

Job Description Post: Engagement Coach

Purpose

- To challenge educational and social disadvantage by achieving the highest possible standards and preparing all our students to lead successful lives.
- To prepare, support and mentor learners from and at St George's School and Aspire Academy, in their journey into and through Post 16 learning.
- To work with learners, parents and staff, as part of a professional team to sustain positive engagement in Post 16 provision and subsequently reduce NEET across Blackpool.

Responsibilities

- To ensure learners have clear aspirations around Post 16 progression through a deeper understanding of the possibilities available to them.
- To support learners in raising their awareness of the qualifications they will need to access their Post 16 progression routes.
- To identify each individual's barriers to success for the identified cohort which may include both academic and pastoral issues.
- To support learners through individual strategies which will ensure their continued access to Post 16 learning and beyond.
- To assess key issues affecting learner's progress and identify effective strategies to prevent learners dropping out of Post 16 learning.
- To follow up issues of attendance in the year 11 identified cohort on a daily basis.
- To determine and implement effective approaches that will help young people to develop confidence, overcome barriers and achieve successful transitions.

Key Duties

- To take responsibility for an identified "cohort" of learners, as identified at St George's School and Aspire Academy).
- To make initial contact with learners / parents / carers with respect of student absence.
- To support the effective transition of the "cohort" onto their chosen Post 16 course.
- To develop individual "progression plans" which address academic, pastoral and social needs. for Post 16 and year 11 cohorts
- To support individuals to achieve their academic targets as part of their "progression plan" to ensure good progress on their respective courses pre 16 and to their desired destination post 16.
- To keep written records in order to monitor progress against agreed targets and to submit monthly reports to your line manager and the project partner, Right to Succeed.

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- To establish and maintain close relationships with local statutory and voluntary support agencies to assist in supporting individuals in the identified cohort as and when the need arises.
 - To develop and run enhancement activities for individual / small groups to support areas of need identified in their “progression plan”.
 - To work closely with St George’s School and Aspire Academy Careers Lead and career advice partners to ensure access to careers information, advice and guidance.
 - To arrange and attend frequent review meetings for each member of the cohort to identify and address any issues that may have arisen.
 - To engage with parents and carers through home visits and events to support the learners.
 - To assist the learners in enhancing their career opportunities by identifying and entering appropriate opportunities for enrichment, volunteering etc.
 - To develop 1:1 mentoring arrangements with pupils, providing support as appropriate and to provide feedback to pupils in relation to progress, achievement, behaviour and attendance.
 - Maintain confidentiality and adhere to safeguarding procedures

This job description is not necessarily a comprehensive definition of the post. It will be reviewed annually

