



Priestlands School

North Street, Pennington, Lymington, Hampshire, SO41 8FZ

Headteacher: Mr P G Main BSc

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August 2023

Dear Applicant

Higher Level Teaching Assistant (HLTA) – Inclusion/Behaviour

Thank you for your interest in our vacancy. We are looking for someone to join us as soon as possible to work in our newly established alternative provision on the school site. This will be an exciting time to join the team as you will be able to help build key aspects of the role from the outset. The post of HLTA – Inclusion/Behaviour has been created to support our most vulnerable students, including those with challenging behaviour.

To be successful, you will need to have previous experience working with students, particularly at Key Stages 3 & 4. You will need to be a resourceful and enthusiastic individual as the role will be both challenging and rewarding. A key aspect of the role includes delivering learning activities to small groups and you will be required to develop strategies to help support the students to ensure that all are being given the best opportunity to succeed.

You will independently administer the school's flexible support provision which runs until 4.30pm. As this is an integral element of the alternative provision, we are unable to consider applicants who cannot commit to the advertised hours. The role is varied so, for more information, please see the job description available on our website.

The salary is paid at Grade D; £20,329 - £22,643pa (equivalent to £23,703 - £26,401 full time) during term time for 37 hours per week, 39 working weeks per year. Core hours are 8.30am-4.30pm, with a 4.00pm finish on Fridays, each day includes a 30 minute unpaid break. This is paid for 44.6 weeks of the year to include a proportion of holiday pay.

Priestlands School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. This post is covered by the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 and you will be required to declare whether you have any criminal convictions. Priestlands School is an equal opportunities employer and welcomes applications from all sections of the community.

References will be taken up prior to interview and you will be required to provide appropriate evidence of identity and qualifications to support other pre-employment checks which will be undertaken on the successful candidate for this role, including:

- A confidential health declaration
- An online search of your name in line with government guidance on Keeping Children Safe in Education
- A DBS application
- Your right to work in the UK.

You will find a job description, person specification and an application form on our website at:
<https://www.priestlands.hants.sch.uk/about-us/vacancies>

Continued overleaf

Learn more... Do more... Be more...

To apply, please complete the Priestlands application form and send it to the school by the date published on our website, either by post or by email to hr@priestlands.hants.sch.uk. We reserve the right to close the vacancy early depending on the response, so we would recommend submitting your application at the earliest opportunity. Please do not submit a CV as it will not be accepted. Interviews will be held the following week. If you have any further queries, please do not hesitate to contact me. We look forward to hearing from you.

Yours sincerely

C Davidson-Young

Mrs C Davidson-Young
PA to Headteacher