrate and enhance colleague's practice.
19. Advising other teachers on classroom practice and organisation.
20. Helping teachers who are experiencing difficulties and challenges in their work, as well as helping colleagues to become outstanding practitioners.
21. Participating in initial teacher training.
22. Participating in the mentoring of newly qualified teachers
23. Producing high quality teaching materials, resources and practices, including video recordings of lessons for dissemination in their own school and other schools
24. To maintain an up to date knowledge of the latest pedagogical theories and strategies and ensure that they are communicated to and embedded by staff.
25. Disseminating materials relating to best practice and educational research to other teachers across the curriculum
26. Advising on the provision of in-service training in the department and whole College INSET.
27. Participating in the appraisal of other teachers.
28. Promote Performance Management and personal professional development as integral to a teacher's work.
29. All employees working with children and young people have a responsibility for safeguarding and promoting their welfare.

OUTREACH WORK

30. Working with teachers from other schools, whether at the school of the Lead Practitioner or at the school of the other teacher(s); in higher education institutions, at facilities of the LA or elsewhere as directed
31. Where necessary to communicate and cooperate with out of school agencies and other bodies that can provide an enriched delivery of the subject.
32. Playing a lead role in delivering plans relating to the College's work, particularly in respect of the LP's subject area.
33. To actively and effectively promote the work of the College to parents/carers and other stake-holders.

This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out above. The duties may be varied to meet the changing demands of the school at the reasonable discretion of the Principal.

Post Holder signature..... Date

Principal's signature Date.....