**Targeted Intervention Assistant**Part time 22.5 hours term time

Fixed Term

**Job Purpose**

To support children and young people to achieve their potential by providing support to overcome barriers to learning across the curriculum.

1. **Duties and Responsibilities**

You will be based in our Learning Support Faculty as part of a large team. You will mainly work with individuals or groups of students who social and emotional difficulties and / or learning needs. This will also require supporting students with their skills development to enable them to achieve their potential. You will work closely with the teaching staff to develop and deliver support.

1. **Principal Responsibilities**
   1. Supporting students, by working closely with the teaching staff to plan and deliver catch up work.
   2. Developing the skills and aptitudes of students who struggle to access the full National Curriculum through academic mentoring, support and short targeted interventions, helping to manage and monitor students on that provision.
   3. Meeting regularly with the designated line manager to report on the progress of identified students, within the academy’s agreed monitoring and tracking procedures.
   4. Supporting the operation of the academy’s after school intervention activities and clubs.
   5. Meeting with designated students to review their progress and mentor them towards achieving their goals and feeding back the outcomes of these meetings to tutors and pastoral leaders in relevant planning and assessment activities.

**‘3. General Responsibilities**

* To keep detailed records of any interventions and support offered.
* To undertake training as appropriate and attend staff development days in accordance with hours worked.
* To support and promote the values and positive ethos of the academy and wider community.

**Supervision:**

Supervising Officer(s): Assistant Principal of Faculty / Director of Learning Support