

# Person Specification

## Teaching Assistant



**MALTBYLEARNINGTRUST**  
Exceptional Experiences. Successful Lives.

	Essential	Desirable
<b>Qualifications &amp; Training</b>	<ul style="list-style-type: none"> <li>GCSE English and Maths A* - C or equivalent.</li> </ul>	<ul style="list-style-type: none"> <li>First Aid training.</li> </ul>
<b>Experience, knowledge &amp; understanding</b>	<ul style="list-style-type: none"> <li>Ability to work effectively as part of a team.</li> <li>Ability to promote a positive ethos and role model positive attributes.</li> <li>Experience of working with young people.</li> <li>Ability to use the Microsoft Office Suite.</li> </ul>	<ul style="list-style-type: none"> <li>Ability to bring experiences to the school which enrich and enhance the community.</li> <li>Previous experience of having worked in an educational environment.</li> <li>Knowledge of government inclusion agenda.</li> </ul>
<b>Skills &amp; Abilities</b>	<ul style="list-style-type: none"> <li>Ability to stay calm under pressure (in the face of challenging behaviour).</li> <li>Ability to meet deadlines.</li> <li>Ability to be self-directed.</li> <li>Good organisational skills.</li> <li>Confidence to work with a wide range of people and abilities.</li> <li>Commitment to personal continuous professional development.</li> </ul>	<ul style="list-style-type: none"> <li>An awareness of the factors which affect the way people learn.</li> <li>Ability to think creatively and contribute new ideas.</li> </ul>
<b>Personal qualities and attributes</b>	<ul style="list-style-type: none"> <li>Ability to communicate effectively and concisely.</li> <li>Ability to build effective working relationships with students and colleagues.</li> </ul>	
<b>Commitment To</b>	<ul style="list-style-type: none"> <li>Commitment to diversity and equality of opportunity in all working practices.</li> </ul>	
<b>Attendance</b>	<ul style="list-style-type: none"> <li>A good attendance record in current employment, (not including absences due to disability).</li> </ul>	