



IBSTOCK PLACE SCHOOL



Cleaning Supervisor
Information for candidates



Ibstock Place School

An inspiring place to flourish

Ibstock Place School is an independent co-educational day school for pupils aged 4 to 18. The school occupies a ten-acre site on the edge of Richmond Park in South West London.

An urban location with a beautiful botanical feel, Ibstock is the perfect home for scholarly exploration and adventure. Championing co-education since our founding in 1896, we have created a diverse environment that reflects real-world communities and workplaces.

Our school is over subscribed, with assessed entry at the age of four for Kindergarten (Reception). There is a competitive entry examination at the age of eleven and most pupils in the Prep School proceed on into the Senior School.

Head's welcome

“This role is an opportunity to play a part in a school with a rich history, at the vanguard of educational change.



Ibstock is both forward looking and rooted, dynamic and yet caring. Through our rigorous and imaginative curriculum, we engender in our pupils the courage and ambition which they will need to succeed. At the same time, our fierce commitment to outstanding pastoral care means that our pupils are generous and self-aware, ready to make a positive contribution to the societies of tomorrow. We hope that you will be inspired by all that you read and we thank you for your interest in Ibstock.”

Christopher J Wolsey
Headmaster



About the role

The role

We are seeking to appoint a Cleaning Supervisor to provide a high standard of cleanliness throughout the School and to assist the Cleaning Manager in the running of the department.

This is a 52 week role, Monday to Friday, hours to be discussed on appointment, 25 days annual leave (pro rata depending on working hours), with a six months probationary period.

The person

- Previous experience in a cleaning environment
- Previous experience of managing a team
- Ability to implement and adhere to standards and procedures
- Health and Safety experience
- Good interpersonal skills
- An effective communicator
- Displays a commitment to the protection and safeguarding of children and young people
- Ability to plan time effectively and be well organised
- Flexible and resilient and able to adapt quickly to new environments and challenges
- Reliable and trustworthy, and able to work effectively with limited supervision



Job description

Responsibilities

- Thoroughly clean your area to the required specification, as directed, using correct techniques and cleaning equipment
- Working safely using correct warning signs, protective clothing and safety equipment, being aware of hazards to other staff and pupils. Compliance with Health and Safety practises of the site
- Undertake training in use of methods, materials and equipment, as instigated by the Cleaning Manager
- Reporting immediately any defects of equipment, furniture and fittings, including electrical and gas appliances
- Ensuring that areas are properly secured when moving around the site and any breaches of security are reported
- Collect cleaning materials from the Cleaning Office as required, and inform the Cleaning Manager if supplies are running low
- Deputising, in the absence of the Cleaning Manager, to help maintain an efficient team
- Contribute to the supervision, training and development of the Cleaning Staff in order to support Department objectives
- Maintain good working relationships with all staff. Encourage and motivate staff to achieve high standards of work
- Remain up to date with school and department policies so you can communicate these when staff request information
- Any other task, as directed by the Cleaning Manager or Senior Staff, commensurate with the role



The application process

How to apply

To apply for the role, please complete our application form and submit it, by email to: recruitment@ibstockplaceschool.co.uk

Shortlisted applicants will be invited to attend interview. The school reserves the right to make an appointment before the closing date.

Note that all offers of appointment are conditional until the satisfactory completion of mandatory pre-employment checks.

Ibstock is committed to safeguarding and promoting the welfare of children. For further information on our Child Protection policies, please see [here](#). Safeguarding checks with the Disclosure and Barring Service will be undertaken. It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children.

This post is exempt from the Rehabilitation of Offenders Act, 1974 and the amendments to the ROA 1974 (Exceptions Order 1975, amended 2013 and 2020). For details, see: [here](#).

Note that, in accordance with Keeping Children Safe in Education 2022, shortlisted candidates are required to declare any past convictions. Online searches will also be conducted on shortlisted applicants as part of our due diligence process.

At Ibstock, we embrace and celebrate difference. We are proud to be an equal opportunity employer and do not discriminate against any employee or applicant based on their age, disability, gender, marriage or civil partnership status, pregnancy and maternity, race, religion or belief, sex, and sexual orientation. To ensure this, all positions are subject to blind shortlisting.



Working at Ibstock

Our aims and ethos

Our aim is to create an outstanding place of learning, a place where our pupils find academic excellence and the joy which it inspires. We ensure that our pupils' natural curiosity and empathy is ceaselessly nourished. In so doing, we set the conditions which enable them to excel, both during their time with us and throughout their adult lives.

