



JOB DESCRIPTION

POST:	Teacher of Business Studies
SCALE:	CPS
RESPONSIBLE TO:	Curriculum Team Leader – Business Studies
START DATE:	September 2021

MAIN OBJECTIVES

1. To teach Business Studies across the age and ability range with appropriate use of resources to enhance students' learning. The ability to teach Economics would be advantageous but not essential.
2. To develop structured schemes of work which ensure continuity and progression for all students within the framework of the syllabus at KS4 and 5.
3. To develop appropriate resources for the Business Studies curriculum for KS4 and KS5.
4. To set homework and mark work for students and establish & implement clear learning policies and practices for assessing, recording and reporting on students' achievement.
5. To work with colleagues in preparing, planning and delivering lessons effectively with clear learning objectives that are suitably differentiated for students with varying learning needs.
6. To contribute to innovative teaching practices in the Business Studies department.
7. To promote Business Studies in the school.
8. To meet the needs of bilingual students and those on the SEN register in accordance with school policy.
9. To create and maintain an appropriate learning environment in any assigned teaching room.
10. To promote and develop extra-curricular activities for students including relevant Business Studies' visits.
11. To ensure that school policies are followed.
12. To comply with Health & Safety procedures and practices.

SAFEGUARDING CHILDREN

13. Support the School's commitment to safeguarding and promoting the welfare of children in School.
14. Adhere to all procedures within the School to ensure the safety of all children.

CANDIDATE SPECIFICATION

Business Studies

Trustees are looking to appoint a candidate who:

- ◆ is a qualified teacher with proven ability in the teaching of Business Studies
- ◆ possesses a secure and up-to-date knowledge of the National Curriculum, GCSE, A level and BTEC requirements, including assessment
- ◆ has a knowledge and understanding of a range of teaching and learning strategies and how to use and adapt them to meet the varied needs of learners
- ◆ has excellent classroom management and organisational skills to establish a purposeful learning environment with a clear framework for classroom discipline
- ◆ has experience of writing or contributing to schemes of work and producing relevant resources.
- ◆ has ICT skills and is willing to develop these skills within the subject
- ◆ has an understanding of and commitment to the principles of equality, inclusion and diversity
- ◆ has excellent presentational skills
- ◆ has the ability to teach another subject, if required, at KS3
- ◆ has an understanding of the Every Child Matters agenda and knowledge of the needs of students and their families in a multicultural and multilingual school
- ◆ has the ability to work effectively as a team member in making a positive contribution to learners' attainment and their enjoyment of learning.

