



CLASS TEACHER

JOB DESCRIPTION

Salary: National Pay Scale at appropriate point (teaching and learning responsibility posts may be available for expertise and responsibility and will involve additions to this job description)

Responsible to: Headteacher/Deputy Headteacher

Period: Full time

Main Purpose of Job:

- To teach throughout the school and to carry out such other duties as are reasonably assigned by the Headteacher.
- To ensure the highest possible standards of education for the pupils whom the teacher has responsibility – academically, socially, emotionally, physically, intellectually and aesthetically.
- To work as a member of a team.
- To support the Headteacher, SLT and Governors in creating a highly effective school, based on inclusive, best practice.

Principal Accountabilities:

1. Classroom Practice

- 1.1 To fulfil the requirements of the Conditions of Employment of School Teachers as outlined in the current School Teachers' Pay and Conditions Document.
- 1.2 To plan and prepare an inclusive and creative curriculum for pupils in line with the National Curriculum, Revised Primary Frameworks and school policy, in co-operation with the parallel year class teachers.
- 1.3 To be aware of current educational initiatives and statutory requirements.
- 1.4 To plan for and record pupils' progress in all areas of the curriculum, submitting planning in line with school policy, ensuring that all pupils make good and very good progress.

- 1.5 To participate in appropriate external and internal assessment of children as required by the Headteacher. To use formative and summative assessment to inform future planning and ensure differentiation.
- 1.6 To give feedback to pupils in line with school policy.
- 1.7 To identify and make provision for pupils with special needs in collaboration with the SENCo and to devise and implement provision mapping on a termly basis.
- 1.8 To maintain an attractive, well displayed, well resourced, carefully organised and effective learning environment in the classroom and shared areas.
- 1.9 To have high expectations in all areas of learning, including personal and social development and to have a commitment to maintaining and improving high standards.
- 1.10 To be able to motivate children by being enthusiastic and making learning experiences challenging and exciting.
- 1.11 To carry out the duties of the post with due regard to the school's equal opportunities policy and core values.

2. Working in Partnership

- 2.1 To work with colleagues in a co-operative framework adhering to established curriculum guidelines and policies to ensure curriculum continuity.
- 2.2 To line manage and ensure the effective deployment of support staff attached to the class for whom the teacher has responsibility.
- 2.3 To support, enhance, reflect and communicate the shared values and ethos of John Ball School.
- 2.4 To communicate and liaise with parents on a regular basis promoting home/school partnership in all pupils' education.
- 2.5 To work in liaison, contact and co-operation with pupils, parents, governors, the local authority and the local community.

3. Supporting Management of the School

- 3.1 To uphold and implement the school's Safeguarding policy.
- 3.2 To uphold the school's Behaviour Policy:
 - a) Develop relationships with and between pupils conducive to optimum learning
 - b) Maintain good order and discipline among the pupils and safeguard their health and safety at all times when they are on the school premises and when they are engaged in school activities elsewhere

3.3 To attend all the required school meetings and INSET as prescribed within the timetable of directed hours and to be punctual for all duties. To undertake team planning, self-evaluation and professional development as required.

3.4 To demonstrate positive commitment to the school's equal opportunities policy and to the LA's anti-discriminatory policies.

3.5 To supervise, and so far as practicable teach, any pupils where the person timetabled to take the class is not available to do so. This will be done only rarely and only in circumstances that are not foreseeable. (Schoolteachers' Pay & Conditions Document 2015)

3.6 To contribute to and participate in formal performance management and review.

3.7 UPS teachers to carry a whole school remit

3.8 To carry out any reasonable request made by the Headteacher or his/her representative.

Selection criteria – full / part time, class teacher

- 1 Qualified Teacher Status, DfE number, satisfactory DBS check.
- 2 Recent and relevant experience of teaching children in a UK school setting.
- 3 Written evidence of at least two recent classroom/lesson observations being described as good or better (i.e. good, very good, excellent or outstanding)
- 4 A good, working understanding of the National curriculum, assessment and reporting arrangements
- 5 A good knowledge of how an appropriate, challenging and creative curriculum can be successfully planned and successfully delivered.
- 6 Knowledge of the range of teaching and learning strategies that most effectively contribute towards raising achievement, promoting good behaviour and developing self-esteem in all children in a diverse and inclusive classroom and the ability to implement these strategies effectively and consistently
- 7 An in-depth understanding of safeguarding requirements in schools
- 8 Ability to communicate effectively orally and in writing.
- 9 Ability to demonstrate a high degree of capability in the use of IT to support teaching and learning and as a management tool
- 10 Experience of successfully working with support staff in a school setting.
- 11 Ability to work effectively in multi-disciplinary teams; to build good working relationships others; to be able to communicate effectively at an appropriate

level to a range of audiences, especially parents and carers.

12 Recent and relevant training and / or professional development.

Name of Post Holder:

Signature of Post Holder:

Signature of Team Leader (Line Manager):

Date:

Review Date: