Swavesey Primary School

Application Information

SWAVESEY PRIMARY SCHOOL

Thank you for requesting an application pack for the post of Playworker. General information about the school and application process is included in this document and in the pack you should also find the following documents:

- Job Advertisement
- Job Description
- Person Specification
- Application Form
- Our Safer Employment Policy
- Our Safeguarding and Child Protection Policy

THE AUTHORITY

Swavesey Primary School is administered from the Cambridge Education Office, Castle Court, Shire Hall, Cambridge.

THE SCHOOL

The school occupies a pleasant site next to the village green. The rear boundary borders onto open farmland. The building provides accommodation that includes eleven classrooms, a computer suite, a library, a music room, a children's kitchen and two covered Foundation outside areas, a hall equipped with PE apparatus and considerable corridor space. A purpose built wing of the school houses our Early Years and Playwork Centre, a fantastic resource for our pre-school age children and those attending before and after school club.

Outside there is a playing field with a football pitch, several grassed areas with fixed play equipment and two hard-surfaced playing areas. Seating is arranged around the playgrounds and a quiet area, enabling children to sit with friends. The school grounds have been attractively planted, including specimen trees, shrubberies and rose beds.

Swavesey Primary has a good achievement record and sporting tradition. Team events are organised within the school on sports days, or between local schools in netball, football, rugby and cricket, as well as more recent additions to the curriculum such as Kurling and Archery. The school link with the Schools Partnership Programme (SCSSP) also enables many pupils to regularly participate in a variety of sports festivals throughout the year.

Further information can be gained from our website www.swavesey.cambs.sch.uk

CATCHMENT AREA

Swavesey is a growing village some nine miles north-west of Cambridge. The school serves the villages of Lolworth and Swavesey. There is a thriving Parent Teacher Association which organises many social and fund-raising events throughout the year.

PUPILS

There are currently 308 pupils on roll between the ages of 4 and 11 years. Children are admitted to school at the beginning of the academic year in which they become five. At the age of 11, the majority of children transfer to Swavesey Village College.

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THE POST
The successful applicant will be expected to undertake all of the responsibilities on the accompanying job description.

METHOD OF APPLICATION
Application form, together with your letter, should be sent to the address quoted below or by e-mail to office@swavesey.cambs.sch.uk, by 12noon on Wednesday 31st October. Applications by post will not be acknowledged. Candidates wishing their application to be acknowledged should enclose a stamped addressed envelope. Testimonials or CVs should not be included with the application.

INTERVIEW ARRANGEMENTS
Interviews will take place on a date to be arranged. Full details will be sent to shortlisted candidates.

EQUAL OPPORTUNITIES
Cambridgeshire County Council undertakes not to discriminate unlawfully, either directly or indirectly, against a job applicant or any of its employees on grounds of sex or marital status, or by reason of race, nationality, age, colour or ethnic or national origins.

GENERAL INFORMATION
The successful candidate will be required to undergo a police check/DBS and to satisfy the Authority of his/her medical fitness. The post will also be subject to satisfactory references and a Disclosure of Criminal Record and Disqualification Declaration. Candidates are reminded that canvassing of the Head Teacher, members of staff, governing body, County Council or Education Committee, directly or indirectly, is prohibited and will lead to disqualification.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

We look forward to receiving your application.

Mrs Anna-Claire Norden, Head Teacher
Swavesey Primary School
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