

**Job Description:** Teacher of History and Politics

This role reports to the Head of History and Politics

### **Scope of role**

As a teacher of History and Politics the post holder will be an outstanding classroom practitioner with excellent subject knowledge and a real passion for History and Politics. They should have knowledge and understanding of effective teaching and learning styles and of monitoring assessment, recording and reporting of pupils' progress.

As a member of the teaching staff the post holder will be expected to involve themselves in school life, and to participate in residential and day trips, where appropriate.

### **Main responsibilities:**

- Undertake the preparation, marking and report writing required to ensure that pupils achieve the highest possible standards and carry out any reasonable subject-related duties assigned to them by the Head of Department.
- Ensure the safety and good conduct of pupils, and help to enforce the pupils' Code of Conduct and Dress Code.
- Carry out such duties, including cover for absent colleagues and examination invigilation, as allocated by the Assistant Head, punctually, efficiently and in accordance to School practice.
- Attend assemblies, weekly staff briefing, staff meetings, parents' evenings, open day, the Year 13 Leavers' Ceremony and similar important functions out of school hours; participate in the invigilation or marking of the Entrance Examination; show willingness to accompany school trips.
- Attend relevant training and undertake continuing professional development, as required.
- Such other duties as may be reasonably required.

### **Key skills and experience:**

#### **Essential**

- A good degree in History, or Politics, or an equivalent degree that draws on similar skills, preferably with QTS.
- Excellent subject knowledge.
- Excellent communication and teaching skills.
- Knowledge and understanding of a range of effective teaching and learning styles and of monitoring, assessment, recording and reporting of pupils' progress.

- Experience in teaching across the whole secondary age range and, particularly, in teaching academically able students.
- Ability to use effective strategies to monitor pupils' motivation and morale.
- The skills to create a happy, challenging and effective learning environment.
- Ability to develop good personal relationships within a team and establish valuable and useful relationships with parents.
- Good IT skills.
- Empathy and patience are important personal characteristics as well as a committed, well organized and resourceful approach, and the ability to meet deadlines.
- Enthusiasm for sharing knowledge of best teaching practice.
- Awareness of the statutory requirements concerning Equal Opportunities, LDD & SEN, Child Protection.
- Ability to promote the school's aims positively.

### **Desirable**

- Knowledge and experience of preparation of GCSE and A Level candidates.
- Experience of teaching A Level Politics, including the Globalisation route
- Evidence of commitment to further professional development.
- Enthusiasm to develop own subject knowledge.

### **Equal Opportunities**

It is the policy of the school to provide equal opportunities for all qualified individuals regardless of race, colour, religion, ethnic or national origin, sexual orientation, age, gender, medical condition or disability.

### **Child Protection**

*All staff have a responsibility for promoting and safeguarding the welfare of children and young persons for whom they are responsible or with whom they come into contact and to adhere to and ensure compliance with the school's Child Protection Policy at all times.*

Agreed: Post holder: \_\_\_\_\_

Date: \_\_\_\_\_