

CLEANING

OPERATIVE

The cleaning team as a whole are responsible for maintaining high standards of cleanliness throughout the College.

Each cleaner will be responsible for an area and will be expected to clean to the frequency and standard set out. You will be expected to clean other areas of the College, as well as providing cover for absence and holidays.

MAIN DUTIES:

- Cleaning certain parts of the College site to high standards
- Vacuuming carpeted areas and washing floors of cloakrooms and toilets in designated areas
- Sweeping uncarpeted areas
- Emptying and cleaning bins
- Spot cleaning of spillages
- Cleaning desks, seats and skirting boards
- Cleaning toilet areas and replenishing toiletries
- Cleaning doors and windows
- Report all defects/hazards immediately to the Estates Manager

Reports to: Cleaning Supervisor

Hours: Part time, 10 hours:

Mon - Fri 6:45am - 8:45am OR 16:15 - 18:15
(Wed & Fri 15:00 - 17:00)

Salary: SP 03 £6,802 (£23,807 full time equivalent)

Apply by: Friday, 19th September, 12 noon

Start date: As soon as possible

PERSON SPECIFICATION

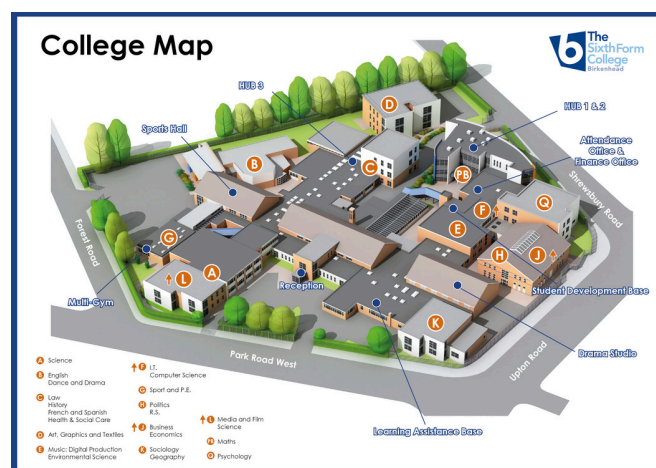
ESSENTIAL

DESIRABLE

Experience		
Relevant cleaning experience	✓	
Experience / Knowledge / Skills / Abilities		
A reasonable level of fitness		✓
Punctual, reliable and trustworthy		✓
Able to manage time effectively		✓
Ability to work both alone and in a team		✓
Awareness of health and safety procedures		✓
Reading skills for following instructions		✓

Maths skills for measuring cleaning fluids		✓
The ability to work alone without supervision to achieve specified standards		✓
To demonstrate a commitment to:		
The Colleges values of Positivity, Ambition, Resilience & Thoughtfulness	✓	
Personal development and training	✓	
Safeguarding & promoting the welfare of students	✓	
Equality & diversity	✓	

COLLEGE CAMPUS



Our College campus has undergone a £4 million investment programme, now boasting 80 state of the art classrooms, exceptional teaching facilities for staff, and outstanding study facilities for students.

HOW TO APPLY:

To apply, please visit:



<https://www.bsfc.ac.uk/job-vacancies/cleaning-operative-5>

Please send your application form to



hrdept@bsfc.ac.uk



0151 652 5575

POSITIVITY

AMBITION

RESILIENCE

THOUGHTFULNESS

Birkenhead Sixth Form College
Park Road West, Claughton
Wirral, CH43 8SQ

0151 652 5575
www.bsfc.ac.uk
email@bsfc.ac.uk



GENERAL INFORMATION

Birkenhead Sixth Form College has a commitment to safeguarding and promoting the welfare of students and expects all staff and volunteers to share this commitment. If you are invited for interview, your suitability to work with children will be explored as well as your suitability for the post.

All posts are subject to Enhanced Disclosure Clearance through the Disclosure & Barring Service.

The College is an Equal Opportunities employer and all members of the College have a personal responsibility to implement the policy, to carry out their responsibilities in accordance with it and to maintain an equality of opportunity for all.

The Governors and staff of the College take their duties under the Disability Discrimination Act (as amended by the Special Educational Needs Act 2001) very seriously. They will ensure that all reasonable adjustments are made to ensure that disabled people are treated fairly and that they are not placed at any substantial disadvantage.

The College is committed to interview all applicants with a disability who meet the minimum criteria for the post and to consider them on their abilities.

REFERENCE CHECKING

On the application form, you are asked to provide details of two employment referees (preferably your line manager from your current and previous or most recent employer/s), who can comment on your suitability for the post. References from relatives or individuals writing in the capacity of friends will not be accepted.

The College will seek references on short-listed applicants before interview and will approach previous employers for information to verify suitability for the post, dates of employment, particular experience or qualifications, attendance / punctuality history and details of any disciplinary offences.

In addition, if you are currently working with children or young people, on either a paid or voluntary basis, your current employer will be asked about your suitability to work with children and any disciplinary offences relating to children or young people.

This will include any offences for which the penalty is time expired (that is where a warning could no longer be taken into account in any new disciplinary hearing for example) and whether you have been the subject of any child protection concerns, and if so, the outcome of any enquiry or disciplinary procedures. If you are not currently working with children but have done so in the past, that previous employer will be asked about those issues.

Please note providing false information is an offence and could result in your application being rejected, or dismissal without notice if you have been appointed and possible referral to the police.