

Appointment of a Headteacher of Primary School

London Academy Casablanca and Rabat

Morocco

JOB DESCRIPTION



LONDON ACADEMY

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Post Title: Headteacher of Primary School
Location: London Academy Casablanca and Rabat
Salary: TBC
Hours: Full time

The postholder must meet and adhere and meet the National Standards of Excellence for Headteachers. The following sections supplement the National Standards.

General purpose of the post

The general purpose of the post is to provide strategic leadership and be accountable for the direction, standards achieved and quality of teaching and learning in order to:

- Give every pupil a high-quality education, and which promotes the highest possible standards of learning and achievement.
- Secure the long-term success of the London Academy Casablanca and Rabat by maximising potential through the skills and resources available.
- Build leadership capacity in the school.
- Quality assure the school's self-evaluation and development plans prior to approval by the Chief Executive Officer.

Leadership

- Work with the Chief Executive Officer, Trustees to develop a strategic vision for the London Academy Casablanca and Rabat and promote this to staff, pupils, parents/carers and the wider community.
- Ensure that the London Academy Casablanca and Rabat priorities are consistently and effectively implemented across the postholder's area of responsibility.
- Motivate others to develop a culture of high expectations, shared learning and resilience, leading by example and through the distribution of leadership within the school and across the organization.
- Under the guidance of the Chief Executive Officer, translate the strategic vision into agreed objectives and operational plans.
- Put in place effective communication mechanisms to ensure staff across the school understand how to implement the strategic vision and operational plans.
- Ensure the school develops and maintains effective strategies for staff professional development and performance management.
- Ensure that an evidence-based improvement plan and policies promote continuous school improvement, linked to the school's SEF.
- Create and develop an organization in which staff recognise that they are accountable for the success of pupils across the school.
- Develop positive solutions to achieving diversity, dignity and equality in all aspects of service delivery and engagement with the broader community.

Educational provision and standards

- Develop a culture within the school where pupils and staff feel safe, confident, and can attain maximum educational outcomes.
- Drive a continuous and consistent focus on pupils' achievement and progress, using robust data to monitor and evaluate effectiveness.
- Keep abreast of educational developments and identify best practice both inside and outside the London Academy Casablanca and Rabat which can be shared across the school.
- Establish creative, responsive and effective approaches to improving teaching and learning which is consistently demonstrated across the schools.
- Set high expectations and challenging targets for rapid and sustained improvement within the school, tackling underperformance at all levels.
- Provide inspiration and strong strategic leadership to staff to ensure that the school delivers the highest standards of teaching and learning.
- Create a culture and ethos of challenge and support within the school where all pupils can achieve success and are engaged in their own learning.
- Present a coherent and accurate account of the school performance in a form appropriate to a range of audiences, including the Chief Executive Officer, Board, parents/carers and the local community.
- Collaborate with other agencies to ensure pupils' needs are met.
- Actively promote the school as a centre of excellence for education and families in the local community.

Health, safety and compliance

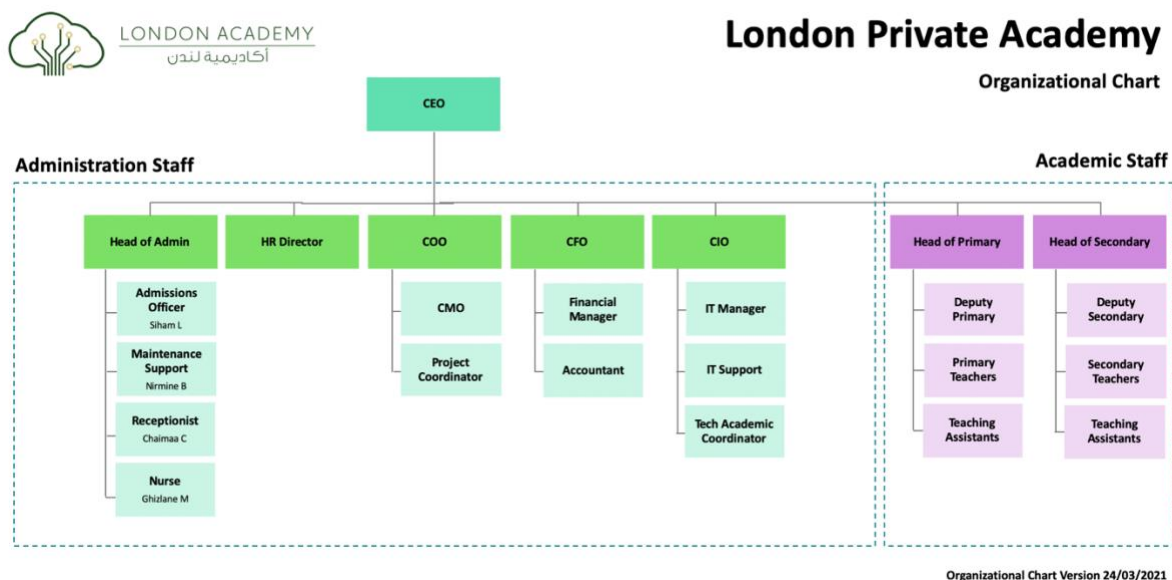
- Promote the safety and wellbeing of pupils and staff in the school.
- Oversee the implementation of London Academy Casablanca and Rabat policies and procedures, ensuring consistent application and monitoring for impact.
- Ensure good order and discipline is maintained among pupils and staff, and that high expectations regarding safeguarding, behaviour and attendance are communicated and adhered to across the school.
- Ensure that all activities in the school comply with current regulations regarding safeguarding and that safeguarding and child protection policies are operated rigorously.

Management of resources

- Comply with the financial, Health & Safety, HR and other processes and procedures of the London Academy Casablanca and Rabat.
- Ensure that the activities of the school are conducted in accordance with all legal or statutory requirements and regulations, and that policies and procedures developed locally are consistent with best practice and recognised codes of probity.
- Work with the Chief Executive Officer and Chief Financial Officer to ensure the effective deployment of resources across the school to ensure maximum impact.
- Recruit, lead and develop a committed, effective and diverse workforce across the school that understands the Academy's role in enabling and promoting high quality learning.
- Develop leadership capacity across the school through coaching and other appropriate methods, supporting the development of effective middle leadership roles within the school.

- Ensure that all resources are organised and managed to provide the best possible outcomes for pupils.

Organizational structure



While every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. The postholder will be expected to comply with any reasonable request from the Chief Executive Officer to undertake work of a similar level that is not specified in this job description.

The Academy will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

The job description is current at the date shown, but in consultation with you may be changed by the Chief Executive Officer to reflect or anticipate changes in the job commensurate with the grade and job title.

Organizational structure

