



Wolvercote Primary School

First Turn | Wolvercote | Oxford | OX2 8AQ

Tel | 01865 558301

Email | office.2534@wolvercote.oxon.sch.uk

Website | www.wolvercote.oxon.sch.uk



Headteacher | Lucy Young

April 2019

Dear Prospective Candidate,

RE: Teaching assistant/ HLTA posts

Thank you for your interest in the teaching assistant post at Wolvercote Primary School.

We encourage and welcome visits to the school from potential candidates. This provides us with a chance to talk more informally and also for you to get a sense of the atmosphere and values of the school. In a visit to the school, we would hope that the energy and excitement for learning would come across, the team spirit and supportive atmosphere of the staff, and the commitment to do the best we can for the children in our care. We value all staff development and take care to provide opportunities for learning and leadership within the school and the Trust. We are committed to supporting teacher / TA workload and are always looking at ways to help staff to maintain a healthy balance in their lives.

We currently have a couple of teaching assistant positions as well as an HLTA role.

HLTA: The HLTA will work under the direction of the Inclusion coordinator to help to provide support in classes to children with special educational needs. He/she will also cover classes for teachers' PPA time, and to release teachers for their leadership time or training.

Nursery TA: There is a TA position in our Nursery class. This candidate would need to have a level 2 or 3 qualification for Early Years. The Early Years team work closely together, and were commented on in our recent Ofsted report as providing an excellent start for the children.

Class TA: This position will be in Reception, KS1 or KS2 (dependent on the candidate's experience and interests.) The role will include 1-1 support for children with SEND; training will be provided for this.

The school enjoys the unique mix of a vibrant village community whilst being situated in North Oxford with all the opportunities the city can offer. We value outdoor creative learning and regularly visit the local woods for Forest School, Port Meadow and the Oxford museums. We have a strong values based ethos and aim to create a happy and supportive environment for all. Music and the Arts feature strongly in the school. The school choirs have performed in a number of venues and the 'School of Rock' has played in a recording studio.

In November 2015 the school converted to an Academy and joined the River Learning Trust. You can find out more information about the River Learning Trust by visiting <http://www.riverlearningtrust.org/>. Wolvercote School is enjoying the opportunities of working more closely with a diverse range of schools which is of benefit to both our staff and children.


Wolvercote School is popular and oversubscribed; to help accommodate for the increased need for places, our admission number has been changed to 45 children. The school has undergone a large expansion and refurbishment. The outside area has had significant improvements made with a Multi-Use Games Area, new climbing equipment and a climbing boulder.



If you are an experienced teaching assistant or just starting out in a career in schools, we would love to hear from you. The school is committed to providing opportunities for staff development and we encourage staff to gain new training and experiences. Wolvercote School is an energetic and fun place to work; staff support each other and strive to provide the very best education we can for the children. Parents and governors are very involved and supportive of the school.

We are seeking candidates who are excited by, and relish the prospect of, working in a school such as ours.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Lucy Young', written in a cursive style.

Lucy Young (Headteacher)