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| **Job Description – Class Teacher**  **The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.** | |
| **Summary of the role:** | To carry out the professional duties of class teacher in a manner that promotes spiritual, moral, social and academic development in accordance with the principles of the School and under direction of the Head. The class teacher provides full care of the class and each child. |
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| **Main duties and responsibilities:** | * Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact. * To support the spiritual, moral, social and academic welfare of each pupil, helping each child to attain their full potential. * To support the practice of stillness through a ‘pause’ between lessons. * To promote and maintain good communication with the parents. * To provide clear structures for lessons maintaining pace, motivation and challenge, setting clear targets and building on attainment, thus ensuring effective teaching. * To teach allocated pupils with sound knowledge of subjects and by planning your teaching so as to achieve progression of learning. * To maintain good order and discipline through effective classroom management and good practice. * To use a variety of teaching methods to:   1. Match approach to content, structure information and present key ideas using appropriate language.   2. Use effective questioning, listen carefully to pupils with attentive and full responses.   3. Select appropriate learning resources and develop study skills. * To evaluate your own teaching critically and improve effectiveness. * To ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught, providing structures appropriate to their needs. * To ensure effective and efficient deployment of classroom support. |

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|  | * To monitor, assess, record and report in line with school practice and to include:   1. Assessing how well the learning objectives have been achieved and use them to inform specific aspects of teaching.   2. To mark and monitor pupils’ progress and set targets for improvement.   3. Preparing and presenting informative reports to parents. |
| **Line management duties and responsibilities** | * Inform the Head of any significant concern with any child or parent. * Meet co-ordinators to ensure full knowledge of subjects and subject development. * Meet with Learning Support to discuss individual needs. |

You may also be required to undertake such other comparable duties as the Head requires from time to time. You must also be willing to attend INSET and Teacher Training days and staff meetings as laid out by the school.

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| **Person Specification**  **The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.** | | | |
|  | **Essential**  These are qualities without which the Applicant could not be appointed | **Desirable**  These are extra qualities which can be used to choose between applicants who meet all of the essential criteria | **Method of assessment** |
| **Qualifications** | * A degree or an equivalent   *.* | * A teaching qualification | Production of the Applicant’s certificates |
| **Experience:** | * Teaching in Schools   *.* | * Key Stage 2 experience*.* | Contents of the Application Form  Interview  Professional references |
| **Skills** | * Ability to convey infectious enthusiasm for subjects * Good organisational skills * Effective time management * Ability to be flexible and use a variety of techniques to engage interest and ensure progress |  | Contents of the Application Form  Interview  Professional references |
| **Knowledge** | * Of subjects * Of child development |  | Contents of the Application Form  Interview  Professional references |
| **Personal competencies and qualities** | * A desire to give delight and self confidence in the subject. Ability to motivate and work with children. * Positive attitude to use of authority and maintaining discipline. * Ability to work as part of a team within a department within the School as a whole. * Good health and attendance record * Good sense of humour. * Understanding and empathy with children. * Discretion and tact. | *.*   * Open * Well-spoken * Flexible | Contents of the Application Form  Interview  Professional references |