We do this by concentrating on four Cs:

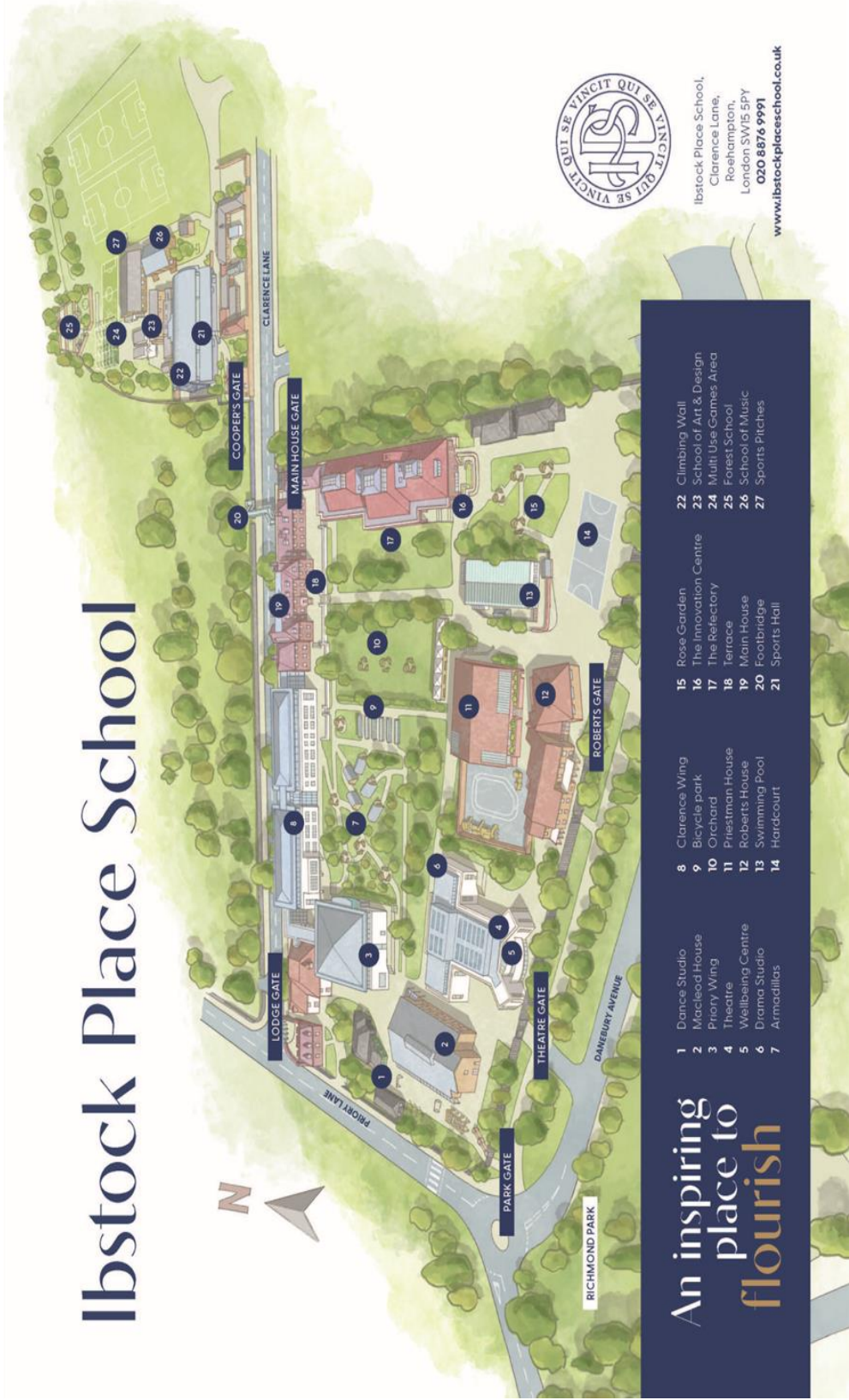
- Our **CURRICULUM** is dynamic and forward-thinking.
- Our **CULTURE** is warm and inclusive.
- Our **CONTEXT** is beautiful and stimulating.
- Our commitment to **CO-EDUCATION** is longstanding and profound.

A joyful, nurturing culture

Ibstock is a stunning place to work and our on-site facilities are excellent. The Main House building, constructed in 1913, blends seamlessly with the New School buildings. Our impressive modern wood-panelled refectory won a RIBA National Award in 2022 and the school boasts a brand new Innovation Centre, equipped with the latest Virtual Reality (VR) and Augmented Reality (AR devices).

Other benefits of working at Ibstock include: favourable salaries and highly-competitive terms and conditions; free breakfast and lunch during term time; enrolment in a contribution pension scheme; membership of 'Bupa', a third-party health and wellbeing provider; use of the school swimming pool; staff yoga sessions; a wide range of staff social events; and access to a cycle to work scheme.

Ibstock Place School



An inspiring
place to
flourish

- | | | | | | | | |
|---|------------------|----|-----------------|----|-----------------------|----|------------------------|
| 1 | Dance Studio | 8 | Clarence Wing | 15 | Rose Garden | 22 | Climbing Wall |
| 2 | Macleod House | 9 | Bicycle park | 16 | The Innovation Centre | 23 | School of Art & Design |
| 3 | Priory Wing | 10 | Orchard | 17 | The Refectory | 24 | Multi Use Games Area |
| 4 | Theatre | 11 | Priestman House | 18 | Terrace | 25 | Forest School |
| 5 | Wellbeing Centre | 12 | Roberts House | 19 | Main House | 26 | School of Music |
| 6 | Drama Studio | 13 | Swimming Pool | 20 | Footbridge | 27 | Sports Pitches |
| 7 | Armadiilas | 14 | Hardcourt | | | | |



Ibstock Place School,
Clarence Lane,
Roehampton,
London SW15 5PY
020 8876 9991
www.ibstockplaceschool.co.uk



IBSTOCK PLACE SCHOOL

Clarence Lane
Roehampton
London
SW15 5PY

020 8876 9991