

The Royal School

Swimming Teacher Advert & Job Description

Start date: ASAP

Level 4, part time

46 weeks per year with stipulated holiday periods.



Section: Learn to Swim Salary Range: £11.53 - £14.36 per hour dependent upon qualifications and experience

Responsible to: LTS Co-Ordinator's /Community Facilities Manager

Hours of work available: Monday – Friday evenings

Saturday and Sunday daytime

Various shifts available

Status of position: Part-time

Permanent

Start Date: ASAP

The Royal School is seeking highly motivated Swimming Teachers to work within the Learn to Swim programme.

You will be responsible to the LTS Coordinators and Community Facilities Manager. The successful applicant will have previous experience working with children, be a strong communicator and be a team player.

The Royal School is an all-through (Reception to Y13) 'independent' free school without day fees whilst still providing boarding. Alongside the growth in pupil numbers, there is an ongoing expansion in the curriculum, enrichment activities and improved facilities, enabling us to extend and enhance still further the range of opportunities for all our young people.

Please, visit The Royal School website for further information and details of how to apply. We welcome personal visits to the school to see for yourself this vibrant, heavily oversubscribed school community. Contribution to the broader curriculum would be an essential part of the role.

Please email application forms to lcalloway@theroyal.school

Closing date midday 19th April 2024

CVS will not be accepted.

Purpose • To provide progressive swimming lessons of high quality for the Learn to Swim Centre. • To play a full part in the life of the school community use programme, to support its distinctive mission and ethos and to encourage staff and swimmers to follow this example. • To model the school's vision and values through implementation of agreed policy, practices and procedures. • To motivate swimmers, staff and volunteers. • To maintain The Royal School's high quality standards for teaching swimming and wellbeing expectations.

Accountable to Swim Centre Coordinator's/ Community Facilities Manager

Accountable for Swim customers of the LTS Centre Main core duties:

Main Responsibilities • To provide progressive swimming lessons of the highest quality following the STA swim programme criteria and structure • To provide continual assessment for all swimmers using the centre's online system CoursePro updating after each lesson • Ensure the safety of your class and swimmers at all times • Work with Assistant Teachers and Lifeguards to ensure the equipment for each lesson is prepared in advance • To ensure registers are taken for each lesson and swimmer progress is up to date at all times using CoursePro app to log this information • Assist with lesson changeover and safe supervision • Be familiar with all SEN and medical needs of swimmers • Demonstrate professionalism, a positive attitude and supportive behaviour to swimmers and colleagues at all times. • Work closely with other swim teachers and admin team over any swimmer queries, information to be fed to parents and updates to progress and lesson structure. • Support volunteer staff, offering guidance and support • Promoting and safeguarding the welfare of children and young people for whom you are responsible and with whom you come into contact in school. • To attend individual and whole LTS Centre meetings as required. • Undertake such duties as required by the Community Facilities Manager to maintain the cohesive nature of the institution General Duties • To adhere to the policies and procedures of the Royal School. • To share in the corporate responsibility for the development and well-being of all LTS customers. • Make a positive contribution to the wider life and ethos of the swim centre and school; • Demonstrate consistently the positive attitudes, values and behaviour which are expected within the School community use based on mutual respect between swimmers, staff and parents • To take reasonable care of one's own health and safety and that of others and inform the Estates Manager of any concerns with regard to health and safety Undertake such duties as may from time to time be reasonably assigned by the Community Facilities and School Principal.

General Duties

- To adhere to the policies and procedures of the Royal School.
- To share in the corporate responsibility for the development and well-being of all LTS customers.
- Make a positive contribution to the wider life and ethos of the swim centre and school;
- Demonstrate consistently the positive attitudes, values and behaviour which are expected within the School community use programme based on mutual respect between swimmers, staff and parents
- To take reasonable care of one's own health and safety and that of others and inform the Community Facilities Manager and Estates Manager of any concerns with regards to health and safety

Undertake such duties as may from time to time be reasonably assigned by the Community Facilities Manager and School Principal.

Ethos

Promoting the ethos of the School, as expressed in the mission and vision statements, is a shared responsibility to which all staff make a significant contribution.

Swimming Teacher Person Specification

| SPECIFICATION | ESSENTIAL | DESIRABLE | HOW IDENTIFIED |
|----------------------------|--|---|--|
| Education/ Training | Possess a level 2 certificate in swimming teaching with Swim England (ASA) or STA Award accreditation | First aid training Safeguarding training | Production of the Applicant's certificates |
| Experience | <ul style="list-style-type: none"> • Experience with working with EYFS/ KS 1-2 age group • Placement in similar settings. • Experience of children with SEND needs | Experience of working with children from at least two different settings. | Contents of the Application Form Interview Professional references |
| Skills/ Attributes | <ul style="list-style-type: none"> • The ability to work with young children • The communication skills needed to work cooperatively with Staff and Swim Customers • Ability to act on initiative • Ability to liaise with and inspire confidence in colleagues and parents. | <ul style="list-style-type: none"> • Creativity • Enthusiasm • Patience • Commitment • Ambition • Team work | Contents of the Application Form Interview Professional references |
| Personal Qualities | <ul style="list-style-type: none"> • Motivation to work with children and young people • Ability to form and maintain appropriate relationships and personal boundaries with children and young people • Emotional resilience in working with challenging behaviours • Positive attitude to use of authority and maintaining discipline • A professional approach to work, working relationships, conduct and dress. • Flexibility, e.g. working across key stages | Versatility A warm and kind disposition and the ability to work well with others. | Contents of the Application Form Interview Professional references |