

Job Description – Apprentice Maths Teacher

School: Budmouth Academy, Weymouth

Job Title: Apprentice Maths Teacher

Teaching Job Purpose:

Teach KS3 – KS5 students by planning their teaching to achieve progression of learning through:

- identifying clear teaching objectives and specifying how they will be taught and assessed;
- setting tasks which challenge students and ensure high levels of interest;
- setting appropriate and demanding expectations;
- setting clear targets, building on prior attainment;
- identifying SEN or very able students;
- provide clear structures for lessons maintaining pace, motivation and challenge;
- make effective use of assessment and ensure coverage of programmes of study;
- ensure effective teaching and best use of available time;
- monitor and intervene to ensure sound learning and discipline;
- use a variety of teaching methods to:
- ensure students acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- evaluate their own teaching critically to improve effectiveness.

Job Duties and Responsibilities (including but not limited to):

Main duties and responsibilities are indicated below. Other duties of an appropriate level and nature may also be required, as directed by the line manager.

Key duties:

- To undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher.
- To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the curriculum area and subject area.
- To contribute to the curriculum area and subject area's Improvement Plan and its implementation.
- To attend all appropriate meetings.
- To plan and prepare courses and lessons.
- To teach students according to their educational needs, including the setting and marking of work to be carried out by the students in the Academy and elsewhere.
- To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- To ensure a high-quality learning experience for students which meets internal and external quality standards - to aim to be an outstanding teacher.
- To maintain discipline in accordance with the Academy's procedures and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- To undertake assessment of students as requested by external examination bodies, subject area and Academy procedures.

Knowledge and Skills:

- Degree or equivalent
- GCSE grade C or higher in English and Mathematics.
- A subject specific qualification at external examination, essential at Level 2 but preferred at Level 3
- ICT to advance the teaching and learning of students
- ICT to monitor and review progress through the analysis of data
- High level of organisation

Apprentice:

- Successful completion of the Programme will lead to the award of Qualified Teacher Status (QTS)
- Apprentices will have one day a week based in school where they will engage in the Teacher Apprenticeship learning and development programme (on the job training). This will involve visiting tutors, specialists from within Aspirations, will observe apprentices and manage assessment, and a school-based mentor (SBM) with allocated time will observe the apprentice in practice, and provide support via a weekly meeting.
- Teacher apprentices are observed at least once a week using the Teaching Standards

Working Environment:

- (i) Follow department policies including working with individual members of the department and the department as a whole
- (ii) Follow school policies.

Job Description Prepared by HR/Principal

Date: 2025