**Job description**

**Learning Support Assistant (Academic)**

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| **Job Title**:  Learning Support Assistant (Academic) |
| **Job Purpose**:  To work under the direction of the teacher in charge of Additional Educational Needs to provide support for students with AEN across years 7-11, predominantly offering literacy and numeracy support. |
| **Key Tasks:**   * Under the direction of the teacher in charge of AEN, to provide individual or small group support for students with a variety of additional educational needs, especially students with mild to moderate dyslexia. * Under the direction of subject teachers, to provide in class support for students with a variety of additional educational needs, especially students with mild to moderate dyslexia. * To work with students across year 7-11 to provide support for their learning in English & Mathematics up to GCSE level. * To be a reader and/or scribe to students for internal and external tests and examinations. * To take an active and caring role with regards to the general welfare of students. * To establish and maintain professional standards at all times. * To efficiently carry out a variety of administrative requirements. * To support and promote the school’s values, purpose and ethos. * To demonstrate a commitment to equal opportunities. * To promote and safeguard the welfare of all students. |
| **Line managed by**: Teacher responsible for Additional Educational Needs  **Also accountable to**: Deputy Headteacher |